



Community Development Department  
10101 Montgomery Road  
Montgomery, OH 45242  
Phone: 513-792-8309 · Fax: 513-891-2498  
www.montgomeryohio.org

### Demolition Permit

Applicant's Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Project Address/Location: \_\_\_\_\_

Property Owner: Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Contractor Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

Description of proposed demolition work: \_\_\_\_\_

Construction date of structure to be demolished: \_\_\_\_\_ Square footage: \_\_\_\_\_ Date of demolition: \_\_\_\_\_

I hereby certify that the owner of record authorizes the proposed work and that I have been authorized by the owner to make this application as "Authorized Agent" and we agree to conform to all applicable laws of the City of Montgomery. Applicant agrees to comply with the following:

1. Applicant to provide documentation, from the utility providers, that the proper public authorities have disconnected all utilities.
2. Temporary security fencing will be installed immediately as proposed on the accompanying site plan and approved by the city.
3. If a building permit is not applied for within thirty days of completion of the demolition, the existing foundation will be removed and backfilled and the property restored to its natural grade. Backfill will be 100% compacted and debris free.
4. Applicant to contact the Montgomery Fire Department (513) 985-1633 in writing at least 24 hours prior to the removal of any underground storage tank located on the premises and 24 hours prior to the demolition of the structure.
5. Applicant to notify the Building Department in writing at least 24 hours before demolition, of the date and time of the demolition (if different than anticipated date noted above) and again within 24 hours after the completion of the demolition, for an inspection.
6. Demolition Permit valid for 30 days from the date of issuance, after which permit becomes void.

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

The following must be included as part of this application in order for this application to be reviewed:

1. Two copies of site plan, drawn to scale, which include:
  - a. Existing man-made and natural features (including trees 8" or greater in diameter).
  - b. Existing elevations, grading and contours as well as proposed finished elevations, grading and contours.
  - c. Proposed location of security fencing and erosion control measures, dumpsters and off-street parking.
  - d. Location of any and all underground and/or above ground storage tanks.
2. Documentation of utility disconnections from utility providers.
3. Application fee.
4. Bonding fees for grading and seeding, soil and erosion control, street maintenance and right of way improvements when applicable.

**FOR OFFICE USE ONLY**

Permit Approved By: \_\_\_\_\_ Date: \_\_\_\_\_

Conditions/Notes: \_\_\_\_\_

Fee: \_\_\_\_\_ Date Paid: \_\_\_\_\_ Method of payment/check number: \_\_\_\_\_

Bonds: Grading, Soil and Erosion: \_\_\_\_\_ Street Maintenance: \_\_\_\_\_ ROW: \_\_\_\_\_