

August 25, 2016

TO: City Manager, Mayor and City Council Members

FROM: All Department Heads
Connie Gaylor, Administrative Coordinator

SUBJECT: Thursday Update

The following information is provided to you as a summary of activities for the week of August 22, 2016 and as an announcement of activities in the coming weeks:

1. The Vintage Club North Evaluation Committee met on Wednesday, August 17 to review the (5) Request for Qualifications (RFQ) submissions for the Vintage Club North Improvement Project and were able to narrow the list down to (3) to participate in the Request for Proposal (RFP) based on the criteria required. Notifications have been made to Brandicorp LLC, Prus Construction, and John R. Jurgensen Company that they will be moving forward in the process. It is anticipated to have the RFP documents available on or before September 2 with submissions due on September 16, 2016.
2. Chief Wright attended the International Fire Chiefs' Association Annual Conference in San Antonio, Texas last week. The conference covered emerging trends in the fire and EMS industry as well as classes in leadership and human resources. Additionally, he attended the vendor show where he spent time looking at future purchases which are identified in the Capital Improvement Program. He passed along his gratitude of having the opportunity to attend this excellent training experience.
3. On Monday, Tracy Roblero, Brian Riblet, Wayne Davis and Katie Smiddy met with Matt Davis, Megan Hube and Representative Terhar to discuss the Gateway Redevelopment Area. The team discussed several key areas including the interchange modification, project design, finances and cost estimates for the public improvements. The team discussed important issues and upcoming deadlines to keep the project moving forward.
4. On Tuesday, Wayne Davis, Brian Riblet, and Matt Davis met with Ted Hubbard, Hamilton County Engineer, and Fred Schlimm, Hamilton County Project Funding Coordinator to continue discussions on the overall Gateway Redevelopment Area (GRA) project and future opportunities for funding.
5. The Board of Zoning Appeals met on Tuesday night to consider an appeal to the Zoning Administrator's decision for a residential property on Indian Woods Drive. The Community Development Department had issued a violation letter ordering the grass over 6" in height to be cut in the rear yard of the property; however, the property owner appealed that decision because they wanted the rear yard to return to a natural state. After a tense meeting, the Board of Zoning Appeals upheld the Zoning Administrator's decision.
6. Katie Smiddy, Tracy Roblero, Brian Riblet, Faith Lynch and Wayne Davis met with the board members of the Montgomery Ohio Chamber of Commerce for lunch on Tuesday, August 23 at Ohio National Financial Services. This annual luncheon allows City leadership to network with

members of the Chamber regarding new membership plans, business development updates from local businesses and other Chamber activities. Staff updated local business leaders on the economic development projects expected to bring exciting new options for residential, retail, office and commercial development to Montgomery. Council members Craig Margolis, Ken Suer, Lynda Roesch and Gerri Harbison, current President of the Chamber, were also in attendance. We thank the Chamber leadership for their efforts to grow their organization, sponsor special events, recruit MCLA participants and generally for being a great community partner.

7. The Hamilton County Emergency Management Agency is currently updating and rewriting the County's Emergency Operations Plan that is utilized in county-wide disasters. Chief Wright is on the core committee that is working on the rewrite of the plan with a number of other individuals from across the county. On Wednesday the group met to review the current draft and further plan out the writing of additional annexes and support functions. The goal is to have all the plans and annexes rewritten and adopted by the summer of 2018.
8. Tracy Roblero, Faith Lynch and Melissa Hays met with representatives from MySidewalk on Wednesday which is a vendor for Geographic Information Systems and public engagement which could be used to create maps and obtain public feedback on items related to the Strategic Plan items.
9. Wayne Davis met with Warren Walker of Duke Energy on Wednesday to discuss the proposed gas pipeline and its impact to the region.
10. Our new Assistant Finance Director, Tonyia Burnett, started with the City today. Tonyia has over 15 years of experience with income tax, budgeting, and financial planning with Perry Township and Butler County. Please be sure to welcome Tonyia to Team Montgomery!
11. Wayne Davis attended the Ohio City/County Management Association (OCMA) meeting in Columbus today. This was Wayne's second meeting as the organization's Vice President, and Wayne indicates his appreciation for being able to contribute to this professional group.
12. Brian Riblet is finalizing a Municipal Road Fund (MRF) grant application for funds to assist with design services for proposed interchange modifications associated with the GRA. The grant application is asking consideration for \$75,000 and is due on Wednesday, August 31, 2016.
13. The 2016 Bituminous "Black Mat" Project has been completed and staff is proceeding with project closeout. This year's scope included Zig Zag Road from Monte Drive (north intersection) to the City of Montgomery west corporation limit.
14. The Montgomery Centralized Fiber Optic Signal Project is nearing completion as crews from Elex, Inc. have installed the new traffic signal system at Cooper Road and Delray Drive and have also completed installation of all interconnect equipment for the new fiber optic line. Crews anticipate beginning to install the fiber optics as early as next week and the project is anticipated being completed prior to the October 31, 2016 deadline.
15. Public works staff is in the process of updating and/or replacing existing drinking fountains throughout our various parks to incorporate "doggie bowl" stations at each location.
16. Public works staff reports they have completed a City wide storm water outfall mapping for all creeks located within Montgomery including Sycamore Creek, Polk Run Creek, and various tributaries. This project began in 2013 after public works purchased a GPS mapping controller and associated ArcGIS software. In conjunction with the outfall mapping, public works staff

also completed dry weather screenings checking for illicit discharge/pollutants. Both the outfall mapping and dry weather screening are required per our MS4 permit with the Ohio EPA and with the Hamilton County Storm Water District.

17. We currently have 18 applications for the MCLA Class of 2017, our 10th class. Applications will be accepted until September 30. Faith Lynch is working with Ray Kingsbury to recruit those that have been suggested. Thank you for submitting the names and contact information of those potential candidates. If you have a recommendation, please provide that name and contact information to Faith for further outreach.
18. Please see attached a thank you the fire department received regarding a child's car seat inspection.
19. Please see the attached thank you card from FBI-LEEDA (Law Enforcement Executive Development Association), Program Coordinator Mark Sullivan, sent to the police department for hosting the Identity Theft Seminar held at Bethesda North Hospital in July.

Should you have questions or concerns regarding this information, please do not hesitate to contact me.

C: Wayne Davis, City Manager
Mayor and City Council Members
Department Heads
Terry Donnellon, Law Director

JASON WITTE

CAR SEAT 8-19-16

Dear Montgomery
Fire Department,

Thank you
so much for
installing my
car seat last Friday.
I could have
never figured it out

Thanks again
Julie Harland

FBI - LEEDA



Mark Sullivan

Program Coordinator
Identity Theft Training Series

FBI-LEEDA, Inc.
5 Great Valley Parkway #125
Malvern, PA 19355
(877) 772-7712

Overland Park, Kansas
(913) 238-2745
msullivan@fbileeda.org

CHIEF SIMPSON -

JUST A QUICK NOTE TO THANK YOU AND YOUR DEPARTMENT FOR HOSTING OUR FBI-LEEDA IDENTITY THEFT TRAINING AT THE HOSPITAL LAST WEEK. WE HAD A GREAT GROUP OF 71 PEOPLE FROM ABOUT 30 DIFFERENT AGENCIES, AND I THINK ALL WERE ABLE TO BENEFIT FROM THE INFORMATION WE SHARED.

A SPECIAL THANKS TO SGT. MIKE PLAATJE, WHO WAS A FANTASTIC HOST AND MADE SURE WE HAD EVERYTHING WE NEEDED FOR A VERY SUCCESSFUL EVENT. ALSO THANKS TO JANNET CRAWFORD FOR HER ASSISTANCE DURING OUR CHECK-IN PROCESS. PLEASE THANK MIKE AND JANNET FOR A JOB WELL DONE.

CHIEF, THIS WAS OUR 204TH TRAINING EVENT, AND WE ARE SO GLAD WE WERE ABLE TO BRING THIS TRAINING TO SWOOTHIO. THANKS FOR HOSTING!

MY BEST, *Mark Sullivan*
FOR FBI-LEEDA