

February 23, 2017

TO: City Manager, Mayor and City Council Members

FROM: All Department Heads
Connie Gaylor, Administrative Coordinator

SUBJECT: Thursday Update

The following information is provided to you as a summary of activities for the week of February 20, 2017 and as an announcement of activities in the coming weeks:

1. As a reminder, City Council is scheduled to meet in Business Session on Wednesday, March 1, immediately following a Public Hearing scheduled at 6:45 p.m. to consider a recommendation made by the Planning Commission for the approval of a conditional use permit for an assisted living memory care facility at 10110 Montgomery Road for Twin Lakes.
2. As a reminder, the Montgomery Community Improvement Corporation (CIC) Board of Trustees is scheduled to meet at 6:30 p.m., on March 1, prior to the Public Hearing.
3. On Monday, Matthew Vanderhorst, Nick Miller and Connie Gaylor reviewed the preliminary version of the cemetery software. After updates are made, training with staff and a records verification process will begin. Staff hopes to go live with the software within a couple of weeks.
4. A Service to the Community Grant pre-application meeting was held on Tuesday, February 21, at 5:00 p.m. in City Hall. Two interested individuals representing Church of the Saviour and Honor Flight attended and had the opportunity to ask questions about the grant guidelines and process. No other interested and potential applicants are known at this time. Applications for the Service to the Community Grant are due Monday, April 3, at 4:00 p.m.
5. On Tuesday, Katie Smiddy attended the Greater Cincinnati Finance Officers' Association meeting which took place in Amberley Village. The group was hosted by Hamilton County Commissioner Chris Monzel. Mr. Monzel provided updates on the existing Hamilton County social services levies, the 911 call center and pending infrastructure projects.
6. On Tuesday afternoon, Terry Donnellon, Wayne Davis and Katie Smiddy met with Tom Humes and Jerry Royce to discuss the Vintage Club North development. The team reviewed updates on several key areas including the construction schedule and potential funding options. The team also discussed the financial data and TIF numbers regarding the latest proposal for the site.
7. On Tuesday afternoon, Terry Donnellon, Wayne Davis, Katie Smiddy and representatives from Brandicorp and Traditions met to discuss the Gateway Redevelopment Area. The team discussed several key areas including the interchange modification, project design, finances and cost estimates for the public improvements. The team discussed important issues and upcoming deadlines to keep the project moving forward.

8. Melissa Hays attended the Ohio Zoning and Land Use Conference presented by Frost Brown Todd on Thursday. The conference will cover past and current land use and zoning trends pertinent to the public sector and provide a legal update on zoning and land use issues. There will also be a panel discussion on large mixed-use projects from the perspective of the developer and local government as well as a panel discussion on current trends in residential, commercial/retail and office developments.
9. Back by popular demand, tonight's Montgomery Citizens Leadership Academy (MCLA) session will be held at Public Works starting at 5:45 p.m. The public works team will discuss "Innovative Solutions to Parks, Recreation and Public Works" and the session will feature an adult touch-a-truck and an interactive, table-top exercise on snow plowing methods. The barbeque dinner will be prepared by the public works team as well. The following week's MCLA session will be held on Thursday, March 2, at the Safety Center, starting at 5:45 p.m. This session, "Homeland Safety and Security in Your Own Backyard," will enable the participants to understand their role in disaster preparedness and acknowledge the challenges of use of force situations among other objectives in this engaging, collaborative presentation by our safety services professionals. If you would like to attend, please inform Faith Lynch. Thank you to all staff who are assisting with these demonstrations, presentations and exercises, and creating a fantastic experience for the MCLA participants.
10. The fire department will host a First Aid/CPR class on Saturday at the Safety Center from 10:00 a.m. until 2:00 p.m. This class is full with 23 registrants. Due to demand, another class was added for March 4 and currently has 10 registrants. Thank you to our fire department staff who holds these classes for the public.
11. Please find attached a thank you card that Cindy Abner received from a few of the young lady's at the Midwest Children's Home, that the City donates to every Christmas. This is just a reminder of how much this donation drive is appreciated and needed. Thanks to Cindy and Sharon and all involved for continuing this tradition of giving.

Should you have questions or concerns regarding this information, please do not hesitate to contact me.

C: Connie Gaylor, Administrative Coordinator
Department Heads
Terry Donnellon, Law Director



Thank
you

Thank you for
the nice
Christmas presents
My Christmas
was amazing

-Natasha Jay

Sallyn
10/1/16

Sophia

Lexie
Lou

Cara