

INFORMATION REQUIRED TO BE GIVEN BY LANDLORD

PER SECTION 44.1.30 CITY OF MONTGOMERY TAX ORDINANCE

(A) *Landlord information required.* Every landlord who owns or controls rental property located within the City, and who rents to tenants who occupy the property for 30 days or more, shall, within 30 days after a new tenant occupies the rental property, file with the Tax Commissioner a report showing the name, address and telephone number, if available, of each such tenant.

(B) *Termination of tenancy.* Within 30 days after a tenant vacates an apartment, room or other rental unit located within the City, the property owner of such unit shall file with the Tax Commissioner a report showing the name of that person, the property address, the date of vacation of the rental property and a forwarding address, if available.

(C) Annually, with the filing of a return due under this chapter, every landlord who owns or controls rental property located within the City, shall file a report listing the current tenants who occupy the rental property, showing the name, address and telephone number, if available, of each such tenant.

Please complete a Landlord/Tenant Questionnaire and return to the Montgomery Tax Office at:

10101 Montgomery Road
Montgomery, OH 45242

Thank you for your efforts to comply with our City's tax laws. If you have questions, please call 513-891-2424 and ask for the Tax Office