

May 11, 2017

TO: City Manager, Mayor and City Council Members

FROM: All Department Heads
Connie Gaylor, Administrative Coordinator

SUBJECT: Thursday Update

The following information is provided to you as a summary of activities for the week of May 8, 2017 and as an announcement of activities in the coming weeks:

1. On Monday afternoon, the Finance staff listened to a demo on budget software from OpenGov. The staff met with account executive Jared Borg to review the end to end budget solution which focused on current performance measures, facilitating collaboration on proposals and department requests, and publishing the final budget document.
2. Approximately 41 individuals attended the Neighborhood Leaders Forum on Tuesday evening, May 9. Sgt. Mike Plaatje reviewed recent crime trends and discussed crime prevention tips. Gary Heitkamp focused on traffic improvements, as well as traffic-related challenges that face Montgomery now and into the future. Both presenters represented the City well and engaged with the citizens after the presentations concluded.
3. This week Wayne Davis, Don Simpson, John Crowell and Julie Prickett interviewed candidates for the assistant police chief position. Four sergeants (Mike Davenport, Greg Harris, Mike Plaatje and Greg VondenBenken) expressed interested in the position. The City is truly fortunate to have internal candidates of such a high caliber from which to choose for the assistant police chief position.
4. On Wednesday morning Julie Prickett, Paul Wright, Cindy Abner, Wayne Davis and Katie Smiddy had a conference call with Paul Nolan to review the personality assessment results from the applicants chosen to move to the second round of interviews for the Assistant Finance Director/Tax Commissioner position.
5. On Thursday and Friday, the customer service representative interview team (Connie Gaylor, Melissa Hays, Julie Prickett and Matthew Vanderhorst) will conduct telephone interviews with 14 candidates. A second round of interviews with a smaller group of candidates will be conducted on May 23 and 24. Tracy Roblero, who is also a member of this interview team, will participate in the second round of interviews.
6. Fire hose testing was completed during this week between rain showers. Annually each section of fire hose is pressure tested to insure that it is in working order. The testing is required by the Ohio Administrative Code as well as by the Insurance Services Offices.
7. Lt. Stagge oversaw the annual inspection of all the fire extinguishers in all City owned buildings and vehicles. Thanks Mark for keeping us all safe.

8. Assistant Fire Chief Shapiro and Chief Wright attended the monthly meeting of the Eastern District Fire Chiefs and saw a presentation on mobile data computers. The area Fire Chiefs also discussed the regional problem of the lack of part-time firefighters to fill open positions on the departments.
9. Beautification Day will take place this Saturday, May 13 from 9:00 to 11:00 a.m. Over 60 volunteers have signed up to plant the thousands of annual flowers that will grace the medians, corners and park beds along Montgomery Road. Also, more than 20 volunteers from the Mormon Youth Group will plant the beds at Dulle and Pioneer Parks on the evening of Tuesday, May 16. The City is very much appreciative of these volunteers and all their planting efforts.
10. Save the date! A reception in honor of Chief Don Simpson will be held on Friday, June 9 from 2:00 p.m. to 4:00 p.m. at the Montgomery Inn. (Light refreshments will be available.) Please join us on this date as we celebrate Don's career and thank him for his leadership and service to our community over the past twelve years.

Should you have questions or concerns regarding this information, please do not hesitate to contact me.

C: Wayne Davis, City Manager
Department Heads
Terry Donnellon, Law Director