

September 7, 2017

TO: City Manager, Mayor and City Council Members

FROM: All Department Heads
Connie Gaylor, Administrative Coordinator

SUBJECT: Thursday Update

The following information is provided to you as a summary of activities for the week of September 5, 2017 and as an announcement of activities in the coming weeks:

1. As a reminder, the Parks and Recreation and Government Affairs Committee's will meet on Monday, September 11 at 3:00 and 4:00 p.m. respectively. The Public Works Committee of City Council has cancelled their meeting for the month of September.
2. The Montgomery Arts Commission presented the Cincinnati Shakespeare Company's "Romeo and Juliet" in Montgomery Park on Sunday, September 3. The weather was perfect for this very popular outdoor performance attend by approximately 500 people.



3. Three new cruisers were delivered this week to the Police Department. The vehicles will be outfitted with decals and new equipment and then placed into service.
4. On Monday afternoon Katie Smiddy attended the Miami Valley Risk Management Association (MRVMA) Finance Committee Meeting. The members reviewed a post audit report with Julian & Grube, discussed 2018 liability renewals and approved the 2018 preliminary budget draft. The next regularly scheduled Finance Committee meeting is scheduled for December 5, 2017.
5. Volunteer Appreciation Days at the Pool wrapped up on Monday, September 5, with a total of 152 volunteer/guest passes being used. Volunteer feedback was positive with a common theme of appreciation for the flexibility of attendance at this event. The City appreciates the various efforts of these fine volunteers throughout the past year.

6. Labor Day's Dogfest and K-9 Kerplunk was a success with over 182 dogs and 549 owners checking in after 5 p.m. A total of 987 people attended this much-loved event which was evident with a line of dogs waiting outside the pool gate to get in before the event started at 5:00 p.m. The zero-depth entry was full within the first 20 minutes. The *Top Dog*, "Henry", led the parade. Two sponsors and eight additional vendors were at the event providing resources to our participants and their families. The pool and stage activities were well attended and many of the fabulous prizes were donated by 24 local businesses. Thank you to our elite judging panel which included City Council member Gerri Harbison and our seasonal recreation employee, Melanie Osborn. A big thank you to the Dogfest team which includes: Cindy Abner, Sharon Savitt, Sarah Fink, Tony Brothers, Mark Stadge, Paul Payne and Julie Machon.



7. Melissa Hays attended the Hamilton County Development Corporation (HCDC) Real Estate Market Update on Tuesday morning. Three presenters focused on the current real estate market and trends for industrial, office, and retail space. Locally, the Cincinnati area is at historic lows for vacancy for industrial properties (thank you, Amazon!), but has a high vacancy rate for office space. The retail vacancy rate in Cincinnati is 9%, which is slightly higher than the national average of 7.3%. The event included additional information regarding what businesses are looking for in a property and this information will be extremely useful when looking towards future economic development here in Montgomery.
8. On Tuesday, the T3 Team met to continue preparing HPO training specifically designed for newer employees as well as to develop the new format for employee HPO and safety training meetings (formerly known as PEERS). The new meeting format will begin in 2018 with EAST and T3 arranging training topics.
9. On Wednesday morning, Cindy Abner and Katie Smiddy attended the Southwestern Ohio Tax Administrators Association (SWOTTA) quarterly meeting in Mason. The primary focus was administering Municipal Income Tax after House Bill 49. Discussions included the opt-in provisions and administration of net profit taxes, new compliance dates and the Tax Commissioner role.
10. At today's Managers' Forum, Douglas Duckett conducted a training for our supervisors and managers entitled "Preventing Sexual Harassment and Illegal Discrimination/Building a Workplace of Productivity and Mutual Respect". Training designed for front line staff will be scheduled in the upcoming months.

11. Paul Wright and Matthew Vanderhorst will be traveling to the Village of Montgomery, NY on Friday morning to join Council Member Mike Cappel in representing the City of Montgomery during General Montgomery Day on September 9, 2017.
12. Crews from Adleta Construction will begin installing a new water branch service to the Twin Lakes main campus on Friday, September 8. On Saturday, crews will be excavating across Montgomery Road from the west side to the east side. Two-way traffic will be maintained at all times with work being completed between 7:00 a.m. to 10:00 p.m. Final asphalt restoration will take place on Monday, September 11 with paver sidewalk restoration being completed by Tuesday, September 12.
13. The Fire Department is hosting a Fire Inspector Class over the next few weeks. This course will allow for the students to sit for the State of Ohio examination for certification as a Fire Inspector. The class is being taught by Captain Mark Walsh with the Colerain Township Fire Department. There are 28 students from various local departments attending the class.
14. Next week our annual open enrollment meetings for full-time employees are scheduled as follows: Monday, September 11 at noon in Council Chambers; Wednesday, September 13 at 2:00 p.m. in Council Chambers; and Thursday, September 14 at 7:30 a.m. in the Safety Center training room. While the Monday session has been specifically scheduled for public works employees (it's a little construction crazy at the public works building right now!) employees may attend any one of the three meetings that best fit their schedules.
15. Faith Lynch will be attending Wednesday evening prep course sessions from September 13 to October 11 for the Accreditation in Public Relations (APR) certification process sponsored by the Public Relations Society of America. Matthew Vanderhorst will be filling in for Faith in her absence. The prep course is the first step in the accreditation process, which is followed by the submission of a portfolio, a panel review and computer-based examination. This is a one year process. Faith appreciates the opportunity to improve and enhance her public relations skills and this will undoubtedly benefit the City as a whole.
16. We are relieved to report that the wrongful death trial resulting from the passing of Mike Brown has been settled. The trial was scheduled to begin on Wednesday, September 13. It has been a very long 3 ½ years for the family and as we continue to support them in their healing process, we wish them only the best and happiness in the future.
17. Mark your calendars for the annual Smokin' Irish barbecue, sponsored by our own Irish Chef, Terry Donnellon, to be held on Friday, October 20 from 11:00 a.m. to 1:00 p.m. A signup sheet will be posted on the 'S' Drive under Potlucks for side dishes, drinks, etc.
18. Connect Montgomery's Making a Difference Day has been announced for October 28. Faith Lynch has reserved 50 spots at Matthew 25 Ministries for City personnel and residents to participate from 9:00 to 11:00 a.m. on this date. The Montgomery Ohio Chamber of Commerce, Twin Lakes of Montgomery, Sycamore Junior High, and New Church of Montgomery have registered to participate in this and other activities. Please let Faith know if you would like to participate. More information may also be found on www.connectmontgomery.org.
19. Please find the monthly report from the Police Department for the month of August.

Should you have questions or concerns regarding this information, please do not hesitate to contact me.

C: Brian Riblet, Interim City Manager
Department Heads; Terry Donnellon, Law Director

September 6, 2017

TO: Brian Riblet, Interim City Manager

FROM: Michael Davenport, Administrative Sergeant

MRD

SUBJECT: August Council Report

Incident Highlights

8/1 Officer Guilkey responded to Camargo Cadillac for a report of a missing vehicle. After investigating the incident, a male suspect was charged with stealing two vehicles from the dealership. The suspect admitted to stealing the cars after falling on hard times.

8/3 Officer Bierer stopped a motorist for speeding on Mitchellfarm Lane. During the traffic stop, Officer Bierer located over 100 grams of marijuana and cash on the driver. He was charged at the scene and released.

8/4 Officers Janszen and Bertz investigated a residential burglary at an address on Cooper Road. Homeowners found the home burglarized and notified the police. The scene was processed by Det. Shreve and a fingerprint was lifted and later identified to a male subject who will be charged with the burglary.

8/5 Officers Schill and Hoy found two subjects acting suspicious in the parking lot of 9675 Montgomery Road. One of the subjects was found to be in possession of cocaine and had warrants for his arrest out of Brown County, Ohio. He was arrested and transported to jail.

8/10 Officer Bertz responded to an address on Baywind for an indecent exposure incident. The victim alleged that a maintenance man exposed himself to her several times. Officer Bertz investigated the offense and no charges have been filed. The maintenance man stated that the incident was an accident.

8/11 Officer Bertz responded to Kroger for a theft that had just occurred. A woman was loading groceries into her car when an unknown female jumped into her front seat, stole her purse, and then fled in another car out of the parking lot. After an extensive investigation, Officer Bertz was able to identify the suspects and charges have been filed.

8/23 Officer Janszen responded to Kroger for a theft that had just occurred. An unknown male selected a cart full of various meat products and exited the store without paying. Officer Janszen attempted to locate the suspect. This investigation is still ongoing.

8/25 Officer Nimeskern responded to the Goodwill Store on Montgomery Road for a vehicle break-in. An employee's car was broken into and several items were taken. Camera footage shows the suspect's vehicle and Detective Frazier is currently investigating this offense.

8/30 Detectives Frazier and Shreve investigated a sexual assault that occurred on Pfeiffer Road in 2009. The victim, who was 12 years old at the time of the offense, reported that a family member assaulted her several times. The suspect was deported a number of years ago and this case is still being investigated.

August 2017 Montgomery Police Department Training

Officer Guilkey completed an intensive two-week Traffic Crash Reconstruction course.

Ja'net Crawford attended LEAD at the University of Virginia.

Officer Martin attended a basic School Resource Officer School in Columbus, Ohio.

Officer Nimeskern attended Basic Crime Scene Photography.

Montgomery Police Department Summary Report - All RMS Incident Types

Printed: 9/6/2017 10:41 am

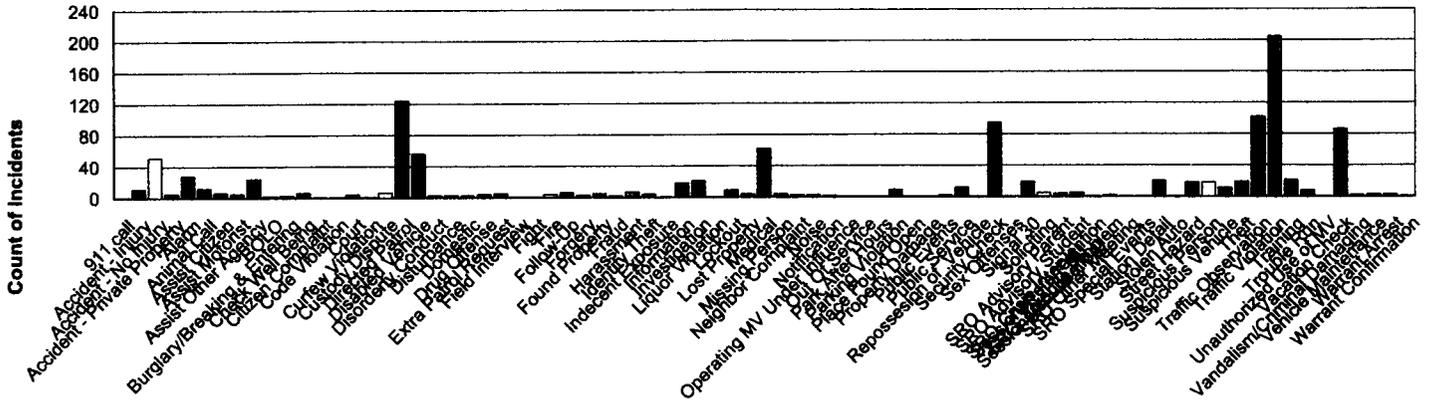
From Date: 8/1/2017 12:00:00AM to: 8/31/2017 12:00:00AM

Jurisdiction: N/A

Department: Police Department

Count of Incidents by RMS Incident Type

For Department: Police Department
Incident Types Parameter - Primary



| <u>Incident Type</u> | <u>Incident Type Description</u> | <u>Total</u> |
|----------------------|----------------------------------|--------------|
| 911 | 911 call | 1 |
| AC2 | Accident - Injury | 11 |
| AC1 | Accident - No Injury | 51 |
| AC6 | Accident - Private Property | 5 |
| ALA | Alarm | 28 |
| ANM | Animal Call | 12 |
| AC | Assist Citizen | 6 |
| ASM | Assist Motorist | 5 |
| AOA | Assist Other Agency | 24 |
| BOL | BOLO | 2 |
| BU1 | Burglary/Breaking & Entering | 3 |
| CWB | Check Well Being | 6 |
| CC | Citizen Complaint | 1 |
| ZC | Code Violation | 1 |
| C | Court | 4 |
| CUR | Curfew Violation | 1 |
| CD | Custody Dispute | 6 |
| DP | Directed Patrol | 124 |
| DV | Disabled Vehicle | 56 |
| DC | Disorderly Conduct | 3 |

Montgomery Police Department

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From Date: 8/1/2017 12:00:00AM to: 8/31/2017 12:00:00AM

Jurisdiction: N/A

Department: Police Department

| <u>Incident Type</u> | <u>Incident Type Description</u> | <u>Total</u> |
|----------------------|----------------------------------|--------------|
| DST | Disturbance | 3 |
| DOM | Domestic | 3 |
| DRO | Drug Offense | 4 |
| Ex | Extra Patrol Request | 5 |
| FIC | Field Interview | 1 |
| FIT | Fight | 1 |
| FIR | Fire | 4 |
| FO | Follow-Up | 6 |
| FOR | Forgery | 3 |
| FPR | Found Property | 5 |
| FRD | Fraud | 2 |
| HAR | Harassment | 7 |
| IDT | Identity Theft | 4 |
| IEX | Indecent Exposure | 1 |
| INFO | Information | 18 |
| INV | Investigation | 21 |
| LIQ | Liquor Violation | 1 |
| LOC | Lockout | 9 |
| LPR | Lost Property | 4 |
| MED | Medical | 62 |
| MSP | Missing Person | 4 |
| NTR | Neighbor Complaint | 3 |
| N | Noise | 3 |
| NOTE | Notification | 2 |
| OVI | Operating MV Under Influence | 1 |
| OOS | Out Of Service | 1 |
| PRK | Park After Hours | 1 |
| PARK | Parking Violation | 9 |
| PFO | Place Found Open | 1 |
| PRD | Property Damage | 1 |
| PE | Public Events | 2 |
| PS | Public Service | 12 |
| REP | Repossession of Vehicle | 1 |
| BC | Security Check | 95 |
| SEX | Sex Offenses | 1 |

Montgomery Police Department

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From Date: 8/1/2017 12:00:00AM to: 8/31/2017 12:00:00AM

Jurisdiction: N/A

Department: Police Department

| <u>Incident Type</u> | <u>Incident Type Description</u> | <u>Total</u> |
|--|---|--------------|
| SIG | Signal 30 | 19 |
| SOL | Soliciting | 5 |
| SRO3 | SRO Advisory Parent Sessions(referrals) | 4 |
| SRO2 | SRO Advisory Student Sessions(counseling) | 5 |
| SRO4 | SRO Crisis Intervention | 1 |
| SRO7 | SRO Juvenile Problem | 2 |
| SRO5 | SRO Other Meeting | 1 |
| SRO8 | SRO Special Events | 1 |
| PD | Station Detail | 20 |
| STA | Stolen Auto | 1 |
| STH | Street Hazard | 18 |
| SUP | Suspicious Person | 18 |
| SUV | Suspicious Vehicle | 11 |
| STO | Theft | 19 |
| TO | Traffic Observation | 102 |
| TV | Traffic Violation | 204 |
| TR | Training | 21 |
| TRO | Trouble Run | 8 |
| UU | Unauthorized Use of MV | 1 |
| VC | Vacation Check | 86 |
| VAN | Vandalism/Criminal Damaging | 2 |
| VEH | Vehicle Maintenance | 3 |
| WA1 | Warrant Arrest | 3 |
| S30 | Warrant Confirmation | 1 |
| TOTAL NUMBER OF RMS INCIDENT TYPES FOR Department: Police Department: | | 1,207 |
| TOTAL NUMBER OF RMS INCIDENT TYPES FOR Jurisdiction: N/A: | | 1,207 |

TOTAL NUMBER OF DISTINCT INCIDENTS: 1,207