

January 12, 2017

TO: City Manager, Mayor and City Council Members

FROM: All Department Heads
Connie Gaylor, Administrative Coordinator

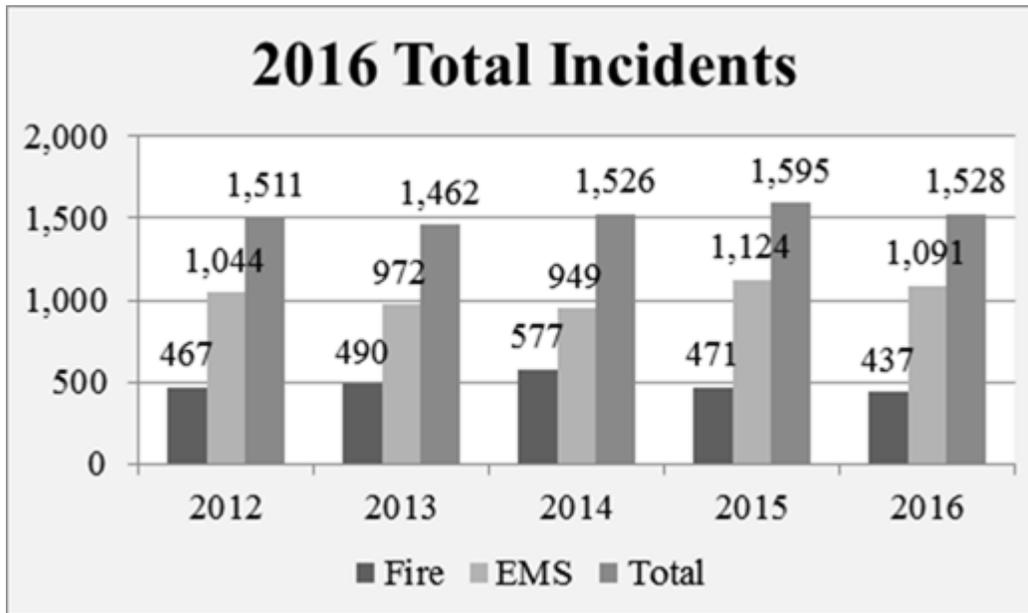
SUBJECT: Thursday Update

The following information is provided to you as a summary of activities for the week of January 9, 2017 and as an announcement of activities in the coming weeks:

1. As a reminder, City Council is scheduled to meet in Work Session on Wednesday, January 18 at 7:00 p.m. at City Hall.
2. The Planning Commission met on Monday evening to consider a conditional use permit and a General Development Plan for a memory support assisted living facility for Twin Lakes at 10110 Montgomery Road at the intersection of Montgomery Road and Schoolhouse Lane. After discussing the case, the Planning Commission voted to recommend approval of the conditional use permit to City Council and voted to approve the General Development Site Plan.
3. The City received 13 letters of interests from Montgomery residents for the open City Council position resulting from Ann Combs resignation effective December 31, 2016. Interviews are currently being scheduled to be held by the end of January, with anticipation of appointing a new Council member sometime in February.
4. Wayne Davis, Brian Riblet, Katie Smiddy and Tracy Roblero met on Wednesday morning to review the Gateway Redevelopment Area work plan to ensure work continues on this important project and to identify the critical action items that need to be completed in the next several months.
5. The Battle of the Badges began on Wednesday evening at Rapid Fired Pizza. Ben Shapiro, along with members of the Hamilton County Fire Investigation Unit, exhibited their culinary expertise in pizza making skills. They worked tirelessly for 3 hours creating pizzas fit for a king and after the flour settled raised \$430 for the Hamilton County Fire Investigation Unit. Thanks to Ben and the team for raising money for this worthy cause and serving up some great pizza. Next up in the battle will be the police department represented by Sergeant Greg Harris and Officer James Martin on Wednesday, January 18 from 5:00-8:00 p.m. Come out to support these two law enforcers who plan to raise the stakes and raise money for their chosen charity, The Shield. Who will win the battle of the Badges? Stay tuned to next week's update for final results.
6. Matthew, Cindy and Katie are working on updating the tax page of the City's web site. Changes will make the site a little more user friendly and provide residents with quicker access to pertinent information.

7. On Thursday morning Wayne attended the Sycamore Community Schools' Executive Advisory Council Meeting. This meeting, which includes a cross-section of professionals from the area, included an update from Superintendent Forsthoefel on the State of Ohio Biennial Budget as well as a report on the approach of Sycamore's instructional focus. Chad Lewis, Director of Business Operations, also conducted a presentation on Safety and Security Measures in Sycamore Community Schools and several participants offered commentary from their experience with security at their places of business.
8. Congratulations to everyone who participated in the 2016 Wellness Program and made the steps to becoming a healthier version of themselves. Overall we had 69 employees who actively participated in the program at some level. 33 of those employees completed the 4 required activities (Health Assessment, Biometrics, Wellness Consultation, and General Fitness Assessment), those employees received a special gift from the wellness team for completion of those required activities. We also had 31 employees who participated enough to earn over 200 points to qualify for an incentive payout. The Wellness Team would also like to give a special congratulation to Sharon Savitt who was the top point earner for the women and Ben Shapiro who was the top point earner for the men. Great Job to all who participated. We are looking forward to a great 2017. Thank you also to the Wellness Team for all of your hard work over the past year.
9. The date has finally arrived. This evening's Montgomery Citizens Leadership Academy marks the tenth class convened by the City of Montgomery. We will welcome 29 newly-engaged citizens on this journey of discovery. The session will kick off at 5:45 p.m. at Montgomery Inn in the private dining rooms on the second floor. Senior staff members are reminded to have their teasers ready to introduce their session. All attendees will be asked to divulge their names, neighborhoods/City position, and something about you that would surprise the other attendees. The following session, "Zen and the Art of Citizenship," will be on January 19 at Twin Lakes starting at 6:00 pm.
10. Matthew Vanderhorst reports that the public works rain harvest project was featured in the January 2017 edition of the Alliance for Innovation Transformations newsletter. Congratulations to public works for the national recognition for such an innovative project. Please see the attached article.
11. Public works staff removed the Holiday Tree this week from Neully-Plaisance Plaza and all Holiday lights and other miscellaneous holiday decorations throughout the City. As a reminder, the lights on the street trees on Montgomery Road between Cooper Road and Remington Road will remain in place throughout the year as these lights add to the Heritage District ambience during the evening hours.
12. Public works staff have been busy with training on the new Centrac software system that was included in the 2016 Montgomery Traffic Signal project. The system provides access to all signal operations as well as the newly installed Pan, Tilt, Zoom (PTZ) cameras and will allow real time monitoring of signal operations and traffic flow.
13. Julie Machon will be attending year two of Event Management School from January 15 through 20 in Wheeling, West Virginia. This weeklong program is put on by professionals from the National Recreation and Park Association and International Festivals and Event Association. Year two focuses on the application of critical components involved in event planning and management and networking and upon completion, Julie will become a certified event management associate. Julie is appreciative of the opportunity to attend and to implement fresh and creative ideas learned at the event.

14. This week the first round of patrol officer interviews are being conducted. A total of 15 candidates will be interviewed during the three-day period. The interview team (John Crowell, Gary Heitkamp, Lauren Helgeson, Mike Plaatje and Julie Prickett) will recommend a smaller pool of candidates to proceed to the second round of interviews with the City Manager and Police Chief. There are currently two vacant positions.
15. The fire department reports a slight decrease in total incidents for the year 2016. Below is a graph showing the five year trends.



16. Please find attached the December 2016 Social Media Report. Please contact Faith Lynch should you have any questions.
17. Please find attached the monthly department report from the police department for the month of December.
18. Please find attached a letter from Sycamore Community Schools Superintendent, Frank Forsthoefel extending thanks to the City for our collaboration in placing a School Resource Officer at the junior high school. This agreement was approved by City Council at the December 7, 2016 Business meeting. Officer James Martin begin serving in this role at the beginning of January. This is another effort in maintaining positive relationships with the students and the community.
19. Please find attached Montgomery-related news articles that appeared in the local media since our last update.

Should you have questions or concerns regarding this information, please do not hesitate to contact me.

C: Connie Gaylor, Administrative Coordinator
 Department Heads
 Terry Donnellon, Law Director

Innovation and Stewardship: Key Components of Stormwater Project

by *The City of Montgomery, OH*

10 JANUARY 2017

In service delivery we are often tasked with delivering a product or service that is better, faster and cheaper. This is the nature of our economy and part of the definition of customer service. In today's world this may not be enough, as we may also be required to meet various other requirements including minimized risk, sustainability and environmental considerations. The City of Montgomery Public Works staff is currently completing a stormwater improvement project that has exceeded expectations in all of the above areas.

The City has developed a rain harvest system that includes the installation of a 5,000 gallon water tank that captures rain water runoff from approximately 5,700 square feet of roof area. The captured water will be used during the winter months to make salt brine for winter snow removal operations and during the summer months to water the enormous volume of annual flowers and hanging baskets throughout Montgomery. The rain harvest system will also eliminate the current rain water runoff that would normally be routed to a detention basin near the front of the facility resulting in a positive impact to the drainage system as it moves downstream.

The project also included the conversion of a detention basin to a retention pond resulting in the excavation of approximately 2,400 cubic yards of earth material to convert the existing basin to a pond. The existing outlet structure will be removed and replaced with a multi-stage structure that will allow for a permanent pond of water to be maintained and provide a controlled stormwater release during rain events and reduce the amount and volume of stormwater runoff to the downstream tributary. The new retention pond will also provide substantial water quality improvements by reducing the amount of pollution and sediments being introduced into the downstream drainage system. Native wetland vegetation will be planted around the perimeter of the retention pond to reduce erosion and further enhance water quality benefits.

The final component of this successful stormwater improvement project required a partnership between Public Works staff and a private developer to transport approximately 2,400 cubic yards of



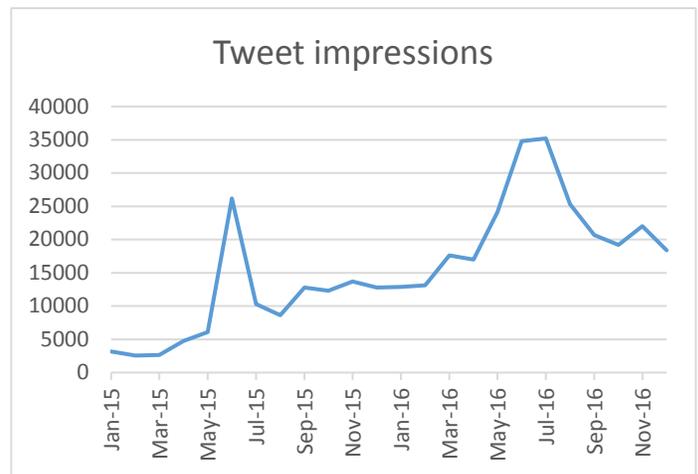
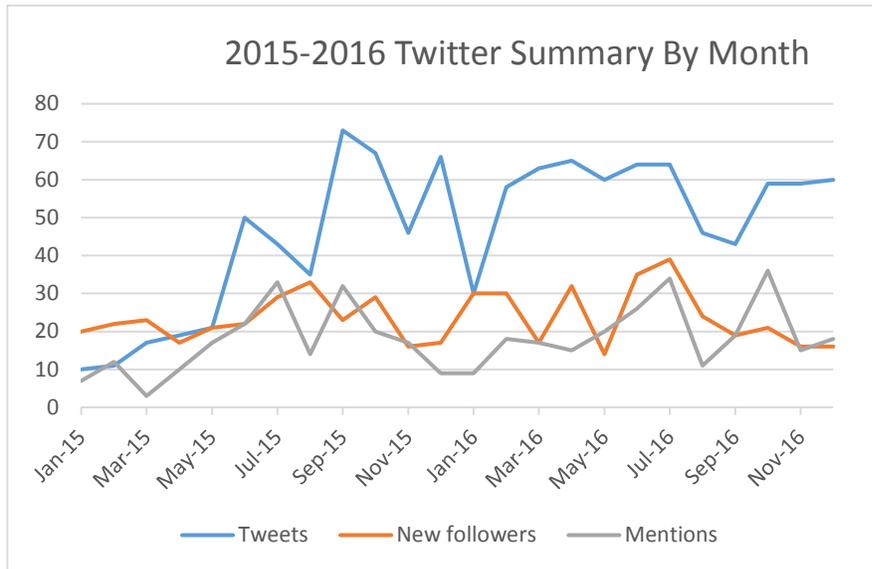
earth material excavated for the retention pond to a development site in which the City is a partner. These recycling efforts resulted in a cost savings of nearly \$24,000 for the public/private development project as it reduced the amount of imported earth material required for the development.

The total cost of the rain harvest system and conversion of a detention basin to a retention pond was \$87,000. A grant in the amount of \$69,184 received from the Hamilton County Storm Water District combined with the \$24,000 savings for the development resulted in an overall \$6,184 positive impact to our community. Additional cost savings are expected to total \$5,000 within the first three years while the positive environmental impacts will be everlasting.

When we challenge each other to “consider the possibilities”, or ask each other “Why not?”, there is very little that cannot be accomplished. This can lead to solutions like the one being developed at the City of Montgomery’s Public Works facilities, where vision, values and innovation intersect in creating a service delivery system benefiting a multitude of users!

December 2016 Social Media Report

Twitter



Twitter Analysis:

Total number of new followers on Twitter climbed by 15 for a total of 1,065 followers. The top tweet was made on Nov. 30 and was a tweet about the BAMSO concert on Dec. 4. This tweet received 901 impressions and 10 engagements including four retweets. The top media tweet was a tweet done for Holiday in the Village on Dec. 1 and the tweet had 703 impressions and 8 engagements (like, retweet and clicks on the photo). The top mention was a tweet done by @TheRealMrMader on Dec. 14 recognizing a student at Sycamore for honors he received from the Rotary Club of Northeast Cincinnati. This tweet had garnered 22 engagements (likes), 4 retweets and 1 reply. A top Card tweet was not reported for December.

Twitter Definitions:

Profile visits: Number of users who visited our Twitter site.

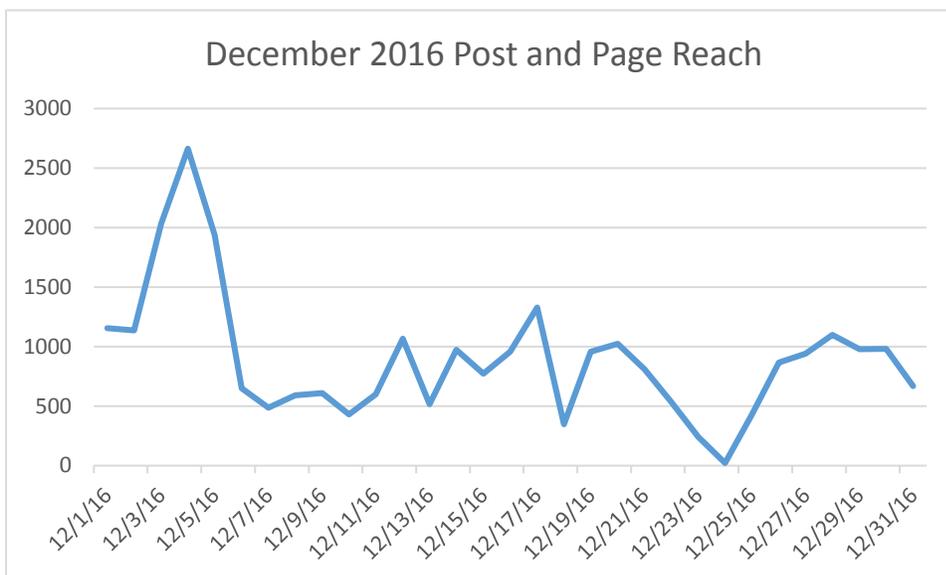
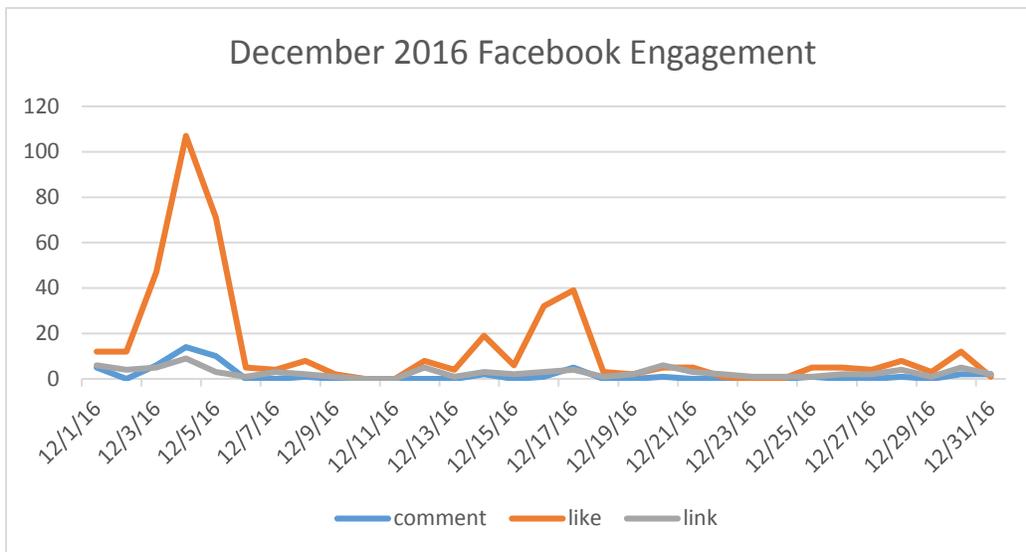
Mentions: Any tweet that contains @montgomeryohio (our username)

Tweet Impressions: Total number of times that our tweet may appear in other user's Twitter feeds, both followers and their followers etc. through shares, mentions and retweets. Shows the reach of the City's brand.

The most effective Tweet features include:

- Photos average a 35% boost in Retweets
- Videos get a 28% boost
- Quotes get a 19% boost in Retweets
- Including a number receives a 17% bump in Retweets
- Hashtags receive a 16% boost

Facebook



With 4,500 people reached and 257 reactions, comments or shares, the post with the most traffic in December was the live video done of the Christmas Tree Lighting ceremony on Dec. 3. With 1,483 people reached and 80 reactions, the next most engaging post was a photo of the holiday-decorated Neuilly-Plaisance Plaza and fountain and was posted on Dec. 16. It appears that the holidays slowed traffic to our social media platforms.

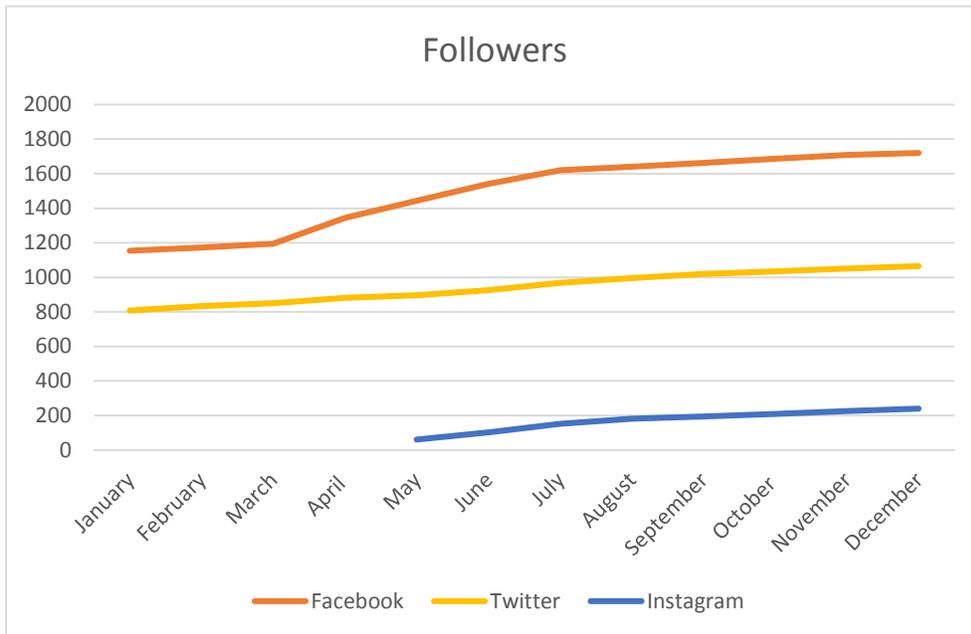
Facebook Definitions:

Daily Reach: The number of people who visited our Facebook Page, or saw our Page or one of its posts in news feed or ticker. These can be people who have liked your Page and people who haven't (Unique Users).

Daily Positive Feedback (engagement): The number of times people have given positive feedback (like, share link, leave comment) to your Page, by type (Unique Users).

Instagram

As of Dec. 31, the City Instagram page has 240 followers. This is up 14 from last month.



MEMO

TO: Wayne Davis
City Manager

FROM: Gregory Harris
Police Sergeant

DATE: January 1, 2017

REFERENCE: December 2016 Council Report

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- 12/1 Second shift officers responded to the area of 8815 E.Kemper Road to investigate for a subject threatening suicide. The subject was located on the parking lot of Krogers in Harpers Point Shopping Complex. The subject was transported to University Hospital by Symmes Township Sheriff units for evaluation.
- 12/2 Sergeant Kevin Gruber responded to 9880 E.Kemper Road to backup 9S32 (Sycamore Township Sheriff Unit) on an intrusion alarm.
- 12/3 Sergeant Michael Davenport responded to the Police Department to assist a female subject stating that her vehicle had been stolen from the 8300 block of Weller Road. Turns out the vehicle was repossessed earlier in the evening and she was advised to contact her financial institution for further assistance.
- 12/4 Officer Martin Day assisted a subject locked-out of her vehicle in the 10000 block of Gentlewind Drive. Entry was gained and she was very thankful.
- 12/5 Officer Scott Bierer responded to assist Bethesda North Hospital Security with a missing drug investigation from the hospital. This investigation is currently ongoing.
- 12/6 Officer Scott Bierer responded to Heritage Lake Drive for a possible structure fire. There was no fire and the homeowner was on scene. False alarm.

- 12/7 Officer Robert Otte responded to St. Rt. 126 to investigate for a subject walking on the highway. Upon arrival, the subject was gone and Officer Otte was not able to locate him.
- 12/8 Officer Nicholas Nimeskern responded to IR 275 eastbound at the 48.3 mile post to assist Sycamore Township Sheriff units with a multiple vehicle crash with injuries.
- 12/9 Sergeant Kevin Gruber responded to the area of Convo Court for reports of a subject knocking on doors in the area. Upon arrival the subject was gone and was not located.
- 12/10 Officer Scott Bierer responded to the 10600 block of Deerfield Road for the report of parents having difficulty with a seventeen year old daughter. Verbal only.
- 12/11 Day shift officers Robert Otte and James Martin responded to six auto accidents throughout their shift throughout the City.
- 12/12 Sergeant Gregory VondenBenken responded to the area of Remington Zig Zag Roads to assist a stuck homeowner in his rear yard. AAA contact to remove the vehicle from the mud.
- 12/13 Officer Alexis Guilkey responded to the area of Montgomery Road and St. Rt. 126 to investigate for a suspicious subject in the area.
UTL/GOA
- 12/14 Montgomery Officers fielded six separate crashes covering second and third shifts throughout the City.
- 12/15 SRO Paul Payne is investigating multiple theft offenses from the Men's Locker room at Sycamore High School. Officer Payne is reviewing surveillance video from surrounding areas of the school and tracking down leads. The incident is under investigation.
- 12/16 Montgomery Police Units covered eight separate auto accidents throughout the City.

- 12/17 Montgomery Officers responded to and cleared fifteen auto crashes during the year's worst weather to date during a freezing rain and sleet storm Friday night into Saturday morning; creating havoc on the City's roadways.
- 12/18 Montgomery Officers responded and assisted five separate stranded motorists when their vehicles became disabled on our roadways.
- 12/19 Officer Lauren Helgeson responded for reports of a missing subject from Terwilliger View Lane. The subject is known to the police department and we have responded for multiple runs for this particular individual over the years. This incident ended safely, having located the subject at Bethesda North Hospital.
- 12/20 Officers Lauren Helgeson and Alex Janszen responded to the area of One Financial Way for reports of intoxicated subjects arguing in the parking lot. One female subject was arrested for disorderly conduct while intoxicated and transported to the Hamilton County Justice Center (HCJC) for processing.
- 12/21 Dayshift Officers had the unfortunate incident of responding to Weller Park for an individual who took his life during the early morning hours while sitting on a park bench.
- 12/22 Officer Martin Day located a vehicle with the door standing open in a driveway of a residence in the 7900 block of Cooper Road. Contact was made with the owner who stated that she forgot to close the door and all was ok.
- 12/23 Officer Steve Hoy observed a vehicle leaving the lot of Columbia Hyundai operating without headlights. Upon stopping the vehicle, it was discovered she was a member of the overnight cleaning crew.
- 12/24 Officer Martin Day assisted a motorist that ran into UDF too quickly, locking her keys in her vehicle. Entry gained.
- 12/25 Officer Steve Hoy and Sergeant Michael Davenport responded to the 9300 block of Montgomery Road for trouble with a patron. Subject

removed from the establishment per management of the property.
Verbal only.

12/26 Officer Lauren Helgeson responded to the Red Roof Inn on Pfeiffer Road to assist the Blue Ash Police Department with three females located at the hotel, all were 16 years old. The girls' parents were contacted and responded to the scene.

12/27 Officers Nick Nimeskern and James Martin assisted drug units with a traffic stop on Interstate 275 east. The drug units needed the vehicle stopped prior to serving a search warrant on the subject's residence.

12/28 Officer Alex Janszen investigated a male, white subject going door-to-door on Monte Drive. Upon located him and making contact, he was part of the Citizen Action Committee and sent on his way.

12/29 Officer Martin Day was dispatched for a street hazard in the area of Pfeiffer Road near Grand Oaks Drive. The hazard was located and removed.

12/30 Officer Martin Day responded into Sycamore Township to assist police units with an armed robbery. Suspect displayed a handgun and then fled on foot. The suspect was not apprehended.

12/31 Officer Nick Nimeskern responded to the 9800 block of Montgomery Road for the strong smell of natural gas coming from inside the business. Rescue 73 and Duke Energy handled the detail.

December 2016 MONTGOMERY POLICE DEPARTMENT TRAINING

Officer Steve Hoy attended a one day narcotics instructor seminar for NARCO in Columbus, Ohio

District Offices

Frank A. Forsthoefel, Superintendent
Karen B. Naber, Assistant Superintendent
Beth A. Weber, Treasurer

January 4, 2017

The Honorable Chris Dobrozi
Mayor, City of Montgomery
10101 Montgomery Road
Montgomery, OH 45242

Dear Mayor Dobrozi:

On behalf of the Board of Education, district leaders and members of the Sycamore Junior High School administrative team, please accept my most sincere appreciation for our most recent collaboration to place a school resource officer at our junior high school. This addition will provide important support for our students, staff and families.

The positive partnership our district enjoys with your great city and its staff is very much appreciated and will continue to be nurtured by our leaders. I want to specifically acknowledge the work of Chief Simpson, Assistant Chief Crowell and City Manager Davis for their constant communication and openness to this idea throughout this shared service opportunity. As always, they represented the City of Montgomery with a sense of professionalism and integrity. It is an honor to collaborate with them to maintain and grow great schools and great communities.

Please share my gratitude with the remainder of City Council and communicate my pride to serve the students of Montgomery. Thank you for all you do to serve our community.

With gratitude,



Frank A. Forsthoefel
Superintendent

C: Mr. Davis, City Manager
Dr. Rea, Sycamore Junior High Principal
Mr. Lewis, Director Of Business Operations

Montgomery restricts sexually oriented businesses

Marika Lee

mlee1@communitypress.com

Any sexually oriented businesses looking to open in Montgomery will now have to pay a fee and be limited to a small section of the city.

Montgomery City

Council unanimously approved amending the zoning code to restrict sexually oriented businesses, which can include adult entrapment centers, nightclubs, adult bookstores or adult video stories.

The city had put a moratorium on sexually oriented businesses after the issue was raised in West Chester Township, where an “erotic night club” applied for a permit. At the time, sexually oriented businesses were allowed in the general business district in Montgomery, but nobody was looking to open



MARIKA LEE/THE COMMUNITY PRESS

Montgomery City Council approved restrictions on sexually oriented businesses that will limit where they could open in the city.

one or applied for a permit.

Now, the businesses are required to be 750 feet from residential areas, schools, day cares and churches.

“Almost all our businesses back up to a residential use. If you go into the northern end of the city that abuts Sycamore Township that would be the only area where a business like this could locate,” Law Director Terry Donnelon said at a previous

meeting.

Anyone looking to open a sexually oriented business will have to go through a background check, apply for a license and pay a fee. The fee will be \$500, compared to other local municipalities that charge between \$500 and \$1,000. Employees will also have to pay a \$25 fee and get a license.

Want to know more about what is happening in Montgomery? Follow Marika Lee on Twitter: @ReporterMarika