

January 8, 2016

TO: City Council Member Mike Cappel, Chair  
Public Works Committee of City Council

FROM: Wayne S. Davis, City Manager *WSD*

SUBJECT: Public Works Committee Meeting on Monday, January 11, 2015

As a reminder, the Public Works Committee is scheduled to meet on Monday, January 11, 2016 at 5:30 p.m. at City Hall. Those items to be discussed include:

1. Staff Report and Recommendation on Streets Scheduled for the 2016 Street Resurfacing Program – Brian Riblet, Public Works Director will be present to update the Committee on the attached memorandum that identifies streets recommended to be included in the 2016 Street Resurfacing Program. Staff would appreciate the opportunity to discuss the recommendation with the Committee, provide the program timeline and review the budget for this annual Capital Improvement Program effort.
2. Update on the Cornell Road Sidewalk Project (Phase II) – Brian Riblet, Public Works Director, will be present to update the Committee on the attached plan sheet for the Cornell Road Sidewalk Project (Phase II). Staff would appreciate the opportunity to discuss challenges with the project, future Ohio Department of Transportation (ODOT) plans, and options for consideration in moving forward.
3. Update on Appointments and Reappointments to the Environmental Advisory Commission— Please find attached correspondence from DeAnna Gross, Volunteer Coordinator, updating the Committee on suggested re-appointments and appointments to the Environmental Advisory Commission.
4. Other Business – The purpose of this agenda item is to provide an opportunity to discuss any issue or ask questions that may be on your mind.

Also attached are the minutes from the November 13, 2015 meeting of your Committee for review and approval at Monday's meeting.

Should you have any questions or concerns pertaining to these topics, or have additional items to be discussed at the meeting, please do not hesitate to contact me.

c: Mayor and City Council Members (3)  
Connie Gaylor, Administrative Coordinator  
Department Heads  
File



## **AGENDA**

**January 11, 2016  
City Hall  
5:30 P.M.**

- 1. Call To Order**
- 2. Guests and Residents**
- 3. Communications**
- 4. New Business**
  - a. Staff Report and Recommendation on Streets Scheduled for the 2016 Street Resurfacing Program
  - b. Update on the Cornell Road Sidewalk Project (Phase II)
  - c. Update on Appointments and Reappointments to the Environmental Advisory Commission
- 5. Approval of Minutes:** November 13, 2015
- 6. Other Business**
- 7. Adjournment**

January 8, 2016

TO: Wayne Davis, City Manager  
 FROM : Brian Riblet, Public Works Director *BKR*  
 SUBJECT: Proposed 2016 Street Resurfacing Program

I have listed the streets proposed for the 2016 Street Resurfacing Program below.

**2016 Street Resurfacing Program**

<b><u>STREET</u></b>	<b><u>FROM</u></b>	<b><u>TO</u></b>	<b><u>CENTERLINE MILES</u></b>
Barnsley Court	Delray Drive	terminus	0.114
Cooper Lane	Delray Drive	9689 Cooper Lane	0.201
E. Kemper Road	8914 E. Kemper Road	Hightower Court	0.760
Tanagerwoods Drive	Weller Road	8723 Tanagerwoods Drive	0.547
Escondido Drive	Tanagerwoods Drive	Tanagerwoods Drive	0.281
Old Pond Drive	Tanagerwoods Drive	terminus	0.163
Acrewood Drive	E. Kemper Road	terminus	0.129

**Total**

**2.17 centerline miles**

Staff has begun field reconnaissance and inspection of the streets listed above. This analysis should be completed by early March if weather and conditions permit. This work is necessary to finalize an engineer's estimate of the anticipated cost to complete the 2016 Street Resurfacing Program.

A preliminary cost estimate for the streets listed for street resurfacing and total rehabilitation in 2016 indicates that the 2.17 centerline miles of roadway can be completed for the \$750,000 budgeted for resurfacing in 2016 however this estimate could fluctuate based on field investigation.

Unless the engineer's estimate indicates otherwise, all of the streets listed above will be completed during 2016.

If the list is approved for consideration and construction in 2016 I anticipate that the project would be publicly advertised as early as March 21, 2016. This would allow staff to present a recommendation for contract award at the April 20, 2016 City Council work session. This schedule would permit construction to begin in early June 2016.

If additional information is required prior to the upcoming Committee meeting please do not hesitate to contact me.



December 16, 2015

**TO:** Mike Cappel, Public Works Council Committee Chair

**FROM:** DeAnna Gross, Volunteer Coordinator 

**SUBJECT:** Status on Candidates for Appointments to the Board & Commission

Below is a status report on applications for vacancies, which resulted from expiring terms on the boards and commissions overseen by the Public Works Committee of City Council.

<b>Environmental Advisory Commission</b>	<b>Term</b>	<b>Re-appointment Status</b>
Ralph Buncher	1/31/16	Seeking re-appointment
Carol Suer	1/31/16	Seeking re-appointment
Steve Uckotter	1/31/16	<b>Not</b> seeking re-appointment

Cc: Public Works Committee Members (3)  
Mayor and City Council (4)  
Wayne Davis, City Manager  
Department Heads  
File

*These minutes are a draft of the proposed minutes from the Public Works Committee of City Council meeting. They do not represent the official record of proceedings until formally adopted by the Public Works Committee of City Council. Formal adoption is noted by signature of the Chair within the minutes.*

City of Montgomery  
Public Works Committee Meeting  
November 13, 2015

**Staff Present**

Wayne Davis, City Manager  
Tracy Roblero, Community Development Director  
Gary Heitkamp, Assistant Public Works Director  
Michelle Greis, Finance Director  
Kelly Beach, Assistant Finance Director/Tax Commissioner  
Connie Gaylor, Clerk of Council

**Council Committee Members Present**

Craig Margolis, Chair  
Lynda Roesch  
Ann Combs

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The meeting of the Public Works Committee of City Council convened in Council Chambers at 8:00 a.m. with Mr. Margolis presiding.

**Discussion on Cell Tower**

Ms. Roblero updated the Committee on the request from Capital Telecom regarding a proposed cell phone monopole to be installed on a possible City owned property. Ms. Roblero reminded the Committee that Capital Telecom approached the City over a year ago to discuss the potential for installing a cell phone monopole on the Safety Center property. Staff met with the company to discuss options and recommended that they meet with other property owners in the area to see if there was another viable location. Since that time the company has spoken with other property owners but were not able to find interest. Mr. Roblero explained that on September 14 staff presented a concept from Capital Telecom to the Public Works Committee to locate a cell phone monopole along Montgomery Road on City owned property. At the conclusion of that meeting the Public Works Committee advised staff to work with the company on identifying potential locations. Staff has since met with the company and has looked at several properties including the Safety Center, City Hall, the Annex and the property that is located at the northeast corner of Montgomery Road and Hopewell Road. The company felt that the property at Montgomery and Hopewell as well as the Safety Center would be the ideal locations.

The Committee discussed the height of the proposed tower changing from 100 feet when initially proposed in September to now being 150 feet and using it as a flag pole.

Ms. Roesch asked if they would consider reducing the size to 100 to 125 feet and also if it could be lighted.

After discussion the Committee advised Ms. Roblero to contact the company to confirm if the height could be reduced and if it would be lighted and used as a flag pole. The Committee also advised Ms. Roblero to contact representatives at Twin Lakes Communities as well as Bethesda North Hospital to inquire about the possibility of installation on their properties.

**Designation of Electric Utility Provider**

Mr. Davis explained to the Committee that in past years contracts for an electric utility provider were not brought before City Council because it was considered a utility service, however, now that there are various service providers that the City can obtain comparative rates from, it is necessary to present legislation to City Council for electric services.

Ms. Greis explained to the Committee that in 2010 the City entered into a two year retail power sale agreement with Duke Energy Retail. Duke Energy Retail agreed to supply electric to the City at a set price. The City signed a two year addendum to this agreement in 2011 (for supply in 2012 and 2013) and another two year addendum to this agreement in August 2013 (for supply in 2014 and 2015).

*These minutes are a draft of the proposed minutes from the Public Works Committee of City Council meeting. They do not represent the official record of proceedings until formally adopted by the Public Works Committee of City Council. Formal adoption is noted by signature of the Chair within the minutes.*

Public Work Committee of City Council Minutes

November 13, 2015

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The City asked vendors to provide pricing for electric supply for a one, two and three year term. Ms. Greis explained that electric rates follow the market and change every day. If the City does not lock in a rate then charges would be based on a variable rate from day to day. She further stated that as we are in November and the colder winter months are ahead of us that it would be prudent to lock in rates now in order to secure a lower rate in anticipation of higher energy costs. She stated that staff reviewed proposed rates along with the Company's experience and are recommending that City Council select the lowest and best price provided by Dynegy (formerly Duke Energy Retail) which will result in a reduction of approximately 3.5% for electrical usage in 2016. Ms. Greis reported that Staff recommends a contract for a three (3) year period beginning January 1, 2016 and ending December 31, 2018. This legislation will ensure continuation of the City's electric service at competitive market rates.

The Committee discussed the proposal and advised staff to include the legislation in the November 18 Work Session agenda for consideration by City Council.

### **Other Business**

Mr. Margolis explained to the Committee that with the election of Mike Cappel to City Council, there will be a vacancy on the Environmental Advisory Commission (EAC) effective December 2. Mr. Margolis stated that Mike has served as the Chair of the EAC and will be missed however, Donna Schwartz has attended meetings in the past and has applied to be appointed to the Commission. Mr. Margolis gave a brief summary of Ms. Schwartz's background, interest and availability.

Mr. Margolis asked for a motion to appoint Ms. Schwartz to the Environmental Advisory Commission with a term ending January 31, 2017. Ms. Roesch moved to appoint Ms. Schwartz. Mrs. Combs seconded. The Committee unanimously agreed. Mr. Margolis reported that he would make a formal recommendation to City Council at the Work Session on November 18, 2015.

Mr. Davis updated the Committee on the status of the Jolain Drive drainage issue. He stated that a meeting with the property owners is scheduled for Friday, November 20.

Mr. Margolis stated that he would like the meeting to be held at a time in which the residents could attend.

The Committee discussed with Mr. Heitkamp the possible solutions to the drainage issues and advised that staff update the Committee on the status of this issue at the December Public Works Committee meeting.

### **Minutes**

Ms. Roesch moved to approve the September 14, 2015 Public Works Committee minutes. Mrs. Combs seconded. The Committee unanimously approved the minutes.

### **Adjournment**

Mrs. Combs made a motion for the meeting to adjourn, Ms. Roesch seconded. The meeting adjourned at 8:40 a.m.

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Chair