

## Agenda

November 4, 2020

1:30 p.m.

Due to the Stay at Home Order issued by Governor DeWine, this meeting will be held via teleconference. In order to attend the meeting, dial the following phone number:

1-866-228-9900 with access code 204938.

1. Call to Order
2. Roll Call
3. Guests and Residents
4. Old Business
5. New Business
6. Staff Report
  - a. Record Disposal update
  - b. Public Records Management Team report
7. Approval of Minutes- June 24, 2020
8. Other Business
9. Next Meeting
  - a. May 5, 2021 at 2:00 p.m.
  - b. November 3, 2021, at 2:00 p.m.
10. Adjournment