

## City of Montgomery Police Department Citizen Complaint Notice

You have the right to make a complaint against a peace officer for any peace officer misconduct. Ohio law requires this agency to have procedures to investigate citizens' complaints. You have the right to a written description of these procedures. This agency may find after investigation that there is not enough evidence to warrant action on your complaint; even if that is the case, you have the right to make the complaint and have it investigated if you believe an officer of this agency engaged in misconduct in the performance of the officer's duties. Citizen complaints and any reports or findings relating to them must be retained by this agency according to this agency's collective bargaining agreement or, if none applies, for at least five years.

It is against the law to knowingly make a complaint against a peace officer alleging that the officer engaged in misconduct, if you know that the allegation is false. If you make a complaint against a peace officer in violation of this prohibition, you may be prosecuted for a misdemeanor of the first degree.

I have read and understand the above notice.

\_\_\_\_\_  
Complainant

\_\_\_\_\_  
Date

## City of Montgomery Police Department Citizen Complaint Receipt

Complainant Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Nature of Complaint / Date and Time of Occurrence (if necessary, use additional supplement)

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Officer(s) involved: \_\_\_\_\_

Rank/Name of Receiving Officer: \_\_\_\_\_

Date / Time: \_\_\_\_\_

The Montgomery Police Department hereby acknowledges the receipt of a complaint as described above. A supervisor will be assigned to investigate this complaint. The investigator will prepare a report at the conclusion of the investigation and submit the report to the Chief of Police for final disposition. It may be necessary for the investigator to contact you during the course of the investigation. A representative of the Montgomery Police Department will update you on the progress of the case as necessary, and notify you of the final disposition of the case. You may contact the Chief of Police during normal business hours.

Receiving Officer's Signature: \_\_\_\_\_

Complainant Signature: \_\_\_\_\_

