

September 21, 2017

TO: City Manager, Mayor and City Council Members

FROM: All Department Heads
Connie Gaylor, Administrative Coordinator

SUBJECT: Thursday Update

The following information is provided to you as a summary of activities for the week of September 18, 2017 and as an announcement of activities in the coming weeks:

1. The Montgomery Car Show was held last Saturday, September 16. 102 cars were entered into the show, which is about 30 cars more than the average number in past years. The weather was great and many positive comments about the band, Blair Carman and the Belleview Boys, were received. The Police sold Montgomery Inn sandwiches and raised \$760 for the Holiday Family Fund. The amount of winner's trophies doubled this year going from a Top 10 to a Top 20. The Best of Show, People's Choice and Participant's Choice Trophies were also awarded. The Car Show was sponsored by American Savings Bank, Car-X Tire and Auto, Twin Lakes Senior Living Community, Montgomery Inn, SportClips, Montgomery Square Plaza, The Audi Connection, Columbia Hyundai, Acura and Genesis, Columbia Chevrolet and Camargo Cadillac. Thanks to the Public Works/ Recreation Team for a great Car Show!



2. On Monday morning John Crowell and Katie Smiddy attended the quarterly Miami Valley Risk Management Association (MRVMA) board meeting. The members reviewed the Risk Management and Finance Committee reports and discussed open claims and incurred loss reports. The Board reported that based on the annual report from Pinnacle Actuaries, the funding levels for the upcoming loss year will remain the same as 2017 levels due to a favorable loss experience in recent years. This is a good example of the long-term benefits of controlling losses. The next board meeting is scheduled for December 18, 2017.
3. The internal Gateway Redevelopment Area team met on Monday afternoon to discuss the status of the project and identify the critical action steps moving forward. The team decided to set a regular monthly meeting to ensure that everyone is up to speed on all areas of the project.

4. On Monday evening, Council Members Cappel and Margolis along with Chief Wright and Brian Riblet, attended the Hamilton County Municipal League meeting held at Summit Park. The presentation was in regards to the Opioid Epidemic with guest speakers Sheriff Jim Neil and Hamilton County Coroner Dr. Sammarco.
5. Assistant Police Chief Greg Vonden Benken attended the September Safety Council Meeting yesterday at the Oasis. The training topic was OSHA Update and Myths. The guest speaker was Ken Montgomery, who is the Cincinnati Area Director of US DOL-OSHA. The meeting was attended by over 200 area business and government executives of the Greater Cincinnati Area.
6. Officers responded to Mayfair of Montgomery on Monday afternoon for a truck that crashed into the guard shack at 10555 Montgomery Road, Mayfair of Montgomery. Nobody was injured in the crash but the building was ripped down by the truck.



7. Tracy Roblero and Terry Willenbrink met with the architectural consultants to the Landmarks Commission and the contractor at the Johnson Murdough Building on Wednesday morning to discuss the replacement of shutters and the staircase on the rear of the building. The new tenant, Robinson Sotheby's International Realty would like to move into the building in November, if possible.
8. Tracy Roblero and Terry Donnellon met with Fran Barrett and Tim Burke, on Wednesday afternoon to discuss the variance request to allow for an existing display pad to be expanded to the property line at Columbia Chevrolet. The property owner expanded the display pad along the north property line without permits in violation of the setback requirements. In order to expand the display pad, several trees and bushes that are required for perimeter parking lot landscaping were also removed. After much discussion, the applicant has requested to table the application to the October Board of Zoning Appeals meeting in order to study their options in regards to landscaping and parking for the entirety of the site.
9. Ja'net Crawford was sworn in today as President of the Association of Mayor's Court Clerks of Ohio. It is a 2-year term officially beginning January 2018. Additionally, she will be sworn in as president of the Southwest Ohio Mayor's Court Clerks Association in November for a 2-year term also starting in January 2018. Congratulations to Ja'net as she takes on these leadership roles and continues to develop and add value to these associations.

10. Just a reminder, the deadline for fulltime employees to submit their health and dental insurance open enrollment forms is tomorrow – September 22. Please submit these forms to Sharon Savitt or your HealthCare Benefits Committee representative.
11. There are still some time slots available for fulltime employees to meet with a representative from Colonial. If you are interested in any of the supplemental products offered by Colonial, please contact Sharon Savitt to schedule a meeting time. If 75% of our employees meet (no obligation to purchase) with a Colonial representative, our group will receive Colonial's MD Live plan (provides virtual consultation with a physician for routine illnesses) at no cost to employees or the City.
12. The Ross Avenue Sidewalk and Storm Drainage project construction continues to progress this week. Brunk Excavating finished asphalt driveways on the south end, and are currently installing the storm drainage system.
13. The Jolain Drive Storm Drainage Project has begun, to date Loveland Excavating has mobilized equipment, removed fences, delivered pipe material, and begun the upstream headwall. As you can see from the photo below, this is a challenging project for the contractor as they work closely to the affected properties. We thank the contractors and the residents for their cooperation and patience as this project gets underway.



14. Save the date for the United Way Soup Kitchen luncheon scheduled for Friday, October 13 from 11:00 a.m. to 1:30 p.m. at City Hall. Your lunch donation is only \$7 and ALL proceeds go to the 2017 United Way Fund Drive. Information will be forthcoming on this vital fund raising campaign.
15. The City will hold the Fall Plant Swap this Saturday from 9:00-11:00 a.m. in the City Hall Parking Lot.

Should you have questions or concerns regarding this information, please do not hesitate to contact me.

C: Brian Riblet, Interim City Manager
Department Heads; Terry Donnellon, Law Director