

November 6, 2015

TO: City Council Member Craig Margolis, Chair
Public Works Committee of City Council

FROM: Wayne S. Davis, City Manager *WSD*

SUBJECT: Public Works Committee Meeting of Friday, November 13, 2015

As a reminder, the Public Works Committee is scheduled to meet on Friday, November 13, 2015 at 8:00 a.m. at City Hall. Those items to be discussed include:

1. Discussion on Cell Tower—Staff will be present to update the Committee on a request from Capital Telecom to install a Cell Tower within the City. Attached correspondence as well as pictures are attached for your review.
2. Designation of Electric Utility Provider —Staff will be present to discuss with the Committee the proposed designation of the City's Electric Utility Provider for a three year period. Attached is correspondence for your review.
3. Other Business—The purpose of this agenda item is to provide an opportunity to discuss any issue or ask questions that may be on your mind.

Also attached are the minutes from the September 14, 2015 meeting of your Committee for review and approval at Friday's meeting.

Should you have any questions or concerns pertaining to these topics, or have additional items to be discussed at the meeting, please do not hesitate to contact me.

c: Mayor and City Council Members (3)
Connie Gaylor, Administrative Coordinator
Department Heads
File

AGENDA

November 13, 2015
City Hall
8:00 A.M.

- 1. Call To Order**
- 2. Guests and Residents**
- 3. Communications**
- 4. New Business**
 - a. Discussion on Cell Tower
 - b. Designation of Electric Utility Provider
- 5. Approval of Minutes: September 14, 2015**
- 6. Other Business**
- 7. Adjournment**

November 6, 2015

TO: Wayne Davis, City Manager

CC: Brian Riblet, Public Works Director

FROM: Tracy Roblero, Community Development Director *TR*

SUBJECT: Request for cell phone monopole on Montgomery Road

Please find information from Capital Telecom regarding proposed locations on City owned property along Montgomery Road for a cell phone monopole. Staff would like the opportunity to present and discuss the information with the Public Works Committee of Council at their meeting on November 13, 2015.

Capital Telecom is working with Verizon to find a location within the City to bolster their coverage and capacity. The company approached the City over a year ago to discuss the potential for locating a monopole on the Safety Center property. Staff, including Frank Davis, Brian Riblet, Paul Wright, Don Simpson and myself met with the company on-site to discuss options; however, recommended that they meet with other property owners in the area to see if there was another viable location. Since that time, Capital Telecom has talked to several property owners in the area to find a willing landlord while also meeting the City's Zoning Code pertaining to cell towers; however, there are very few properties where a tower could be built, the residential setback can be met and the property owner was interested in pursuing the option of a cell tower. Therefore, Capital Telecom has once again reached out to the City to determine if there would be any interest on locating a tower on city-owned property on Montgomery Road between Main Street and Pfeiffer Road.

On September 14, Staff presented a concept from Capital Telecom to the Public Works Committee of Council to locate a cell phone monopole along Montgomery Road on City owned property. The company would like to erect a 150' flag pole style tower with the equipment located in a 60' x 60' fenced area at the base of the flag pole and is open to working with the City of the final design and location. At the conclusion of the meeting, the Public Works Committee of Council suggested that staff work with the company on identifying potential locations and bring ideas on where the monopole could be located back to the Committee. On September 24, Brian Riblet and I met with the representative from Capital Telecom and looked at several locations including, the Safety Center property, City Hall property, the Annex property and the property at the northeast corner of Montgomery Road and Hopewell Road which is owned by the City. After looking at the potential locations, the representative from Capital Telecom felt that the property at the northeast corner of Montgomery Road and Hopewell Road as well as the property in front of the Safety Center would be the ideal locations. Schematics showing the proposed locations are included in your packet. Staff would like to present this information to the Public Works Committee of Council and discuss if there is an interest in working with Capital Telecom on a project in either of the proposed locations.



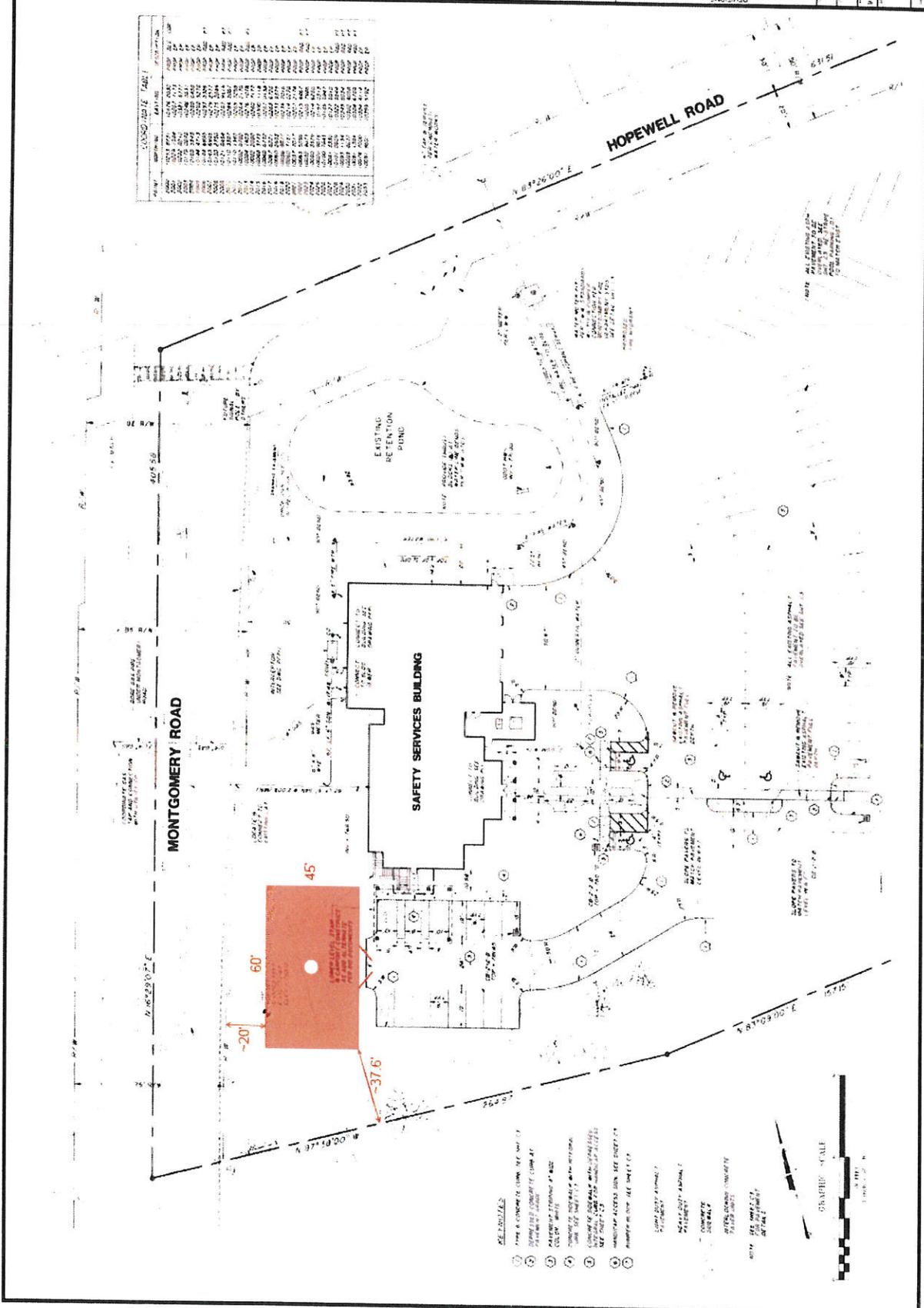
CDS
engineers
architects
planners

MONTGOMERY SAFETY BUILDING
8300 MONTGOMERY ROAD
MONTGOMERY, OHIO

REVISIONS

NO.	DATE	BY	APP.	DESCRIPTION
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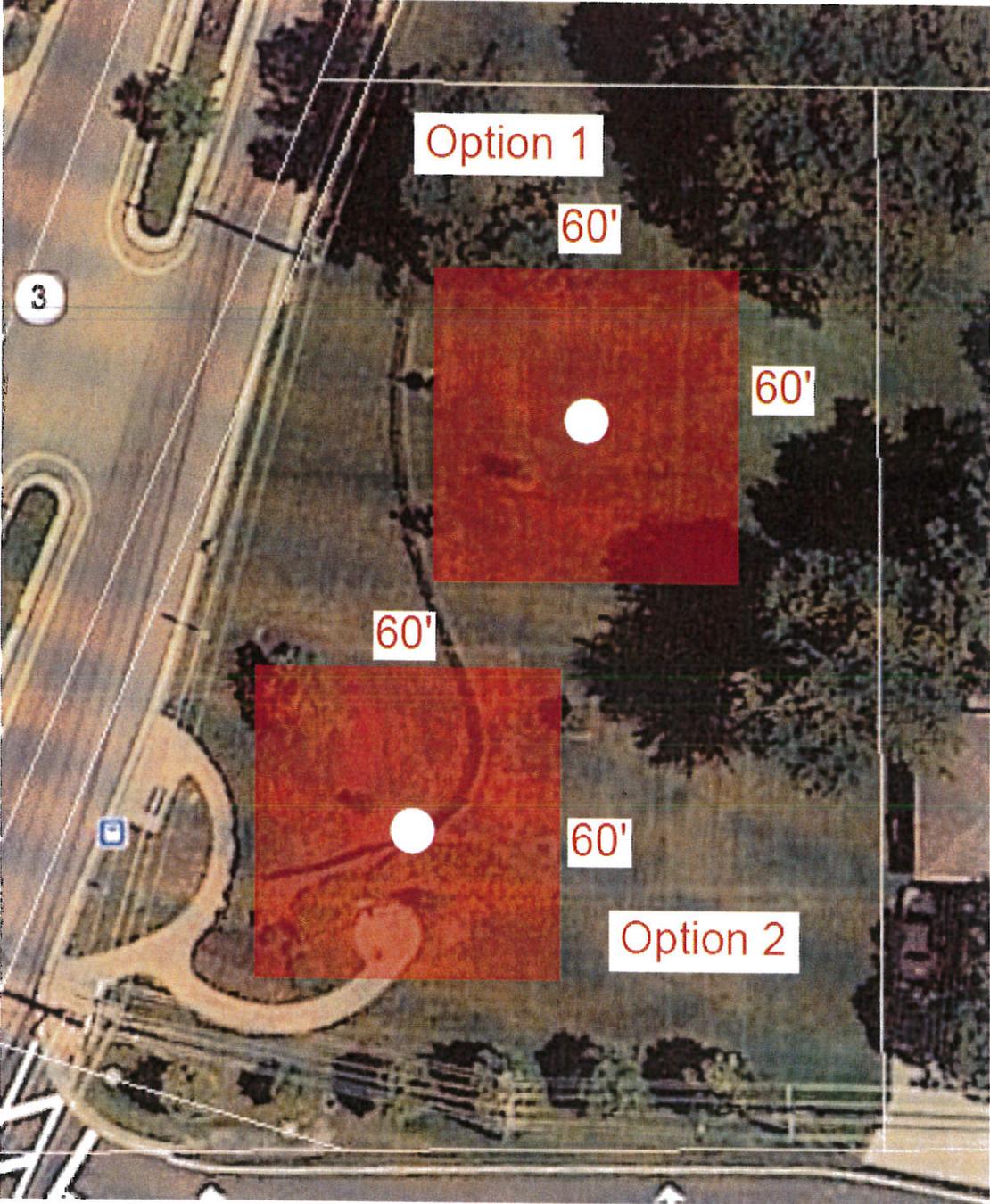
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Hopewell Rd, Montgomery, OH 45242





Danvers, MA

Granbury, TX





Merrimack, NH

09 02 2011



Merrimack, NH

Danvers, MA



09.03.2011



November 6, 2015

TO: Wayne S. Davis, City Manager
FROM: Michelle Greis, Finance Director *MG*
SUBJECT: Legislation Request for the Designation of Electric Utility Provider

Introduction

It is necessary for City Council to consider the Resolution for the designation of the City's Electric Utility Provider for a three (3) year period beginning January 1, 2016 and ending December 31, 2018.

Background

On January 8, 2010 the City entered into a two year retail power sale agreement with Duke Energy Retail. Duke Energy Retail agreed to supply electric to the City at a set price. The City signed a two year addendum to this agreement in 2011 (for supply in 2012 and 2013) and another two year addendum to this agreement in August 2013 (for supply in 2014 and 2015).

The City asked vendors to provide pricing for electric supply for a one, two and three year term (see attached). We reviewed the pricing along with the Company's experience internally and are recommending we select the lowest and best price provided by Dynegy (formerly Duke Energy Retail) which will result in a reduction of approximately 3.5% for electrical usage in 2016. This legislation will ensure continuation of the City's electric service at competitive market rates.

Recommendation

It is recommended that City Council authorize legislation for a Resolution naming Dynegy Energy Services as electric supplier for the City of Montgomery for a three (3) year period beginning January 1, 2016 and ending December 31, 2018.

Electric Provider Comparison

**rates are per kwh

		Champion Energy Services	Direct Energy Business	GDF Suez	Dynegy Energy Services	Current rate
term	AEP Energy					
12 month	0.05363	0.05206	0.05393	0.05089	0.0494	0.0512
24 month	0.05429	0.05271	0.05464	0.05182	0.0499	
36 month	0.05521	0.05357	0.05564	0.05186	0.0504	

These minutes are a draft of the proposed minutes from the Public Works Committee of City Council meeting. They do not represent the official record of proceedings until formally adopted by the Public Works Committee of City Council. Formal adoption is noted by signature of the Chair within the minutes.

City of Montgomery
Public Works Committee Meeting
September 14, 2015

Staff Present

Brian Riblet, Public Works Director
Wayne Davis, City Manager
Tracy Roblero, Community Development Director
Julie Kipper, Customer Service Representative

Council Committee Members Present

Craig Margolis, Chair
Lynda Roesch

Council Committee Members Absent

Ann Combs

The meeting of the Public Works Committee of City Council convened in Council Chambers at 4:57 p.m. with Mr. Margolis presiding.

Staff Report on the 2011-2016 Strategic Plan, Goal #6 Facilities Study

Mr. Davis presented the Committee with a report on the City's Goal #6 Facilities Study, as part of the Strategic Plan 2011 – 2016 implementation step. He explained that the report contains a detailed inventory of City owned properties, recommended facility improvements and the forecasted budget impact on the Capital Improvements Budget for the next five years.

The Committee discussed the Pool and Safety Center Parking expansion that is scheduled to begin after the close of the 2015 pool season.

Mr. Riblet discussed the recommendations for improvements to the Public Works facility. He stated that the improvements would include restroom facilities for men and women, expanding the existing office space and creating additional office and meeting space, modifications to the existing lunch/break room, and construction of an employee locker room.

Mr. Davis stated that the recommendations for City Hall include updating Council Chambers, communications upgrades, and possible expansion of the facility.

After some discussion, the Committee directed staff to update them on any new items to consider and that the recommendations would be discussed at the upcoming October 6 Budget Meeting.

Ross Avenue Sidewalk

Mr. Riblet presented the Committee with information on the Ross Avenue Sidewalk Installation and discussed the potential challenges with the project.

He explained that the project is currently included in the 2015 Capital Improvements Project budget. He stated that there have been significant changes to the Ross Avenue area due to several teardowns, construction of new homes, and renovations of existing properties. He stated that storm water drainage issues are the biggest concern of residents in the project area.

Other challenges with the project include the narrow width of the road and the concern for the safety of pedestrians if the sidewalk was installed adjacent to the roadway. He explained that he believes these issues can be addressed by adding approximately two feet of pavement and installing a Type 6 curb along the east side of Ross Avenue. The curb would help serve as a dam to direct storm water to the catch basins.

These minutes are a draft of the proposed minutes from the Public Works Committee of City Council meeting. They do not represent the official record of proceedings until formally adopted by the Public Works Committee of City Council. Formal adoption is noted by signature of the Chair within the minutes.

Public Work Committee of City Council Minutes

September 14, 2015

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Mr. Riblet stated that he met with Mr. Davis and Mr. Jim Hanson, Finance Director, to review the 2016 budget, and proposed pushing the project into 2016 and requesting an increase to the funds budgeted for this project from \$140,000 to \$200,000. Mr. Riblet stated that the City applied for grant funding, but the request was denied.

After discussing possible alternative sources for additional funding, the Committee recommended to staff to push the project back until 2016, and to address this at the upcoming October 6 Budget Meeting.

Proposed Cell Tower

Ms. Roblero presented a request from Mr. Scott Von Rein with Capital Telecom to install a cell tower within the City. She stated that Mr. Von Rein has contacted several property owners within the proposed target area located around City Hall. Most of the property landlords have not been interested or not responsive to the company's request. She stated that Mr. Von Rein had inquired about the possibility of locating a tower on City property.

Ms. Roblero explained that there are requirements for the site location of the cell tower. She stated that it must be located a certain distance from residential property. Mr. Margolis inquired about the components of the tower. Ms. Roblero stated that it would include an enclosed area approximately 60 x 60 feet with a flagpole design. Ms. Roblero stated that Capital Telecom would be willing to meet with the Committee to discuss options. Mr. Margolis and Ms. Roesch stated that they would be willing to consider the idea as long as there was input from the City and Planning Commission on aesthetics of the project and its location.

After further discussion, the Committee directed staff to continue to research and discuss options for possible site locations, and to update the Committee on their findings.

Other Business

There was no other business to discuss.

Minutes

Ms. Roesch moved to approve the April 13, 2015 Public Works Committee minutes. Mr. Margolis seconded. The Committee unanimously approved the minutes.

Adjournment

Ms. Roesch made a motion for the meeting to adjourn, Mr. Margolis seconded. The meeting adjourned at 5:47 p.m.

Chair