

**ORDINANCE NO. 12 , 2011**

**AN ORDINANCE AMENDING THE SCHEDULE OF  
MUNICIPAL COMPENSATION**

**WHEREAS**, by Ordinance No. 11, 2010, Council did establish a Schedule for Municipal Compensation for all employees working outside of collective bargaining units governing the period July 1, 2010 through June 30, 2013; and

**WHEREAS**, by Ordinance No. 9, 2011, Council did amend such Schedule of Municipal Compensation; and

**WHEREAS**, it is necessary to amend such Schedule of Municipal Compensation to establish the position of Advisor to the City Manager and to set compensation and benefits for such position as Cheryl A. Hilvert transitions from the position of City Manager to this advisory role with her pending retirement.

**NOW THEREFORE, BE IT ORDAINED** by the Council of the City of Montgomery, Hamilton County, Ohio, that:

**SECTION 1.** The Schedule of Municipal Compensation as adopted by Ordinance No. 11, 2010, and amended by Ordinance No. 9, 2011, is further amended to establish the position of Advisor to the City Manager effective November 1, 2011. This advisory role is created to allow Cheryl A. Hilvert to transition from the position of City Manager until her planned retirement in 2012. This position shall report to the City Manager, either appointed or acting, and shall hold such duties and responsibilities as established by the City Manager and/or City Council.

**SECTION 2.** The Schedule of Municipal Compensation is amended to reflect the changes as set forth in Section 1 of this Ordinance and to fund this position

for a period of six (6) months from November 1, 2011 through April 30, 2012, with total compensation to be paid during that period of time in the amount of \$76,034.40, payable according to the City's schedule of payroll for full-time employees. This full-time position to which Cheryl A. Hilvert is hereby appointed, with the concurrence of the Acting Manager, shall entitle her to continue her enrollment within the City's health insurance program including dental insurance and contributing participation in the healthcare savings program based upon her current level of participation. The position shall not entitle the appointee to accrue sick leave or vacation leave during the period of appointment. The appointee shall be entitled to continue enrollment in the OPERS system and the City shall pay appropriate contributions to OPERS consistent with the compensation for the position.

**SECTION 3.** This Ordinance shall be in full force and effect from and after the earliest period allowed by law.

PASSED: October 19, 2011

ATTEST: Susan J. Hamm  
Susan J. Hamm, Clerk of Council

Gerri Harbison  
Gerri Harbison, Mayor

APPROVED AS TO FORM:  
Terrence M. Donnellon  
Terrence M. Donnellon, Law Director