

September 15, 2017

TO: Mayor and City Council Members

FROM: Brian K. Riblet, Interim City Manager *BKR*

SUBJECT: City Council Work Session of Wednesday, September 20, 2017

As a reminder, City Council is scheduled to meet in Work Session on Wednesday, September 20, 2017 at 7:00 p.m.

### Work Session

1. Call to Order
2. Roll Call
3. Special Presentation
4. Guests and Residents
5. Legislation for Consideration Tonight
6. Establishing an Agenda for October 4, 2017

### Pending Legislation

- a. A Resolution Authorizing a Reimbursement Agreement with Gateway Partners, LLC—(Mr. Suer) Information has been previously supplied on this Resolution that, if approved, will authorize reimbursement to Gateway Partners, LLC for interim engineering design costs that Gateway Partners may incur while we finalize negotiations for the project.

***City Council voted to table this Resolution at the July 19, 2017 Work Session, until further notice. No further action is needed at this time. City Council would need to make a motion to move this Resolution from tabled status when ready to take action.***

### New Legislation

- a. A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor—Please find attached correspondence from Katie Smiddy, Finance Director, requesting that City Council adopt this Resolution accepting the rates and amounts determined by the Hamilton County Budget Commission. As a State of Ohio taxing authority and pursuant to the Ohio Revised Code, the City is required to adopt an annual tax budget. City Council adopted the Tax Budget on July 1, 2017, and the 2018 Tax Budget was then submitted to the Hamilton County Auditor for review by that office and the Hamilton County Budget Commission. Those reviews did not generate any questions and the proposed Tax Budget was accepted by the Budget Commission and Auditor. City Council is

requested to act to accept the Budget Commission's rates and amounts, which would result in the estimated collections as specified in the City's 2018 Tax Budget. This action will then permit the Budget Commission to collect property taxes at the rates established for the upcoming year.

***Add this Resolution to the October 4, 2017 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.***

- b. An Ordinance to Make Appropriations for Current Expenses and Other Expenditures of the City of Montgomery, State of Ohio, During the Fiscal Year Ending December 31, 2018—Please find attached correspondence from Katie Smiddy, Finance Director, requesting that City Council adopt this Ordinance that establishes the City's budget for fiscal year 2018. These documents were presented to and reviewed with the Financial Planning Committee of City Council at their September 5 meeting. City Council will conduct its formal review of the 2018 Operating and Capital Budget with Four Year Forecast and 2018-2022 Capital Improvement Program, on Wednesday, September 27. As a result of these discussions, any changes to the budget will be forthcoming and will be presented to City Council in the packet for the October 4, Business Session.

***Add this Ordinance to the October 4, 2017 Business Session agenda and assign it to a City Council Member for first reading that evening. The second reading of the Ordinance will be held at the November 1, 2017 Business Session. The third reading of the Ordinance will be held at the December 6, 2017 Business Session with adoption of the Ordinance requested at that meeting.***

- c. A Resolution Authorizing the Interim City Manager to Enter into a Contract with Morton Salt Company for the Purchase of De-Icing Rock Salt for the 2017 Season—Please find attached correspondence from Brian Riblet, Interim City Manager, requesting that City Council authorize the City Manager to enter into a contract extension with Morton Salt Company pursuant to a joint purchasing bid for 2017-2018 de-icing rock salt. The purchase of de-icing rock salt for the 2017-2018 winter season is included in the City budget in the 261.000.5380 Street Maintenance, 266.000.5380 Permissive MVL Fund and 265.000.5380 State Highway Fund. It is requested that the current 2017-2018 contract with North American Salt Company pursuant to a joint purchasing bid be extended to purchase 1,000 tons of de-icing rock salt in the amount of \$52,510 (\$52.51 per ton).

***Add this Resolution to the October 4, 2017 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.***

- d. An Ordinance Amending the Schedule of Municipal Compensation—Please find attached correspondence from Julie Prickett, Human Resource Manager requesting that City Council adopt this Ordinance that will make an amendment to Ordinance No. 5, 2016 "Establishing a Schedule of Municipal Compensation". It is necessary to amend the Schedule of Municipal Compensation to reflect an organizational change within the administration, which involves the addition of a Tax Commissioner position.

***Staff recommends that City Council add this Ordinance to the October 4, 2017 Business Session agenda, assign it to a City Council member for first reading of the Ordinance that evening.***

***The second reading of the Ordinance will be held at the November 1, 2017 Business Session. The third reading of the Ordinance will be held at the December 6, 2017 Business Session with adoption of the Ordinance requested at that meeting.***

- e. A Resolution Authorizing an Agreement with Great Lakes Recycling, Inc. d/b/a Simple Recycling — Please find attached correspondence from Connie Gaylor, Administrative Coordinator, requesting that City Council authorize the Interim City Manager to enter into a contract with Great Lakes Recycling, Inc. d/b/a/ Simple Recycling. At the August 14, Public Works Committee meeting, staff presented the EAC recommendation to implement a curbside textile and small home goods recycling program to the Committee members. This curbside program will be of no cost to the City or the residents and will help to reduce the tonnage of waste going to the landfill.

***Add this Resolution to the October 4, 2017 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.***

**7. Administration Report**

**8. Law Director Report**

**9. City Council Member Reports**

- a. Mr. Cappel
- b. Mr. Alfaqih
- c. Mrs. Harbison
- d. Vice Mayor Roesch
- e. Mr. Suer
- f. Mr. Margolis
- g. Mayor Dobrozsi

**10. Approval of Minutes**—September 6, 2017 Business Session

**11. Mayors Court Report**

**12. Other Business**

- a. Liquor License Hearing Request—The City has received a notice from the Ohio Department of Liquor Control asking whether or not City Council wishes to request a hearing on a new D1 permit application received for MJ Design Holdings LLC dba Board and Brush Creative Studio located at 7831 Cooper Road. As a reminder, a D1 permit allows for Beer only for on premises consumption or in original sealed containers for carry out only until 1:00am. Please see the attached memo from Chief Crowell regarding this permit.

**13. Executive Session**

**14. Adjournment**

Should you have any questions or concerns regarding this information, please do not hesitate to contact me.

C: Connie Gaylor, Administrative Coordinator  
Department Heads  
Terry Donnellon, Law Director  
File



## CITY COUNCIL WORK SESSION AGENDA

10101 Montgomery Road • Montgomery, Ohio 45242 • (513) 891-2424 • Fax (513) 891-2498

September 20, 2017

### City Council Work Session –7:00 p.m.

1. Call to Order
2. Roll Call
3. Special Presentation
4. Guests and Residents
5. Legislation for Consideration Tonight
6. Establishing an Agenda for October 4, 2017

### Pending Legislation

- a. A Resolution Authorizing a Reimbursement Agreement with Gateway Partners, LLC—(Mr. Suer)

***City Council voted to table this Resolution at the July 19, 2017 Work Session, until further notice. No further action is needed at this time. City Council would need to make a motion to move this Resolution from tabled status when ready to take action.***

### New Legislation

- a. A Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor

***Add this Resolution to the October 4, 2017 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.***

- b. An Ordinance to Make Appropriations for Current Expenses and Other Expenditures of the City of Montgomery, State of Ohio, During the Fiscal Year Ending December 31, 2018

***Add this Ordinance to the October 4, 2017 Business Session agenda and assign it to a City Council Member for first reading that evening. The second reading of the Ordinance will be held at the November 1, 2017 Business Session. The third reading of the Ordinance will be held at the December 6, 2017 Business Session with adoption of the Ordinance requested at that meeting.***

- c. A Resolution Authorizing the Interim City Manager to Enter into a Contract with Morton Salt Company for the Purchase of De-icing Rock Salt for the 2017 Season

***Add this Resolution to the October 4, 2017 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.***

- d. An Ordinance Amending the Schedule of Municipal Compensation

***Add this Resolution to the October 4, 2017 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.***

- e. A Resolution Authorizing an Agreement with Great Lakes Recycling, Inc. d/b/a Simple Recycling

***Add this Resolution to the October 4, 2017 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.***

**7. Administration Report**

**8. Law Director Report**

**9. City Council Member Reports**

- a. Mr. Cappel
- b. Mr. Alfaqih
- c. Mrs. Harbison
- d. Vice Mayor Roesch
- e. Mr. Suer
- f. Mr. Margolis
- g. Mayor Dobrozsi

**10. Approval of Minutes—September 6, 2017 Business Session**

**11. Other Business**

- a. Liquor License Hearing Request—The City has received a notice from the Ohio Department of Liquor Control asking whether or not City Council wishes to request a hearing on a new D1 permit application received for MJ Design Holdings LLC dba Board and Brush Creative Studio located at 7831 Cooper Road. As a reminder, a D1 permit allows for Beer only for on premises consumption or in original sealed containers for carry out only until 1:00am. Please see the attached memo from Chief Crowell regarding this permit.

**12. Executive Session**

**13. Adjournment**

RESOLUTION NO. , 2017

**A RESOLUTION AUTHORIZING A REIMBURSEMENT AGREEMENT  
WITH GATEWAY PARTNERS, LLC**

**WHEREAS**, the City has been in negotiations with Gateway Partners, LLC (“Gateway”) concerning the development of the Gateway Redevelopment Area Project; and

**WHEREAS**, a final Development Agreement has not been concluded, but Gateway needs to initiate engineering and design services to meet its timeline for completion of the project; and

**WHEREAS**, while the parties continue their negotiations, the City is in agreement to provide reimbursement to Gateway for engineering and design services they may incur in the event negotiations are terminated or a Development Agreement is terminated without Gateway being able to complete the project; and

**WHEREAS**, the Scope of such services is anticipated to exceed the \$50,000 limit the City Manager is authorized to approve without legislation, and therefore this Resolution is necessary to execute such Agreement to provide the appropriate reimbursement and purchase of such design and engineering services in the event negotiations are terminated.

**NOW THEREFORE, BE IT RESOLVED** by the Council of the City of Montgomery, Hamilton County, Ohio, that:

**SECTION 1.** The City Manager is hereby authorized to execute the attached Reimbursement Agreement with Gateway Partners, LLC to commit the City to reimburse Gateway Partners, LLC for any interim costs incurred during final negotiations for advances

they may make for engineering and design services in the event such negotiations are terminated. Consistent with the scope of the Agreement, if such reimbursement is required, the City will acquire all engineering and design documents and be released from further liability to Gateway Partners, LLC or its investors.

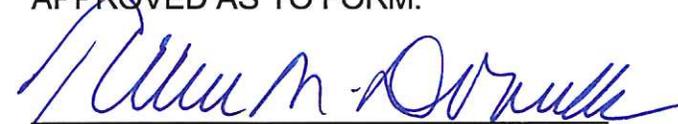
**SECTION 2.** This Resolution shall be in full force and effect from and after its passage.

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Connie M. Gaylor, Clerk of Council

\_\_\_\_\_  
Christopher P. Dobrozsi, Mayor

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Terrence M. Donnellon, Law Director

## REIMBURSEMENT AGREEMENT

This Reimbursement Agreement (this "Agreement") is entered into this \_\_\_\_\_ day of July, 2017 by and between GATEWAY PARTNERS, LLC ("Gateway") and the CITY OF MONTGOMERY, OHIO, an Ohio municipal corporation ("Montgomery").

WHEREAS, Gateway and Montgomery have been negotiating a Development Agreement for the development of certain real property located in the City of Montgomery, Ohio, and in order to complete the terms of the Development Agreement certain design/engineering drawings need to be completed; and

WHEREAS, Gateway is willing to advance the costs and pay for the design/engineering drawings so long as Montgomery agrees to reimburse Gateway in the event that the Development Agreement is not agreed-upon; and

WHEREAS, Montgomery is willing to reimburse Gateway for such advancement of costs as provided for herein.

NOW THEREFORE, for and in consideration of the mutual covenants and agreements contained herein and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties do hereby agree as follows:

1. Proceed with Design. Gateway shall proceed with obtaining the necessary design/construction drawings necessary to firm up the cost of construction and development of the Gateway project. Such advancements shall not exceed \$404,000. A specific Scope of Work for reimbursable expenses is attached hereto as Schedule A.

2. Reimbursement. If the Development Agreement is not agreed-upon between Gateway and Montgomery by September 30, 2017, then Montgomery shall reimburse Gateway its costs to prepare the design and engineering drawings identified upon Schedule A. At Montgomery's option, Montgomery may authorize any work in progress to continue until conclusion.

3. Funding and Release. Upon termination of the negotiations as provided herein, Montgomery shall pay Gateway for the Scope of Work defined within Schedule A, all such work completed to such date and paid by Gateway. In exchange for such payment, Gateway and its development partners, Brandicorp, LLC, Traditions Land Development Group, LLC and Greiwe Development, shall release and discharge the City of Montgomery, Ohio, the Montgomery Community Improvement Corporation and their elected officials, officers and employees, from any and all claims related in any way to the negotiations entered into a Development Agreement or any alleged breach of the Development Agreement. Further, in exchange for the reimbursement payment, Gateway and/or its design contractors shall deliver all design and/or engineering drawings to Montgomery, and thereafter Montgomery shall have the exclusive use and control of such drawings.

GATEWAY PARTNERS, LLC,  
an Ohio limited liability company

By: \_\_\_\_\_  
Thomas H. Humes  
Its: Managing Member

CITY OF MONTGOMERY, OHIO  
An Ohio municipal corporation

By: \_\_\_\_\_  
Wayne S. Davis  
Its: City Manager

APPROVED AS TO FORM:

\_\_\_\_\_  
Terrence M. Donnellon  
Law Director

6/30/2017

Montgomery Development Partners  
Planning Expenses

Montgomery GRA  
Engineering Cost Estimates

Consultant	Discipline	Future Expenses Up to Signed Development Agreement
<b>Planning / Design</b>		
MKSK	Land Planning	\$ 82,000
Gossman Group	Architecture	\$ 12,000
McGill Smith Punshon	Civil Engineering	\$ 200,000
KZF Design	Architecture / Preliminary Garage Analysis	\$ 40,000
THP	Parking Garage Design	\$ 50,000
Miscellaneous		\$ 20,000
<b>SUBTOTAL DESIGN</b>		<b>\$ 404,000</b>

**SCHEDULE A**

September 1, 2017

To: Brian Riblet, Interim City Manager  
From: Katie Smiddy, Finance Director *KMS*  
Subject: Resolution Accepting the Amounts and Rates

Request

It is necessary for City Council to consider a resolution accepting the amounts and rates as determined by the Hamilton County Budget Commission.

Financial Impact

This Resolution authorizes the necessary tax levies to be collected for budget year 2018 to the Hamilton County Auditor.

Background

In accordance with ORC section 5704.34, each taxing authority must pass a Resolution to accept and authorize the necessary tax levies and to certify the levies to the County Auditor. The preliminary amounts are from the 2018 Tax Budget and are estimates of the amounts the City will receive in property taxes:

	<u>Millage</u>	<u>2017 Estimate</u>
General Fund	4.50	\$2,363,625
Fire/EMS	5.55	\$1,926,571

Staff Recommendation

A copy of the resolution from the Hamilton County Budget Commission has not been received by the City but it is anticipated that they will be available for the October Business Meeting of City Council. In anticipation of receiving authorization of the funds from Hamilton County, it is recommended that the City Council consider a Resolution that will accept the amounts and rates as determined by the Hamilton County Budget Commission at its September 23, Work Session for the purpose of placing it on the October 4, Business Session for approval that evening.

RESOLUTION NO. \_\_\_\_\_, 2017

**A RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE HAMILTON COUNTY BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR**

**WHEREAS**, this Council, in accordance with the provisions of law, has previously adopted a Tax Budget for the next succeeding fiscal year commencing January 1, 2018; and

**WHEREAS**, the Budget Commission of Hamilton County, Ohio, has certified its action thereon to the Council together with an estimate by the County Auditor of the rate of each tax necessary to be levied by this Council and what part thereof is without, and what part is within the ten mill tax limitation.

**NOW THEREFORE, BE IT RESOLVED**, by the Council of the City of Montgomery, Hamilton County, Ohio, that:

**SECTION 1.** The rates, as determined by the Budget Commission in its certification, as set forth on the attached Schedule A, are hereby accepted.

**SECTION 2.** There is hereby levied on the City of Montgomery's tax duplicate the rate of each tax necessary to be levied without and within the ten-mill limitation, as detailed on attached Schedule A, which Schedule A is adopted by reference as if fully restated herein.

**SECTION 3.** This Resolution shall be in full force and effect from and after its passage.

PASSED \_\_\_\_\_

ATTEST \_\_\_\_\_  
Connie M. Gaylor, Clerk of Council

\_\_\_\_\_  
Christopher P. Dobrozi, Mayor

APPROVED AS TO FORM

  
\_\_\_\_\_  
Terrence M. Donnellon, Law Director





September 1, 2017

To: Brian Riblet, Interim City Manager  
From: Katie Smiddy, Finance Director *KMS*  
Subject: 2018 Annual Operating Budget

#### Introduction

It is necessary for City Council to consider passage of the annual Appropriation Ordinance for 2018.

#### Financial Impact

Total City expenditures, which include the departmental budgets, debt service and transfers as contained in the 2018 Operating and Capital Budget, are \$21,362,914.

#### Background

The Annual Operating Budget is prepared and submitted annually to the Montgomery City Council in accordance with Article IV, Section 4.02 (3) of the Montgomery City Charter.

The budget is the primary fiscal planning tool for moving the City forward toward accomplishing its mission-Providing superior services and engaging with you to enhance our community. It also provides the resources to support the City's goal of becoming a higher performing organization.

Briefly, this budget accomplishes three key objectives:

- Continues stewardship of City resources in a prudent manner while delivering superior services;
- Follows priorities from the 2018 strategic plan for new initiatives;
- Provides additional resources for the City's capital assets; specifically, technology improvements, street/sidewalk/curb infrastructure maintenance and enhancements to the parks.

#### Staff Recommendation

It is recommended that City Council authorize and direct the preparation of legislation adopting the 2018 Annual Operating and Capital Budget.

ORDINANCE NO. \_\_\_\_\_, 2017

**AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE CITY OF MONTGOMERY, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2018**

**WHEREAS**, Council previously did approve and submit to the Budget Commission a budget for revenues and expenses for the fiscal year commencing January 1, 2018 and ending December 31, 2018; and

**WHEREAS**, the proposed budget has been accepted and approved, and Council does desire to appropriate funds according to the budget to meet current expenses and other expenditures for the 2018 fiscal year.

**NOW THEREFORE, BE IT ORDAINED** by the Council of the City of Montgomery, Hamilton County, Ohio, that:

**SECTION 1.** Commencing January 1, 2018 and for the fiscal year ending December 31, 2018, in order to provide for the current expenses and other expenditures of the City, the sums detailed on the attached schedule are hereby appropriated as if such schedule is fully set forth herein.

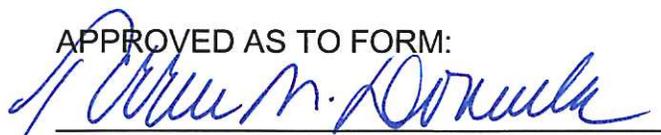
**SECTION 2.** This Ordinance shall be in full force and effect from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Connie M. Gaylor, Clerk of Council

\_\_\_\_\_  
Christopher P. Dobrozsi, Mayor

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Terrence M. Donnellon, Law Director

## Attachment to 2018 Appropriation Ordinance

General Fund		
101 Police Department	Personnel	3,142,769
	Nonpersonnel	414,367
	<b>Total</b>	<b>\$3,557,136</b>
106 Disaster Services	Personnel	0
	Nonpersonnel	9,300
	<b>Total</b>	<b>\$9,300</b>
201 Public Health and Welfare	Personnel	52,440
	Nonpersonnel	0
	<b>Total</b>	<b>\$52,440</b>
301 Recreation	Personnel	234,073
	Nonpersonnel	98,470
	<b>Total</b>	<b>\$332,543</b>
303 City Parks	Personnel	327,302
	Nonpersonnel	213,500
	<b>Total</b>	<b>\$540,802</b>
317 Swaim and Terwilliger Lodges	Personnel	0
	Nonpersonnel	37,200
	<b>Total</b>	<b>\$37,200</b>
321 Special Events	Personnel	0
	Nonpersonnel	103,516
	<b>Total</b>	<b>\$103,516</b>
405 Landmarks Commission	Personnel	0
	Nonpersonnel	15,250
	<b>Total</b>	<b>\$15,250</b>
406 City Beautiful	Personnel	0
	Nonpersonnel	127,448
	<b>Total</b>	<b>\$127,448</b>
407 Development	Personnel	381,905
	Nonpersonnel	421,200
	<b>Total</b>	<b>\$803,105</b>
408 Planning Commission	Personnel	0
	Nonpersonnel	11,900
	<b>Total</b>	<b>\$11,900</b>
409 Historical Building Operations	Personnel	0
	Nonpersonnel	56,450
	<b>Total</b>	<b>\$56,450</b>
701 City Administration	Personnel	467,924
	Nonpersonnel	25,200
	<b>Total</b>	<b>\$493,124</b>
702 Finance Department	Personnel	575,574
	Nonpersonnel	109,725

	<b>Total</b>	<b>\$685,299</b>
<b>703 Legal Administration</b>	Personnel	0
	Nonpersonnel	230,500
	<b>Total</b>	<b>\$230,500</b>
<b>705 City Council</b>	Personnel	17,834
	Nonpersonnel	4,050
	<b>Total</b>	<b>\$21,884</b>
<b>707 Mayor's Court</b>	Personnel	88,353
	Nonpersonnel	76,841
	<b>Total</b>	<b>\$165,194</b>
<b>708 Civil Service Commission</b>	Personnel	0
	Nonpersonnel	4,150
	<b>Total</b>	<b>\$4,150</b>
<b>709 Public Works Administration</b>	Personnel	549,711
	Nonpersonnel	138,700
	<b>Total</b>	<b>\$688,411</b>
<b>712 Community and Information Services</b>	Personnel	488,796
	Nonpersonnel	148,120
	<b>Total</b>	<b>\$636,916</b>
<b>715 General Government</b>	Personnel	10,000
	Nonpersonnel	1,728,445
	<b>Total</b>	<b>\$1,738,445</b>
<b>Total General Fund Transfers/Cash Advances Out</b>		<b>748,100</b>
<b>Total General Fund</b>	Personnel	6,336,681
	Nonpersonnel	4,722,432
	<b>Total</b>	<b>11,059,113</b>

**Special Revenue Funds**

<b>219 Community Oriented Policing Solutions</b>	Personnel	177,963
	Nonpersonnel	3,600
	<b>Total</b>	<b>\$181,563</b>
<b>223 Fire Department</b>	Personnel	2,303,052
	Nonpersonnel	429,058
	<b>Total</b>	<b>\$2,732,110</b>
<b>261 Street Maintenance and Repair</b>	Personnel	755,475
	Nonpersonnel	303,256
	<b>Total</b>	<b>\$1,058,731</b>
<b>209 Memorial Fund</b>	Personnel	0
	Nonpersonnel	4,000
	<b>Total</b>	<b>\$4,000</b>
<b>210 Parks &amp; Recreation</b>	Personnel	0
	Nonpersonnel	500
	<b>Total</b>	<b>\$500</b>
<b>215 Law Enforcement</b>	Personnel	0
	Nonpersonnel	10,875

	<b>Total</b>	<b>\$10,875</b>
216 Drug Enforcement	Personnel	0
	Nonpersonnel	400
	<b>Total</b>	<b>\$400</b>
217 DUI Enforcement and Education	Personnel	0
	Nonpersonnel	1,000
	<b>Total</b>	<b>\$1,000</b>
218 Mayor's Court Technology Fund	Personnel	0
	Nonpersonnel	14,315
	<b>Total</b>	<b>\$14,315</b>
220 Law Enforcement Assistance Fund	Personnel	0
	Nonpersonnel	1,600
	<b>Total</b>	<b>\$1,600</b>
227 Environmental Impact Area I	Personnel	0
	Nonpersonnel	5,000
	<b>Total</b>	<b>\$5,000</b>
228 Environmental Impact Area II	Personnel	0
	Nonpersonnel	30,000
	<b>Total</b>	<b>\$30,000</b>
229 Environmental Impact Area III	Personnel	0
	Nonpersonnel	5,000
	<b>Total</b>	<b>\$5,000</b>
230 Environmental Impact Area IV	Personnel	0
	Nonpersonnel	5,000
	<b>Total</b>	<b>\$5,000</b>
265 State Highway Fund	Personnel	0
	Nonpersonnel	34,000
	<b>Total</b>	<b>\$34,000</b>
266 Permissive MVL Fund	Personnel	0
	Nonpersonnel	79,000
	<b>Total</b>	<b>\$79,000</b>
275 Municipal Pool	Personnel	0
	Nonpersonnel	269,263
	<b>Total</b>	<b>\$269,263</b>
485 Arts and Amenities	Personnel	0
	Nonpersonnel	95,300
	<b>Total</b>	<b>\$95,300</b>
<b>Total Special Revenue Funds</b>	Personnel	3,236,490
	Nonpersonnel	1,291,167
	<b>Total</b>	<b>4,527,657</b>

**Debt Service Funds**

322 Special Assessment Bond Retirement	Personnel	0
	Nonpersonnel	9,150
	<b>Total</b>	<b>\$9,150</b>

324 General Bond Retirement	Personnel	0
	Nonpersonnel	5,000
	<b>Total</b>	<b>\$5,000</b>
328 Reserve Bond Retirement	Personnel	0
	Nonpersonnel	186,200
	<b>Total</b>	<b>\$186,200</b>
331 Vintage Club Tax Increment Financing Fund	Personnel	0
	Nonpersonnel	2,619,372
	<b>Total</b>	<b>\$2,619,372</b>
Total Debt Service Funds	Personnel	0
	Nonpersonnel	2,819,722
	<b>Total</b>	<b>2,819,722</b>

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**Capital Projects Funds**

410 Capital Improvements	Personnel	0
	Nonpersonnel	2,282,171
	<b>Total</b>	<b>\$2,282,171</b>
460 Urban Redevelopment Fund	Personnel	0
	Nonpersonnel	287,650
	<b>Total</b>	<b>\$287,650</b>
461 Triangle Equivalent TIF	Personnel	0
	Nonpersonnel	185,400
	<b>Total</b>	<b>\$185,400</b>
Total Capital Projects Funds	Personnel	0
	Nonpersonnel	2,755,221
	<b>Total</b>	<b>2,755,221</b>

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**Fiduciary Funds**

875 Compensated Absence	Personnel	30,000
	Nonpersonnel	0
	<b>Total</b>	<b>\$30,000</b>
546 Trust Reimbursements	Personnel	0
	Nonpersonnel	110,000
	<b>Total</b>	<b>\$110,000</b>
601 State Fees	Personnel	0
	Nonpersonnel	8,000
	<b>Total</b>	<b>\$8,000</b>
836 Historical Trust Fund	Personnel	0
	Nonpersonnel	1,300
	<b>Total</b>	<b>\$1,300</b>
840 Cemetery Expendable Trust	Personnel	0
	Nonpersonnel	51,350
	<b>Total</b>	<b>\$51,350</b>
890 Unclaimed Moneys Fund	Personnel	0
	Nonpersonnel	551
	<b>Total</b>	<b>\$551</b>

<b>Total Fiduciary Funds</b>	Personnel	30,000
	Nonpersonnel	171,201
	<b>Total</b>	<b>201,201</b>

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**Total All Funds**

Personnel	9,603,171
Nonpersonnel	11,759,743
<b>Total</b>	<b>21,362,914</b>

September 15, 2017

TO: Mayor and City Council Members

FROM: Brian Riblet, Interim City Manager *BKR*

SUBJECT: Legislation request for authorization to enter into a contract with Morton Salt Company for the purchase of deicing rock salt

**Request**

It is necessary for City Council to adopt a Resolution Authorizing the City Manager to enter into a contract with Morton Salt pursuant to a joint purchasing bid for 2017-2018 de-icing rock salt.

**Financial Impact**

The purchase of de-icing rock salt for the 2017-2018 winter season is included in the City budget in the 261.000.5380 Street Maintenance, 266.000.5380 Permissive MVL Fund and 265.000.5380 State Highway Fund. If approved, the request would authorize a maximum purchase of 1000 tons of de-icing rock salt for the amount of \$52,510.00 (\$52.51 per ton) which is the same pricing as the 2016/2017 winter season.

**Background**

Each year the City enters into a contract for the purchase of de-icing rock salt for the winter season. Over the past several years the City of Montgomery has utilized a joint purchasing bid with either the City of Cincinnati or the Hamilton County Engineer's Office. The year staff would request to extend the existing agreement through the Hamilton County Engineer's Office to enter into a joint purchasing bid with Hamilton County for the purchase of de-icing rock salt for the upcoming 2017/2018 winter season.

**Recommendation**

It is recommended that City Council adopt legislation to authorize the City Manager to enter into a contract with Morton Salt pursuant to a joint purchasing bid for the 2017-2018 winter season for a maximum purchase 1000 tons of de-icing rock salt for the amount of \$52,510.00 (\$52.51 per ton).

If there are any questions or additional information is required, please do not hesitate to contact me.

RESOLUTION NO. , 2017

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO A CONTRACT WITH MORTON SALT COMPANY FOR THE PURCHASE OF DE-ICING ROCK SALT FOR THE 2017 SEASON**

**WHEREAS**, R.C. § 9.48 authorizes counties, townships and municipal corporations to participate in joint purchasing programs with other municipal corporations for the purchase of machinery, materials and supplies without advertisement and without bids; and

**WHEREAS**, for the winter season 2017, Hamilton County has competitively bid for the bulk purchase of de-icing rock salt consistent with the rules, regulations and laws of Hamilton County, and which competitive bid did authorize Hamilton County to extend its terms for purchase to other communities in and around Hamilton County, Ohio; and

**WHEREAS**, the Montgomery City Administration believes that participating in the joint program and bid through Hamilton County is more economically efficient and provides a better benefit to Montgomery than separately bidding such purchase.

**NOW THEREFORE, BE IT RESOLVED** by the Council of the City of Montgomery, Hamilton County, Ohio, that:

**SECTION 1.** The City Manager is hereby authorized to enter into a contract with Morton Salt Company for the purchase of de-icing rock salt for the 2017 winter season through the contract bid granted by Hamilton County to Morton Salt Company at the cost of \$52.51 per ton for the purchase of 1,000 tons. The total cost for this contract shall not exceed \$ 52,510.00.

**SECTION 2.** Council hereby finds that purchasing through the contract with Hamilton County is in the best interest of the City of Montgomery and is consistent with the terms and conditions of R.C. § 9.48.

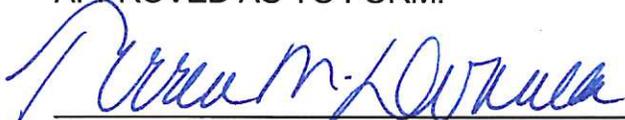
**SECTION 3.** This Resolution shall be in full force and effect from and after its passage.

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Connie M. Gaylor, Clerk of Council

\_\_\_\_\_  
Christopher P. Dobrozsi, Mayor

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Terrence M. Donnellon, Law Director

September 14, 2017

TO: Brian K. Riblet, Interim City Manager

FROM: Julia E. Prickett, Human Resources Manager *JEP*

SUBJECT: Ordinance Amending the Schedule of Municipal Compensation

### Introduction

It is requested that City Council amend the City's Schedule of Municipal Compensation to provide for changes necessary to enhance the operations of the City's finance department through the addition of a full-time tax commissioner position.

### Background

Since March 2016, four hiring processes have been conducted without a successful outcome of filling the vacant assistant finance director/tax commissioner position in the finance department.

Based on results of a comprehensive desk audit of all finance department positions compiled by members of the department, the finance director determined that a vast majority of the tasks and duties assigned to the assistant finance director/tax commissioner position were directly related to the department's responsibilities associated with the income tax administration function. It was determined that rather than continuing to search for a viable candidate for an assistant finance director/tax commissioner position, the organization's needs would be better served by creating and filling a tax commissioner position instead. It should be noted that as recently as 2011, the finance department staffing configuration included a full-time tax commissioner position.

In determining an appropriate pay range for the tax commissioner position classification, pay ranges for comparable tax commissioner positions in neighboring communities were considered. In addition, the pay range assigned when the City's Schedule of Municipal Compensation included a tax commissioner position classification was also identified and was determined to be appropriate from both an internal and external organizational perspective.

The attached ordinance amends the Schedule of Municipal Compensation by adding the full-time position classification of tax commissioner and establishing a pay range for this position. The assistant finance director/tax commissioner position classification remains in the Schedule of Municipal Compensation in the event there is a need for this type of position in the future; however, the intent is not to fill both positions.

Recommendation

It is recommended that City Council begin the reading and adoption process on the attached Ordinance Amending the Schedule of Municipal Compensation in order to create the position classification of tax commissioner and establish a pay range for the position.

Attachment

**ORDINANCE NO.           , 2017**

**AN ORDINANCE AMENDING THE SCHEDULE OF MUNICIPAL COMPENSATION**

**WHEREAS**, by Ordinance No. 5, 2016 Council did establish the Schedule of Municipal Compensation for all employees working outside of Collective Bargaining Agreements for the period effective the first full pay period effective in July 2017; and

**WHEREAS**, it is necessary to amend the Schedule of Municipal Compensation within Ordinance No. 5, 2016 to address organizational needs and reflect an organizational change within the administration, which change involves the addition of a full-time position classification titled Tax Commissioner; and

**NOW THEREFORE, BE IT ORDAINED** by the Council of the City of Montgomery, Hamilton County, Ohio, that:

**SECTION 1.** The Schedule of Municipal Compensation as adopted by Ordinance No. 5, 2016 is hereby amended to establish the full-time position classification of Tax Commissioner at the full-time Range of 4 as reflected in the attachment designated as Exhibit "A".

**SECTION 2.** The Schedule of Municipal Compensation, as amended with the change reflected in Section 1 of this ordinance, attached hereto and incorporated herein by reference is hereby approved and accepted. The Amended Schedule of Municipal Compensation shall be in effect upon passage of this Ordinance.

**SECTION 3.** All other parts of Ordinance No. 5, 2016 which were not amended with this change are hereby ratified and reaffirmed.

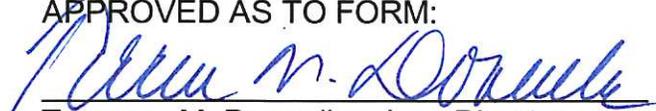
**SECTION 4.** This Ordinance shall be in full force and effect from and after the earliest period allowed by law.

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Connie M. Gaylor, Clerk of Council

\_\_\_\_\_  
Christopher P. Dobrozsi, Mayor

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Terrence M. Donnellon, Law Director

Full-Time Schedule

Exhibit "A"

Range	Position	Effective first day of first full pay period in July 2016		Effective first day of first full pay period in July 2017		
		Minimum	Maximum	Minimum	Maximum	
1A	Assistant City Manager Fire Chief Police Chief Public Works Director	Annual	\$92,476.80	\$122,990.40	\$94,785.60	\$126,068.80
1B	Director of Finance Community Development Director Community and Information Services Director	Annual	\$88,129.60	\$117,478.40	\$90,334.40	\$120,411.20
2	Assistant Fire Chief Assistant Police Chief Assistant Public Works Director	Annual	\$84,676.80	\$104,998.40	\$86,798.40	\$107,619.20
3A	Assistant Director of Finance/Tax Commissioner Human Resources Manager	Annual	\$65,644.80	\$86,008.00	\$67,288.00	\$88,150.40
3B	Communications and Engagement Coordinator Recreation Coordinator	Annual	\$64,604.80	\$84,572.80	\$66,227.20	\$86,694.40
4	Zoning and Code Compliance Officer Public Works Department Supervisor Tax Commissioner	Annual	\$57,803.20	\$73,923.20	\$59,238.40	\$75,774.40
5	Construction and Compliance Inspector	Hourly	\$26.76	\$33.71	\$27.43	\$34.55
6	Administrative Coordinator Assistant to the City Manager Building and Development Office Manager	Hourly	\$25.25	\$31.56	\$25.88	\$32.35
7	Recreation Specialist	Hourly	\$23.59	\$29.73	\$24.18	\$30.47
8	Clerk of Court	Hourly	\$21.62	\$28.13	\$22.16	\$28.83
9	Finance Specialist Customer Service Representative	Hourly	\$21.31	\$26.64	\$21.84	\$27.31

All annual, salaried positions in Ranges 1 through 4 are calculated assuming a 26 pay period annual pay schedule, which is the normal annual pay schedule for the City. In the event that the City experiences a year which has 27 bi-weekly pay periods, the City's wage scale will reflect an increase of an additional 1/26th of the maximum salary for the purpose of meeting payroll for the 27th pay period. For all other years, the minimum and maximum salaries are as published on the pay schedule above.

Part Time Schedule

Range	Position	Effective first day of first full pay period in July 2016		Effective first day of first full pay period in July 2017	
		Minimum	Maximum	Minimum	Maximum
1A 1B 1C	Special Projects Coordinator	\$43.01	\$53.33	\$44.08	\$54.66
	Assistant to the City Manager	\$25.25	\$31.56	\$25.88	\$32.35
	Finance Specialist	\$21.31	\$26.64	\$21.84	\$27.31
1D	Customer Service Representative Volunteer Coordinator	\$20.88	\$26.01	\$21.40	\$26.66
2	Firefighter/Paramedic	\$16.26	\$20.71	\$16.66	\$21.22
3	Custodian	\$14.50	\$18.50	\$14.87	\$18.96
	Firefighter/EMT				
4	Intern	\$12.63	\$16.06	\$12.94	\$16.46
	Seasonal Service Worker				
6	Auxiliary Police Officer	\$ 10.00	\$ 25.00	\$ 10.00	\$ 25.00

Grandfathered Wage Provisions (2.5% in July 2016, 2.5% in July 2017)

1. Effective May 3, 2006, Jesse Bundy was grandfathered into Range 5 with top range earning potential of \$57,907.20 from 7/1/2005 – 6/30/2006 and \$60,091.20 from 7/1/2006 – 6/30/2007, because of the change in his former position of Project Manager (previous Range 3) to Construction and Compliance Inspector (Range 5). In future years, he will be eligible for annual (non-equity) adjustments to his current hourly rate as follows:

Employee	Effective first day of first pay period in July 2016	Effective first day of first pay period in July 2017
Jesse Bundy	\$35.01	\$35.89

2. Effective July 1, 2010, Terry Willenbrink was grandfathered outside pay range 4 established in this ordinance, and will be compensated at the following hourly rate and will be eligible for general wage increases and merit bonuses as are employees within their ranges.

Employee	Effective first day of first pay period in July 2016	Effective first day of first pay period in July 2017
Terry Willenbrink	\$84,572.80	\$86,694.40

September 15, 2017

Memorandum

TO: Brian Riblet, Interim City Manager

FROM: Connie Gaylor, Administrative Coordinator 

SUBJECT: Great Lakes Recycling, Inc. d/b/a/Simple Recycling Curbside Textile Recycling  
Legislative Request

### **Request**

It is necessary for City Council to consider adopting a Resolution Authorizing the Interim City Manager to enter into a contract with Great Lakes Recycling, Inc. d/b/a/ Simple Recycling for Curbside Textile Recycling Collection.

### **Financial Impact**

The Curbside Recycling program is of no cost to the City or residents as Simple Recycling is compensated when the collected items are resold to processing centers. Simple Recycling will reimburse the City \$20 a ton for all materials collected.

### **Background**

Staff met with Sonny Wilkins of Simple Recycling in early 2017 after which time the program was discussed with the Environmental Advisory Commission (EAC) at its April meeting. The EAC conducted a thorough reference verification process, which included cities and townships in the Hamilton County area and across the state and received positive remarks. At the August 14, Public Works Committee meeting, staff presented the EAC recommendation to implement a curbside textile and small home goods recycling program. Staff also explained that all tonnages collected by Simple Recycling will get reported on the Residential Recycling Incentive grant application. It is the opinion of staff and the EAC that this program will in no way deter residents from donating to other non-profit agencies but will rather keep these items from going to the landfill.

### **Recommendation**

Staff requests that City Council adopt legislation to authorize Interim City Manager to enter into a contract with Great Lakes Recycling, Inc. d/b/a/ Simple Recycling for Curbside Textile Recycling Collection, at no cost to the City.

If there are any questions or if additional information is required, please do not hesitate to contact me.

RESOLUTION NO. \_\_\_\_\_, 2017

**A RESOLUTION AUTHORIZING AN AGREEMENT WITH GREAT LAKES RECYCLING, INC. d/b/a SIMPLE RECYCLING**

**WHEREAS**, the Administration has received a proposal from Great Lakes Recycling, Inc., d/b/a Simple Recycling (“Simple Recycling”) to provide for the collection of soft recyclables within the City; and

**WHEREAS**, the proposed contract will provide soft recycling services by Simple Recycling at no cost to the City, but as additional revenue to the City based upon total collections; and

**WHEREAS**, the Administration has determined that this Agreement for the collection of soft recyclables will not conflict with the current contract with Rumpke Waste to provide recycling services within the community, but in fact will enhance the services of Rumpke Waste by providing an outlet for additional recyclables throughout the City; and

**WHEREAS**, the Interim City Manager has recommended that Council enter into this Agreement for a period of four years.

**NOW, THEREFORE, BE IT RESOLVED** by the Council of the City of Montgomery, Hamilton County, Ohio, that:

**SECTION 1.** The Interim City Manager is hereby authorized to execute the attached Agreement for collection of soft recyclables with Great Lakes Recycling, Inc., d/b/a Simple Recycling, to commence, as soon as reasonably practicable, the collection of soft recyclables within the City of Montgomery. Further, the Interim City Manager is hereby authorized to administer the contract on behalf of the City and to periodically report and update City Council concerning the successful collection of soft recyclables by Simple

Recycling.

**SECTION 2.** The Interim City Manager is authorized to execute any and all additional documentation as necessary to implement this Agreement with Soft Recycling.

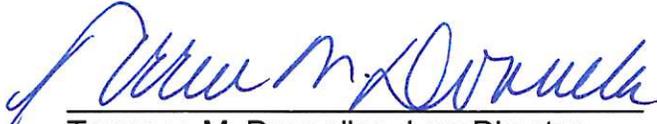
**SECTION 3.** This Resolution shall be in full force and effect from and after its passage.

PASSED: \_\_\_\_\_

ATTEST: \_\_\_\_\_  
Connie M. Gaylor, Clerk of Council

\_\_\_\_\_  
Christopher P. Dobrozsi, Mayor

APPROVED AS TO FORM:

  
\_\_\_\_\_  
Terrence M. Donnellon, Law Director

September 15, 2017

To: Connie Gaylor, Clerk of Council

From: John Crowell, Police Chief 

Subject: Liquor Permit

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In response to the September 5, 2017 notification from the Ohio Division of Liquor Control, a new D1 liquor permit has been requested by MJ Design Holdings LLC d/b/a Board and Brush Creative Studio. I am not aware of any information that would cause the City of Montgomery to object to the issuance of this permit or any need to request a hearing. This permit will be for the new business at 7831 Cooper Road.

Should you have any questions, please do not hesitate to contact me.

**NOTICE TO LEGISLATIVE  
AUTHORITY**

**OHIO DIVISION OF LIQUOR CONTROL**  
6606 TUSSING ROAD, P.O. BOX 4005  
REYNOLDSBURG, OHIO 43068-9005  
(614)644-2360 FAX(614)644-3166

TO

<b>6069904</b> PERMIT NUMBER		<b>NEW</b> TYPE	<b>MJ DESIGN HOLDINGS LLC DBA BOARD AND BRUSH CREATIVE STUDIO 7831 COOPER RD MONTGOMERY OH 45242</b>	
ISSUE DATE				
<b>08 31 2017</b>				
FILING DATE				
<b>D1</b> PERMIT CLASSES				
<b>31</b> TAX DISTRICT	<b>264</b>	<b>A</b>	<b>B68519</b> RECEIPT NO.	

FROM **09/05/2017**

PERMIT NUMBER		TYPE			
ISSUE DATE					
FILING DATE					
PERMIT CLASSES					
TAX DISTRICT			RECEIPT NO.		



MAILED **09/05/2017**

RESPONSES MUST BE POSTMARKED NO LATER THAN. **10/06/2017**

**IMPORTANT NOTICE**

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL  
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A NEW 6069904**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT  
THE HEARING BE HELD  IN OUR COUNTY SEAT.  IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)-  Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

**CLERK OF MONTGOMERY CITY COUNCIL  
10101 MONTGOMERY RD  
MONTGOMERY OHIO 45242**

Commerce Division of Liquor Control : Web Database Search

**OWNERSHIP DISCLOSURE INFORMATION**

This online service will allow you to obtain ownership disclosure information for issued and pending retail liquor permit entities within the State of Ohio.

**Searching Instructions**

Enter the known information and click the "Search" button. For best results, search only ONE criteria at a time. If you try to put too much information and it does not match exactly, the search will return a message "No records to display".

The information is sorted based on the Permit Number in ascending order.

To do another search, click the "Reset" button.

	SEARCH CRITERIA
<b>Permit Number</b>	<input type="text" value="6069904"/>
<b>Permit Name / DBA</b>	<input type="text"/>
<b>Member / Officer Name</b>	<input type="text"/>

[Search](#)[Reset](#)[Main Menu](#)

	Member/Officer Name	Shares/Interest	Office Held
<b>Permit Number:</b> 6069904; <b>Name:</b> MJ DESIGN HOLDINGS LLC; <b>DBA:</b> DBA BOARD AND BRUSH CREATIVE STUDIO; <b>Address:</b> 7831 COOPER RD MONTGOMERY 45242			
	MEGAN GROPP	MANAGE MEM	

- [Ohio.Gov](#)
- [Ohio Department of Commerce](#)

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These minutes are a draft of the proposed minutes from the City Council meeting. They do not represent the official record of proceedings until formally adopted by the City Council. Formal adoption is noted by signature of the Clerk within the minutes.

City of Montgomery  
City Council Business Session Minutes  
September 6, 2017

Present

Brian Riblet, Interim City Manager  
Terry Donnellon, Law Director  
John Crowell, Police Chief  
Tracy Roblero, Community Development Director  
Katie Smiddy, Finance Director  
Paul Wright, Fire Chief  
Matthew Vanderhorst, Community and Information Services Director  
Faith Lynch, Community Engagement Coordinator  
Connie Gaylor, Clerk of Council

City Council Members Present

Chris Dobrozsi, Mayor  
Lynda Roesch, Vice Mayor  
Laith Alfaqih  
Gerri Harbison  
Craig Margolis  
Ken Suer

City Council Members Absent

Mike Cappel

---

City Council convened in Council Chambers at 7:00 p.m. for the Business Session with Mayor Dobrozsi presiding.

**ROLL CALL**

Mayor Dobrozsi stated that Council Member Cappel was absent as he was travelling to Montgomery, New York and asked for a motion to excuse his absence.

Mr. Margolis moved to excuse Mr. Cappel from the meeting. Mr. Alfaqih seconded. City Council unanimously agreed.

The roll was called.

**LEGISLATION FOR CONSIDERATION TONIGHT**

A Resolution Correcting Resolution No. 25, 2017 Concerning Compensation for the Interim City Manager

Mayor Dobrozsi explained that this legislation was not originally approved to be on the agenda and asked for a motion to add to the agenda.

Ms. Roesch made a motion to add the Resolution to the agenda for consideration this evening. Mr. Margolis seconded. City Council unanimously agreed.

Mayor Dobrozsi asked Mrs. Harbison to sponsor the legislation.

Mrs. Harbison made a motion the read the Resolution by title only. Mr. Margolis seconded. City Council unanimously agreed.

Mrs. Harbison read the Resolution by title only and moved for passage. Ms. Roesch seconded.

Mrs. Harbison explained that, if approved, this Resolution would correct Resolution No. 25, 2017 to properly state Brian Riblet's compensation as Interim City Manager to be sure that the additional compensation qualifies for his pension.

Mr. Donnellon explained that after City Council passed Resolution No. 25, 2017, the Administration was advised by the Ohio Public Employees Retirement System that to properly credit Mr. Riblet with the Pension Office for his service as interim City Manager, his compensation must be restated as an annual salary.

The roll was called and showed the following vote:

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**City Council Business Session Minutes**

September 6, 2017

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55

56 AYE: Alfaqih, Harbison, Dobrozsi, Roesch, Suer, Margolis (6)

57 NAY: (0)

58 ABSENT: Cappel (1)

59

60 **Pending Legislation**

61

62 **An Ordinance Accepting Dedicated Stormwater Improvements in The Montgomery Woods Subdivision**

63

64 Mr. Margolis read the Ordinance by title and moved for passage of the third reading of the Ordinance. Mrs. Harbison  
65 seconded. City Council unanimously agreed.

66

67 Mr. Margolis explained that, if approved, this Ordinance will accept certain stormwater improvements constructed  
68 several years ago, within the Montgomery Woods Subdivision. It was discovered in a review of City records that a  
69 portion of the stormwater improvement on Lakewater Drive had been accepted by Sycamore Township where a  
70 portion of the subdivision was in its jurisdiction, but the second portion of the same sewer line located in the City  
71 of Montgomery had not been properly accepted. This Ordinance will correct that mistake so the entire stormwater  
72 improvement is accepted and maintained by the City.

73

74 The roll was called and showed the following vote:

75

76 AYE: Harbison, Dobrozsi, Roesch, Suer, Margolis, Alfaqih (6)

77 NAY: (0)

78 ABSENT: Cappel (1)

79

80 **A Resolution Authorizing a Reimbursement Agreement with Gateway Partners, LLC**

81

82 Mr. Donnellon explained that City Council voted to table this Resolution at the July 19, 2017 Work Session, until  
83 further notice. He recommended that City Council leave the legislation tabled as ongoing negotiations might negate  
84 the need for it in the future. He stated that an update would be provided at the September 20, Work Session.

85

86 **New Legislation**

87

88 **A Resolution Establishing City Contributions for Health Care Benefits**

89

90 Mrs. Harbison moved to read the Resolution by title only. Mr. Margolis seconded. City Council unanimously  
91 agreed.

92

93 Mrs. Harbison read the Resolution by title only and moved for passage. Ms. Roesch seconded.

94

95 Mrs. Harbison explained that this Resolution, if approved, would establish the City's maximum contribution limits  
96 (caps) for medical and dental insurance which determines the amount of money the employees must contribute  
97 toward the cost of their health and dental insurance coverages. Typically, the City has increased these "caps"  
98 annually by six percent (6%) for medical insurance and three percent (3%) for dental insurance. This practice allows  
99 for some increase in the cost of healthcare but also ensures that the increased costs are shared between the City and  
100 its employees. The recommended caps for the upcoming 2017-2018 medical and dental insurance plan years are  
101 already in place in existing union contracts.

102

103 The roll was called and showed the following vote:

104

105 AYE: Dobrozsi, Roesch, Suer, Margolis, Alfaqih, Harbison (6)

106 NAY: (0)

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City Council Business Session Minutes

September 6, 2017

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107 ABSENT: Cappel

(1)

108  
109 A Resolution Authorizing the Interim City Manager to Enter into a Contract with Humana Health Plan of Ohio to  
110 Provide Medical Coverage and Life Insurance for Full-Time Employees

111  
112 Mrs. Harbison moved to read the Resolution by title only. Mr. Margolis seconded. City Council unanimously  
113 agreed.

114  
115 Mrs. Harbison read the Resolution by title only and moved for passage. Mr. Alfaqih seconded.

116  
117 Mrs. Harbison explained that, if approved, this Resolution would authorize the Interim City Manager to enter into  
118 a contract with Humana Health Plan of Ohio, Inc. for medical insurance coverage for the City's full-time employees.  
119 Each year, the City must bid its medical insurance coverage. The proposals are evaluated by the Health Care Benefits  
120 Committee, which considers benefit levels and coverage costs to make a recommendation as to the desired provider  
121 of medical insurance coverage, as well as any changes to current benefit levels to achieve cost savings. For the  
122 benefit period that runs from October 1, 2017 through September 1, 2018, the Health Care Benefits Committee is  
123 recommending that the City remain with Humana, the current medical insurance carrier. The health care plan being  
124 recommended would continue to provide full-time employees one High Deductible Health Plan with a Health  
125 Savings Account (HDHP/HSA) with deductible levels of \$3,000/\$6,000 (single/family) with four levels of  
126 coverage: single, employee with child(ren), employee with spouse and family. The Humana proposal represents a  
127 zero percent increase from the 2016-2017 plan year premium. In addition to the zero percent increase in premium  
128 costs, it should be noted that participation in Humana's employee and family member's wellness program (Go365)  
129 has resulted in savings on premiums for the City. During the current benefit period, the City has realized a savings  
130 of \$15,299 because of member participation in the Go365 program. During the previous plan year period, the City  
131 realized a savings of \$13,445.

132  
133 The roll was called and showed the following vote:

134  
135 AYE: Roesch, Suer, Margolis, Alfaqih, Harbison, Dobrozsi

(6)

136 NAY:

(0)

137 ABSENT: Cappel

(1)

138  
139 A Resolution Authorizing the Interim City Manager to Enter into a Contract with Dental Care Plus to Provide Dental  
140 Insurance Coverage for Full-Time Employees

141  
142 Mrs. Harbison moved to read the Resolution by title only. Mr. Margolis seconded. City Council unanimously  
143 agreed.

144  
145 Mrs. Harbison read the Resolution by title only and moved for passage. Mr. Alfaqih seconded.

146  
147 Mrs. Harbison explained that, if approved, this Resolution would authorize the Interim City Manager to enter into  
148 a contract with Dental Care Plus, Inc. for dental insurance coverage for the City's full-time employees. Periodically,  
149 the City must bid its dental insurance coverage. The proposals are evaluated by the Health Care Benefits Committee,  
150 which considers coverages and costs and makes a recommendation as to the desired provider of dental insurance  
151 coverage, as well as any changes to current coverages to achieve cost savings. For the two-year benefit period  
152 October 1, 2017 through September 1, 2019, the Health Care Benefits Committee is recommending that the City  
153 remain with its current dental insurance carrier. Dental Care Plus, Inc. quoted a 4% and 4% increase over the two-  
154 year period and offers a provider network and plan design that is superior to other dental insurance plans. It should  
155 be noted that Dental Care Plus experienced a poor loss ratio with our group during the current benefit period during  
156 which the City experienced a zero percent increase in rates.

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City Council Business Session Minutes

September 6, 2017

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The roll was called and showed the following vote:

AYE: Suer, Margolis, Alfaqih, Harbison, Dobrozsi, Roesch	(6)
NAY:	(0)
ABSENT: Cappel	(1)

A Resolution Authorizing the Interim City Manager to Enter into a LPA Local-Let Project Agreement with the Ohio Department of Transportation (ODOT) for the HAM-SR 126/US 22-20.00/13.19 PID#104936

Ms. Roesch moved to read the Resolution by title only. Mr. Margolis seconded. City Council unanimously agreed.

Ms. Roesch read the Resolution by title only and moved for passage. Mr. Margolis seconded.

Ms. Roesch explained that if approved, this Resolution would authorize a Local-Let Project Agreement (LPA) with the Ohio Department of Transportation (ODOT) for the HAM-SR 126/US 22-20.00/13.19 PID#104936. This LPA agreement will allow the City to be the “lead” agency for advertising, awarding and inspecting the construction of a multi-lane roundabout to replace the existing interchange of SR-126 and Montgomery Road (US-22/SR-3). The City has been approved for funding through the Ohio-Kentucky-Indiana Regional Council of Governments (OKI) in the amount of \$6,000,000. This amount represents 70% of the overall project cost of \$8,571,429. The LPA agreement includes the requirement for the City of Montgomery to be responsible for up to \$2,571,429 of the total project cost estimate. If the project cost exceeds \$8,571,429 the City of Montgomery would be responsible for 100% of the project costs exceeding that amount. Funding for the project is currently included in the 2020 Montgomery Capital Improvement Program (CIP) budget, however, it is anticipated a roundabout construction fund will be requested in the upcoming 2018-2022 budget process.

The roll was called and showed the following vote:

AYE: Margolis, Alfaqih, Harbison, Dobrozsi, Roesch, Suer	(6)
NAY:	(0)
ABSENT: Cappel	(1)

A Resolution Authorizing the Interim City Manager to enter into a LPA Local-Let Project Agreement with the Ohio Department of Transportation (ODOT) for the HAM-US 22-14.74 Montgomery Sidewalks PID#104934

Ms. Roesch moved to read the Resolution by title only. Mr. Margolis seconded. City Council unanimously agreed.

Ms. Roesch read the Resolution by title only and moved for passage. Mr. Margolis seconded.

Ms. Roesch explained that, if approved, this Resolution would authorize a LPA Local-Let Project Agreement with the Ohio Department of Transportation (ODOT) for the HAM-US 22-14.74 Montgomery Sidewalks PID#104934. This LPA agreement will also allow the City to be the “lead” agency for advertising, awarding and inspecting the construction of a concrete sidewalk on the east side of Montgomery Road from Radabaugh Drive to just south of Hopewell Road. The City has been approved for a reimbursement grant of up to \$386,680. This amount represents 80% of the overall project cost of \$483,350. The LPA agreement includes the requirement for the City of Montgomery to be responsible for up to \$96,670 of the total project cost estimate. If the project cost exceeds \$483,350 the City of Montgomery would be responsible for 100% of the project costs exceeding that amount. Funding for the project is currently included in the 2021 Montgomery Capital Improvement Program (CIP) budget.

The roll was called and showed the following vote:

AYE: Alfaqih, Harbison, Dobrozsi, Roesch, Suer, Margolis	(6)
--	-----

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City Council Business Session Minutes

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211 NAY: (0)  
212 ABSENT: Cappel (1)  
213

214 A Resolution Authorizing an Intergovernmental Agreement between the City and the Hamilton County  
215 Transportation Improvement District  
216

217 Mr. Margolis moved to read the Resolution by title only. Mr. Alfaqih seconded. City Council unanimously agreed.  
218

219 Mr. Margolis read the Resolution by title only and moved for passage. Ms. Roesch seconded.  
220

221 Mr. Margolis explained that, if approved, this Resolution would authorize an Intergovernmental Agreement between  
222 the City and the Hamilton County Transportation Improvement District. Upon application by the City to the  
223 Hamilton County Transportation Improvement District, the City was awarded a grant of up to \$250,000 to provide  
224 reimbursement for engineering and design support for the Montgomery Road/Ronald Reagan Interchange  
225 Improvements Project. This legislation authorizes the Interim City Manager to execute an Intergovernmental  
226 Agreement with the HCTID to co-administer and co-manage the Project. The City may be eligible for additional  
227 funding in future fiscal years during the term of the Project.  
228

229 The roll was called and showed the following vote:

230  
231 AYE: Harbison, Dobrozi, Roesch, Suer, Margolis, Alfaqih (6)  
232 NAY: (0)  
233 ABSENT: Cappel (1)  
234

235 ADMINISTRATION REPORT  
236

237 Mr. Riblet reported on the following items:  
238

- 239 • City Council Business Session is scheduled for September 20, 2017 at 7:00 p.m.  
240
- 241 • The Parks and Recreation and Government Affairs Committees will meet on Monday, September 11 at 3:00  
242 and 4:00 p.m., respectively. The Public Works Committee has cancelled their meeting for the month of  
243 September.  
244
- 245 • The Montgomery Arts Commission presented the Cincinnati Shakespeare Company's "Romeo and Juliet"  
246 in Montgomery Park on Sunday, September 3 from 7:00 to 9:00 p.m. The weather was perfect and  
247 approximately 500 attended.  
248
- 249 • Labor Day's Dogfest and K-9 Kerplunk was a success with over 182 dogs and over 549 humans checking  
250 in after 5:00 p.m. 987 people were in attendance all day at the pool. There was a line of dogs waiting outside  
251 the pool gate to get in before the event started at 5:00 p.m. The zero-depth entry was full within the first 20  
252 minutes. The Top Dog, "Henry" led the parade of dogs.  
253
- 254 • Crews from Adleta Construction will begin installing a new water branch service to the Twin Lakes main  
255 campus beginning Friday, September 8. On Saturday crews, will be excavating across Montgomery Road  
256 from the west side to the east side. Two-way traffic will be maintained at all times with work being  
257 completed between 7:00 a.m. to 10:00 p.m. Final asphalt restoration will take place on Monday, September  
258 11 with paver sidewalk restoration being completed by Tuesday, September 12.  
259  
260

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- 261 • The 2017 Black Onyx program is scheduled to begin on Monday, September 11 and be completed  
262 by Friday, September 15. This includes several streets in Swaim Fields (Monte) and Tanagerwoods  
263 (Winthrop) subdivisions.  
264
- 265 • Three new cruisers were delivered this week to the Police Department. The vehicles will be  
266 outfitted with decals and new equipment and then placed into service.  
267
- 268 • Paul Wright and Matthew Vanderhorst will be traveling to the Village of Montgomery, NY on  
269 Friday, September 8 to join Council Member Mike Cappel in representing the City of Montgomery  
270 during General Montgomery Day on September 9, 2017.  
271
- 272 • The Fire Department is hosting a Fire Inspector Class over the next few weeks. This course will  
273 allow for the students to sit for the State of Ohio examination for certification as a Fire Inspector.  
274 The class is being taught by Captain Mark Walsh with the Colerain Township Fire Department.  
275 There are 28 students from various local departments attending the class.  
276
- 277 • The Neighborhood Leaders Forum Team plans to host a fall forum to provide residents with a  
278 strong understanding and awareness of the multiple, critical components involved in economic  
279 development and zoning along the Montgomery Road Commercial Corridor. The team will also  
280 seek feedback and generate ideas on commercial development along the corridor. This session will  
281 be a condensed version of the MCLA 2.0 session held on March 29. The 2016-2021 Strategic Plan  
282 outlines the need for engagement with the citizenry around commercial development, and this  
283 session is designed to solicit feedback for consideration in the Montgomery Road Commercial  
284 Corridor strategy.  
285
- 286 • The trial for Mike Brown scheduled to begin on Wednesday, September 13 has been settled. It has  
287 been a very long 3 ½ years for the family and we continue to support them and wish them the best.  
288
- 289 • A third negotiations session with AFSCME is scheduled for September 13. The negotiations teams  
290 are hopeful that a final tentative agreement can be reached at this third meeting; however, a fourth  
291 negotiations session has been scheduled for September 20 if an additional meeting is needed. The  
292 current agreement expired August 31 and these contract provisions remain in effect during the  
293 negotiations process.  
294
- 295 • The Montgomery Community Wide Garage Sale will be held this Saturday across the City. As of  
296 now, 59 households have signed up to participate. Directories with maps will be available on Friday  
297 and EAC members will be here Saturday morning to pass them out as well.  
298
- 299 • The Montgomery Chamber of Commerce annual luncheon with Ohio National is on Thursday,  
300 September 7 at noon. This luncheon is similar to the State of the City address presented each year  
301 by the City Manager.  
302
- 303 • The City of Montgomery and the Montgomery Ohio Chamber of Commerce will host their annual  
304 FREE hot dog lunch on Thursday, September 14 at the Neully-Plaisance Plaza from 11:30 a.m. to  
305 1:00 p.m. This is an opportunity to thank patrons for their support of local businesses in  
306 Montgomery. We hope to see all there.  
307
- 308 • As a reminder, the Sycamore Schools 2017 Homecoming is Friday, September 22. As you recall,  
309 Connie sent out an invitation to City Council to participate in the parade, which will line up for the  
310 parade beginning at 4:30 with a departure time of 5:00.  
311

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## City Council Business Session Minutes

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- 312 • Melanie Bonbright of Sycamore City Schools passed along an invitation for City Council to attend  
313 a STEAM Aviation Station Launch party on Friday, September 22. A ribbon-cutting ceremony will  
314 be held at 6:00 p.m. and the Aviation Station will be "open" until just before game time. Kickoff is  
315 at 7:00 p.m. and you will receive "free" admission to the game.  
316
- 317 • As reported prior the First Responders Breakfast is scheduled for Friday, October 6 from 7:00 -9:00  
318 am. This will be featured in the October monthly bulletin.  
319
- 320 • The date for the annual Smokin' Irish barbecue, sponsored by our own Irish Chef, Terry Donnellon,  
321 has been set for Friday October 20 beginning at 11:00 am and going until 1:00 p.m.  
322
- 323 • Connect Montgomery's Making a Difference Day has been announced as October 28. Faith Lynch  
324 has reserved 50 spots at Matthew 25 Ministries for City personnel and residents to participate from  
325 9:00 to 11:00 a.m. on this date. The Montgomery Ohio Chamber of Commerce, Twin Lakes of  
326 Montgomery, Sycamore Junior High, and New Church of Montgomery have registered to  
327 participate in this and other activities. Please let Faith know if you would like to participate. More  
328 information may also be found on [www.connectmontgomery.org](http://www.connectmontgomery.org).  
329
- 330 • The deadline for the 2018 MCLA registration will be on September 30. To date we have 19  
331 applicants.  
332
- 333 • Staff is looking at Wednesday, April 25, for the 2018 Volunteer Dinner, but would like Council's  
334 feedback before it is scheduled with the Montgomery Inn.  
335

### APPROVAL OF MINUTES

336  
337  
338 Mr. Margolis moved to approve the August 23, 2017 Work Session minutes as amended and also the August 7,  
339 August 9, and August 16, 2017 Search Committee Special Sessions minutes. Ms. Roesch seconded. City Council  
340 unanimously agreed.  
341

### MAYOR'S COURT

342  
343  
344 Mayor Dobrozsi stated that the Mayors Court was not ready for approval yet and would be presented at a future  
345 meeting.  
346

### OTHER BUSINESS

347  
348  
349 Mr. Alfaqih reported the Environmental Advisory Commission held the final Catch Basin Labeling Day and is  
350 happy to report that the City has now completed the inspection and labeling of the catch basins throughout the City.  
351

352 Mr. Margolis reported that he would not be at the September 20 Work Session.  
353

354 Mr. Margolis reported that at the Public Works Committee meeting held on September 11, the Committee made a  
355 motion to accept the Environmental Advisory Commission's recommendation to implement a Curbside Recycling  
356 program throughout the City with Simple Recycling. He asked Ms. Gaylor to expound upon this service.  
357

358 Ms. Gaylor explained that this service would complement the current recycling program by accepting textiles and  
359 small household items at the curb. This service is of no cost to the City or the resident, and will follow the current  
360 collection schedule that trash and recycling are ran on. She explained that the City would be paid \$20 a ton of all  
361 textile/household recyclables. She also noted that the EAC contacted other municipalities that were currently using  
362 Simple Recycling and all have had positive experiences.

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363

364

Mr. Riblet stated that many of our neighbors have contracted with Simple Recycling such as: City of Sharonville, Colerain Township, City of Mount Healthy, City of Golf Manor, City of Cincinnati, Village of St. Bernard, and Springfield Township.

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367

368

Mr. Suer reported that at the Financial Planning Committee meeting held on September 5, the Committee and staff discussed the current open position for an Assistant Finance Director/Tax Commissioner. He stated that staff has requested to advertise the position as solely a Tax Commissioner as this better fits their needs and they anticipate will bring in more qualified applicants. He stated that the Committee approved this request.

369

370

371

372

Ms. Smiddy stated that there would be a need to amend the position description in the Schedule of Municipal Compensation at that she would be submitting legislation for that at the September Work Session.

373

374

375

Mayor Dobrozsi asked if there was any further business to discuss in Public Session. There being none, he asked for a motion to adjourn into Executive Session for matters related to personnel compensation.

376

377

378

Mr. Margolis motioned to adjourn into Executive Session for matters related to personnel compensation. Mr. Alfaqih seconded.

379

380

381

The roll was called and showed the following vote:

382

383

AYE: Alfaqih, Harbison, Dobrozsi, Roesch, Suer, Margolis (6)

384

385

NAY: (0)

386

ABSENT: Cappel (1)

387

City Council adjourned into Executive Session at 8:18 p.m.

388

389

City Council reconvened into Public Session at 9:11 p.m.

390

391

Mayor Dobrozsi asked if there was any further business to discuss in Public Session. There being none, he asked for a motion to adjourn.

392

393

394

Mr. Margolis moved to adjourn. Mr. Alfaqih seconded. City Council unanimously agreed.

395

396

City Council adjourned at 9:12 p.m.

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Connie Gaylor, Clerk of Council