

July 15, 2016

TO: Mayor and City Council Members
FROM: Wayne S. Davis, City Manager *WS1*
SUBJECT: City Council Work Session of Wednesday, July 20, 2016

As a reminder, City Council is scheduled to meet in Work Session on Wednesday, July 20, 2016 at 7:00 p.m.

Prior to the City Council Work Session, Mike Hawkins, Civil Service Commission Chair, will provide an update to City Council at 6:45 p.m.

Work Session

1. Call to Order
2. Roll Call
3. Special Presentation
 - a. Swearing in of New Patrol Officers—Steve Hoy and Martin Day, along with members of their families, will be present for their swearing-in as new Patrol Officers for the City.
4. Guests and Residents
5. Legislation for Consideration Tonight
6. Establishing an Agenda for August 3, 2016

Pending Legislation

- a. An Ordinance Authorizing the Detachment of Hamilton County Auditor's Parcel Number 603-0A23-0187—(Amended/Tabled) (Mr. Margolis) Please find attached correspondence from Law Director Terry Donnellon. This is a revision to the Ordinance which has been on the table for the past several months. The original Ordinance provided an agreement to both detach and annex property between the City and Symmes Township. The annexation was approved separately in a different proceeding, so this Ordinance is the follow-up to approve the detachment Petition to the Board of County Commissioners by Contadino Properties, LLC.

City Council voted to table this Ordinance at the April 6, 2016 Business Session, until further notice. No further action is needed at this time. If all required documents have been obtained before this meeting, City Council may consider adding the Ordinance onto the agenda for the first reading at the August 3, 2016 Business Session.

New Legislation

- a. A Resolution Extending City Contributions for Health Care Benefits—Please find attached correspondence from City Manager Wayne Davis requesting that City Council adopt this Resolution that will continue the current maximum contribution limits (caps) for medical and dental insurance for the month of September 2016. Last summer the City entered into a 13-month contract for group health insurance in order to “grandfather” its insurance plan to avoid triggering aspects of the Affordable Care Act that could negatively impact the employee group. Due to uncertainties regarding changes to the health care law, last year’s accompanying Resolution regarding maximum contribution limits (caps) for medical and dental insurance established these caps for only a 12-month period. Consequently, September 2016 is a “gap” month for which there is no legislation regarding the City’s maximum contribution limits. This proposed Resolution would continue the current maximum contribution limits (caps) for medical and dental insurance for the September 2016 “gap” month.

Add this Resolution to the August 3, 2016 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.

- b. A Resolution Establishing City Contributions to Employee Health Savings Accounts—Please find attached correspondence from City Manager Wayne Davis requesting that City Council adopt this Resolution that will continue the City’s incentive contribution to employees’ Health Savings Accounts for the period beginning September 1, 2016 through August 31, 2017. The maximum contribution by the City to employees’ Health Savings Accounts is recommended to be continued at \$1,050 for a family plan and \$750 for a single plan for the 12-month period of September 1, 2016 through August 31, 2017. In addition to the base City incentive contribution, it is recommended that the City continue to match the employee’s contribution to his/her Health Savings Account in an amount up to \$700 for employees with family plans and up to \$500 for employees with single plans. (Please refer to correspondence from the City Manager which includes a detailed history of the City’s contribution amounts to employee Health Savings Accounts since 2006.)

Add this Resolution to the August 3, 2016 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.

- c. A Resolution to Adopt Recommendation of the Montgomery Tax Incentive Review Council with Respect to the Compliance of all Tax Increment Financing Districts within the City of Montgomery—The Montgomery Tax Incentive Review Council met on Thursday, July 8, 2016. Ohio law mandates that City Council approve, reject or remand the decision of the Tax Incentive Review Council relative to the compliance of the tax increment financing districts with their enabling legislation. It is recommended that City Council consider a Resolution to affirm the attached report of the Tax Incentive Review Council, so staff may file this Resolution, indicating City Council’s action, with the Ohio Department of Development by the September 1 deadline.

Add this Resolution to the August 3, 2016 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.

- d. A Resolution Authorizing the City Manager to Enter into an Agreement with the Sycamore Community School District Board of Education—Please find attached correspondence from Police Chief Don Simpson requesting that City Council adopt this Resolution that would authorize the City Manager to execute an agreement with the Sycamore Community School District Board of Education for the School Resource Officer (SRO) position for Sycamore High School for a three-

year period. Since 2001, the City of Montgomery has partnered with the Sycamore Community School District on an SRO program at Sycamore High School. This program was initially funded through a three-year COPS in Schools grant from the Department of Justice, as well as through a local funding commitment from both the School District and the City. In 2004, City staff, City Council and School District Administrators agreed the SRO program was beneficial to the community and the school district and should be continued with the City and the school district continuing to share the cost of the program through a written agreement detailing how costs would be split. This year's agreement continues the 60/40% split in costs for the School District and City, respectively.

Add this Resolution to the August 3, 2016 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.

7. Administration Report

8. Law Director Report

9. City Council Member Reports

- a. Mrs. Combs
- b. Mr. Cappel
- c. Mrs. Harbison
- d. Vice Mayor Roesch
- e. Mr. Suer
- f. Mr. Margolis
- g. Mayor Dobrozsi

10. Approval of Minutes—July 6, 2016 Business Session

11. Other Business

- a. Liquor License Hearing Request- The City has received a notice from the Ohio Department of Liquor Control asking whether or not City Council wishes to request a hearing on a new application received for PJWSW Holdings, LLC dba Rapid Fired Pizza at 9889 Montgomery Road.
- b. Motion to Appoint an Evaluation Committee and a Criteria Architect/Engineer to Assign in the Design Build Contracting Process for the Vintage Club North—A Motion is requested to appoint an Evaluation Committee and a Criteria Architect/Engineer to assign in the Design Build contracting process for the Vintage Club North improvements. The appointments can be combined in one motion. The appointment of an Evaluation Committee is required under the regulations adopted by statute to permit a Design-Build model for construction of public improvements. A separate statutory section, R.C. § 153.65(I), requires the City to appoint a Criteria Architect/Engineer to be a consultant to the Evaluation Committee. Following past practice for the public garage improvements at The Christ Hospital site at the Vintage Club, City Council appointed an Evaluation Committee consisting of the City Manager, Finance Director, Law Director, Public Works Director, and Community Development Director. The City also appointed Construction Process Solutions, Ltd as our Criteria Architect/Engineer. We worked effectively with Kristen Keane in that role.

12. Executive Session

13. Adjournment

Should you have any questions or concerns regarding this information, please do not hesitate to contact me.

C: Connie Gaylor, Administrative Coordinator
Department Heads
Terry Donnellon, Law Director

File

July 20, 2016

Prior to the City Council Work Session, Mike Hawkins, Civil Service Commission Chair, will provide an update to City Council at 6:45 p.m.

City Council Work Session –7:00 p.m.

1. Call to Order
2. Roll Call
3. Special Presentation
 - a. Swearing in of new Patrol Officers: Steve Hoy and Martin Day
4. Guests and Residents
5. Legislation for Consideration Tonight
6. Establishing an Agenda for August 3, 2016

Pending Legislation

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City Council voted to table this Ordinance at the April 6, 2016 Business Session, until further notice. No further action is needed at this time. If all required documents have been obtained before this meeting, City Council may consider adding the Ordinance onto the agenda for the first reading at the August 3, 2016 Business Session.

New Legislation

- a. A Resolution Extending City Contributions for Health Care Benefits

Add this Resolution to the August 3, 2016 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.

- b. A Resolution Establishing City Contributions to Employee Health Savings Accounts

Add this Resolution to the August 3, 2016 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.

- c. A Resolution to Adopt Recommendation of the Montgomery Tax Incentive Review Council with Respect to the Compliance of all Tax Increment Financing Districts within the City of Montgomery

Add this Resolution to the August 3, 2016 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.

- d. A Resolution Authorizing the City Manager to Enter into an Agreement with the Sycamore Community School District Board of Education

Add this Resolution to the August 3, 2016 Business Session agenda, assign it to a City Council member for reading, and consider adoption of the Resolution that evening.

7. Administration Report

8. Law Director Report

9. City Council Member Reports

- a. Mrs. Combs
- b. Mr. Cappel
- c. Mrs. Harbison
- d. Vice Mayor Roesch
- e. Mr. Suer
- f. Mr. Margolis
- g. Mayor Dobrozsi

10. Approval of Minutes– July 6, 2016 Business Session

11. Other Business

- a. Liquor License Hearing Request
- b. Motion to Appoint an Evaluation Committee and a Criteria Architect/Engineer to Assign in the Design Build Contracting Process for the Vintage Club North

12. Executive Session

13. Adjournment

TO: Mayor Christopher P. Dobrozsi
Members of City Council

FROM: Terrence M. Donnellon

RE: Ordinance for Detachment of Auditor's
Parcel No. 603-0A23-0187

DATE: July 15, 2016

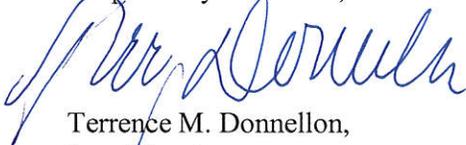
Since our last Council meeting, the Board of Commissioners of Hamilton County, Ohio has approved the annexation of Auditor's parcel number 620-0210-0723 from Symmes Township to the City of Montgomery. This annexation properly adjusts the north boundary line of the City with the property line for the Hunting Hill property within the Vintage Club development.

The second step in this process is to detach parcel number 603-0A23-0187 from the City to Symmes Township. This will complete the realignment of the boundary line and the project lines.

When we first started this process we were proceeding under a statutory proceeding for annexation by agreement. When that process was delayed, Hunting Hill elected to proceed under a separate statutory section for a Type 2 annexation. Since these proceedings for annexation and detachment were not completed by agreement between both communities, it is necessary now to initiate a separate detachment proceeding under R.C. § 709.38. This Ordinance will accept the Petition filed by Contadino Properties, LLC with the Hamilton County Board of Commissioners and consent to the detachment and the appropriate adjustment in any taxes with the completed detachment and annexation.

The statute requires that this approval be made by Ordinance, which requires three separate readings and an additional thirty days after the final reading before it becomes effective. While there is no need to justify this Ordinance as an emergency, it may be helpful to the process to complete the detachment by waiving the second and third reading.

Respectfully submitted,



Terrence M. Donnellon,
Law Director
TMD/ld
Enclosure

cc: Connie Gaylor, Administrative Coordinator
Department Heads
File

ORDINANCE NO. , 2016

**AN ORDINANCE AUTHORIZING THE DETACHMENT OF HAMILTON COUNTY
AUDITOR'S PARCEL NUMBER 603-0A23-0187**

WHEREAS, in November 2009 a parcel of land straddling the City of Montgomery and Symmes Township border was subdivided and sold for the development of a childcare/school facility within Symmes Township; and

WHEREAS, within such transaction, Contadino Properties, LLC acquired certain land in Symmes Township, and a portion of the land it acquired, parcel number 603-0A23-0187, remained within the City of Montgomery; and

WHEREAS, as a result of the subdivision and the sale of such land, a portion of the residue of the unsold property, Hamilton County Auditor's parcel number 620-0210-0723, remained within Symmes Township, Ohio, which property is now owned by Hunting Hill, LLC; and

WHEREAS, Hunting Hill, LLC has petitioned the Board of County Commissioners to annex its property to the City, which annexation has been approved, and Contadino Properties, LLC has petitioned the Board of County Commissioners under R.C. § 709.38 to detach Hamilton County Auditor's parcel number 603-0A23-0187 from the City to Symmes Township, which upon completion will appropriately align the boundary line between the Township and the City with the property lines for these two developments; and

WHEREAS, Council does desire to approve and accept the Petition for Detachment for Auditor's parcel number 603-0A23-0187.

NOW THEREFORE, BE IT ORDAINED by the Council of the City of Montgomery, Hamilton County, Ohio, that:

SECTION 1. The City does accept and approve the Petition from Contadino Properties, LLC to detach Hamilton County Auditor's parcel number 603-0A23-0187 from the City of Montgomery to Symmes Township, Ohio.

SECTION 2. Council hereby finds that the adjustment of the boundary line with the detachment and annexation of these two parcels shall have little or no impact upon the indebtedness of the City of Montgomery. Council requests the Board of County Commissioners to determine what, if any, adjustment shall be made to any indebtedness when the property has been detached.

SECTION 3. All sections, subsections, parts and provisions of this Ordinance are hereby declared to be independent sections, subsections, parts and provisions, and the holding of any section, subsection, part or provision to be unconstitutional, void or ineffective for any reason shall not affect or render invalid any other section, subsection, part or provision of this Ordinance.

SECTION 4. This Ordinance shall take effect the earliest opportunity as allowable by law.

PASSED: _____

ATTEST: _____
Connie M. Gaylor, Clerk of Council

Christopher P. Dobrozsi, Mayor

APPROVED AS TO FORM:



Terrence M. Donnellon, Law Director

July 15, 2016

TO: Mayor and City Council Members

FROM: Wayne S. Davis, City Manager *WSD*

SUBJECT: Legislation Request to Establish City "Caps" for Health and Dental Insurance for the Month of September 2016 and to Establish the City's Contribution to Employee Health Savings Accounts

Introduction

It is recommended that City Council adopt a Resolution that extends the City's current "caps" for the cost for health insurance and dental insurance through the month of September 2016, as well as adopt a Resolution that establishes a City contribution to employees' health savings accounts for the period of September 1, 2016 through August 31, 2017.

Background

As you may recall, last summer the City entered into a 13-month contract (September 1, 2015 through September 30, 2016) for group health insurance in order to "grandfather" its insurance plan to avoid triggering aspects of the Affordable Care Act that could negatively impact our employee group. However, due to uncertainties regarding changes to the health care law, last year's accompanying Resolution regarding maximum contribution limits (caps) for medical and dental insurance established these caps for only a 12-month period (September 1, 2015 through August 31, 2016.) Consequently, September 2016 is a "gap" month for which there is no legislation regarding the City's maximum contribution limits for insurance premiums. This proposed Resolution would continue the current maximum contribution limits (caps) for medical and dental insurance through the September 2016 "gap" month.

The current caps recommended for the month of September 2016 are as follows:

Family Plan:	\$1,108.78
Employee/Spouse:	\$ 805.54
Employee/Child(ren)	\$ 805.54
Single:	\$ 402.95
Dental:	\$ 161.31

It should be noted that a recommendation for "caps" for the next twelve month period (October 1, 2016 through September 30, 2017) will be submitted to City Council at its August 24, 2016 Work Session along with a recommendation for new group health and dental insurance policy contracts with effective dates of October 1, 2016.

In addition, the City has, for the past ten (10) years, made contributions to the employees' health savings accounts to offset the premiums which are shared and incent the employee to

contribute his/her own money to a health savings account. In the years 2006, 2007 and 2008, this contribution had been in the amount of \$3,000 for the plan years for employees with family coverage and \$1,500 for employees with single coverage. For 2009 and 2010, the amount was \$2,500 for employees with family coverage and \$1,250 for employees with single coverage. In 2011, 2012, 2013, 2014, and 2015 the maximum amount was \$1,750 for employees with family coverage and \$1,250 for employees with single coverage, with employees required to contribute a \$700 match for family plans and a \$500 match for single plans to realize the entire City contribution.

This year, it is being proposed to keep the contribution the same as last year: \$1,050 for family coverage with a City match of the employee's contribution up to \$700; \$750 for single coverage with a City match of the employee's contribution up to \$500.

The recommendation to maintain the current structure for the City's contribution is within the amount programmed in the 2016 and 2017 budgets.

Staff Recommendation

Staff recommends that City Council adopt a Resolution that will continue the current City contribution caps for medical and dental insurance coverage through September 2016.

Staff also recommends that City Council adopt a Resolution that establishes the City's incentive contribution to employees' health savings accounts for the 12-month period from September 1, 2016 through August 31, 2017 at \$1,050 for employees selecting family coverage and \$750 for employees selecting single coverage. These amounts would be deposited into the employees' health savings accounts on or close to September 1, 2016.

Further, it is recommended that the City continue the incentive that would match an employee's contribution of up to \$700 for those selecting family plans and \$500 for those selecting single plans. These matching contributions would be payable when each employee reaches the corresponding level of personal contribution to his/her health savings account. For those who do not reach these matching thresholds, payments would be made at the end of the 12-month period (September 1, 2016 through August 31, 2017) for the amount the employee contributed to his/her health savings account.

RESOLUTION NO. , 2016

**A RESOLUTION EXTENDING CITY CONTRIBUTIONS
FOR HEALTHCARE BENEFITS**

WHEREAS, by Resolution No. 20, 2015 passed August 5, 2015, Council did set the contribution limits for both the City and employees for healthcare insurance through August 31, 2016; and

WHEREAS, as a result of federal regulations, it was necessary for the City to adopt a plan year for 2015-2016 which extended through September 30, 2016; and

WHEREAS, the Administration has recommended continuing the monthly premium contributions for employees enrolled in the City's plans through September 30, 2016 so there are no gaps to the contribution schedule; and

WHEREAS, Council does desire to reaffirm the City's contribution to excess health insurance premiums above the contribution limits.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Montgomery, Hamilton County, Ohio, that:

SECTION 1. The following contribution limits shall remain in place for medical and dental plans through September 1, 2016:

Medical Benefit
City Contribution Limit Per Month – Family Plan
\$1,108.78

Medical Benefit
City Contribution Limit Per Month – Single Plan
\$402.95

Medical Benefit
City Contribution Limit Per Month – Employee and Spouse Plan
\$805.54

Medical Benefit
City Contribution Limit Per Month – Employee and Child(ren) Plan
\$805.54

Optical / Dental Insurance
City Contribution Limit Per Month – All Plans
\$161.31

SECTION 2. The City and employees shall continue to share equally the cost for medical and dental insurance coverage in excess of the contribution limits for the month of September 2016.

SECTION 3. This Resolution shall be in full force and effect from and after its passage.

PASSED: _____

ATTEST: _____
Connie M. Gaylor, Clerk of Council

Christopher P. Dobrozsi, Mayor

APPROVED AS TO FORM:



Terrence M. Donnellon, Law Director

RESOLUTION NO. , 2016

**A RESOLUTION ESTABLISHING CITY CONTRIBUTIONS TO
EMPLOYEE HEALTH SAVINGS ACCOUNTS**

WHEREAS, the City has adopted a high deductible health plan (“HDHP”) upon recommendation from the City Administration and the Employee Benefits Committee; and

WHEREAS, the City has in the past contributed monies to the employee’s individual health savings account to offset uncovered medical expenses and to incentivize employee participation; and

WHEREAS, the plan year for such contributions traditionally has run from September 1 to August 31 annually; and

WHEREAS, although the plan year for insurance coverage has changed, the Administration recommends renewing the City’s program for contributions to employee health savings accounts and keeping the contribution calendar on the same September 1 to August 31 cycle.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Montgomery, Hamilton County, Ohio, that:

SECTION 1. All employees electing to participate in the City’s high deductible health plan (“HDHP”) shall receive a contribution from the City in the amount of \$1,050.00 during the twelve month period commencing September 1, 2016 if such employee elects to receive family coverage within the HDHP (family coverage being defined as a Family Plan, Employee and Spouse Plan, or Employee and Children Plan), or \$750.00 for the twelve month period commencing September 1, 2016 if such employee

elects to receive single plan coverage through the HDHP. These amounts will be paid on or after September 1, 2016 and deposited to the employee's health savings account. Commencing September 1, 2016 through August 31, 2017, in addition to the incentive contribution to be paid by the City, the City agrees to match the employee's contribution to his/her health savings account up to an additional \$700.00 for employees enrolled in family plans and \$500.00 for employees enrolled in single plans. The matching contribution from the City shall be paid to the employee's health savings account at such time during the year as the employee's contributions reach the City's maximum level of matching contribution. If the employee does not reach the maximum level on or before August 31, 2017, then the City's matching contribution shall be paid at the close of the plan year, August 31, 2017.

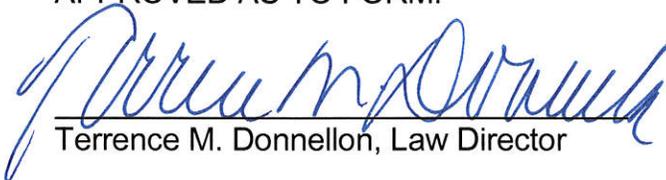
SECTION 2. This Resolution shall be in full force and effect from and after its passage.

PASSED: _____

ATTEST: _____
Connie M. Gaylor, Clerk of Council

Christopher P. Dobrozsi, Mayor

APPROVED AS TO FORM:



Terrence M. Donnellon, Law Director

July 11, 2016

To: Mayor and City Council Members

From: Wayne S. Davis, City Manager *WSD*

Subject: Approval of Action by Montgomery Tax Incentive Review Council

Issue

In accordance with ORC Section 5709.85, it is necessary for City Council to adopt legislation to approve the July 8, 2016 finding of the Montgomery Tax Incentive Review Council. The Tax Incentive Review Council has determined that all current tax increment financing districts are in compliance with the requirements of the legislation that created the districts.

Background

The City of Montgomery Tax Incentive Review Council meets annually to review all existing tax increment financing districts to ensure their compliance with all requirements of the agreements that created the districts. This Tax Incentive Review Council is comprised of one representative from the Hamilton County Auditor's Office, one representative of the Sycamore Community Schools, one representative of the Great Oaks Joint Vocational School District, one Montgomery City Council Member, and the City Manager.

Ohio Law mandates that City Council approve, reject or remand the decision of local tax incentive review councils relative to the compliance of existing tax increment financing districts. The Resolution indicating City Council's action is required to be filed with the Ohio Department of Development by September 1 of each year.

The Montgomery Tax Incentive Review Council met on July 8, 2016 to review our current tax increment financing districts and established that all City tax increment financing districts are in compliance with all standards. The meeting agenda and minutes from the Council's meeting are attached for your review.

Staff Recommendation

It is recommended that City Council adopt a Resolution to affirm the action of the Montgomery Tax Incentive Review Council relative to the compliance of the current tax increment financing districts in the City. It is further recommended that Council place this Resolution on the August 3, 2016 Business Session Agenda and adopt it at that time.

RESOLUTION NO. , 2016

A RESOLUTION TO ADOPT RECOMMENDATION OF THE MONTGOMERY TAX INCENTIVE REVIEW COUNCIL WITH RESPECT TO THE COMPLIANCE OF ALL TAX INCREMENT FINANCING DISTRICTS WITHIN THE CITY OF MONTGOMERY

WHEREAS, the Council of the City of Montgomery, Ohio has approved multiple tax increment financing districts to encourage economic development of certain properties within the City limits; and

WHEREAS, the Montgomery Tax Incentive Review Council meets annually to review these districts for compliance with payments in lieu of real estate taxes and other requirements as set forth in the legislation which created the districts; and

WHEREAS, ORC Section 5709.85 requires, annually, that the recommendations of a Tax Incentive Review Council be adopted by the legislative authority of the political subdivision in which the district is located and such legislation forwarded to the Ohio Department of Development.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Montgomery, Hamilton County, Ohio, that:

SECTION 1. The Council of the City of Montgomery, Ohio, having received the 2016 report of the Montgomery Tax Incentive Review Council, hereby adopts the recommendation of that Council, a copy of which is attached hereto, with respect to the compliance of each tax increment financing district within the corporate limits of the City of Montgomery.

SECTION 2. This Resolution shall be in full force and effect from and after

its passage.

PASSED: _____

ATTEST: _____
Connie M. Gaylor, Clerk of Council

Christopher P. Dobrozsi, Mayor

APPROVED AS TO FORM:



Terrence M. Donnellon, Law Director

July 15, 2016

TO: Wayne S. Davis, City Manager

FROM: Don Simpson, Police Chief 

SUBJECT: Request for Legislation to Approve a Contractual Agreement for a School Resource Officer (SRO) with the Sycamore Community School District

Introduction

The City's agreement to provide a School Resource Officer (SRO) to the Sycamore Community School District expired at the end of the 2015 – 2016 school year. In order to continue this partnership, the City and the School district need to re-enter into a contract for the SRO program. I have consulted with Sycamore School Officials and they have agreed to the changes to the agreement for the 2016-2017, 2017-2018 and 2018-2019 school years.

Background

Since 2001, The City of Montgomery has partnered with the Sycamore Community School District on an SRO program at Sycamore High School. This program was initially funded through a three-year COPS in Schools grant from the Department of Justice, as well as through a local funding commitment from both the School District and the City. Since 2004 the City and the school district have shared the cost of the program through a written agreement detailing how costs would be split. This year's agreement continues the 60%/40% split in costs with the school district picking up the larger share.

The program continues to be a success and our partnership with the school district remains as a valuable piece of our strategy to provide superior services to our citizens. The School District staff has concluded that the program plays a key role in providing services to the school district and should be continued.

Recommendation

I recommend that City Council consider placing this legislation on the August 3, 2016 Business Session agenda for consideration and adoption that evening. This legislation will enable the City to maintain its SRO relationship with the Sycamore Community School District for an important and successful program within the Community.

RESOLUTION NO. _____, 2016

**A RESOLUTION AUTHORIZING THE CITY MANAGER TO ENTER INTO
AN AGREEMENT WITH THE SYCAMORE COMMUNITY SCHOOL
DISTRICT BOARD OF EDUCATION TO ASSIGN A SCHOOL RESOURCE OFFICER**

WHEREAS, the City of Montgomery and the Sycamore Community Schools have agreed to enter into a contract to assign a patrol officer from the Montgomery Police Department to serve as a School Resource Officer for the Sycamore Community School District; and

WHEREAS, within such Agreement the City and School District intend to outline the obligations and responsibilities among the parties and to allocate the cost of such assignment.

NOW THEREFORE, BE IT RESOLVED by the Council of the City of Montgomery, Ohio:

SECTION 1. The City Manager is hereby authorized to enter into an agreement with the Sycamore Community School District Board of Education to provide a School Resource Officer to Sycamore High School for the school years 2016 – 17, 2017 – 18, and 2018 – 19 as set forth in the agreement submitted by Sycamore Community School District Board of Education attached hereto as "Exhibit A".

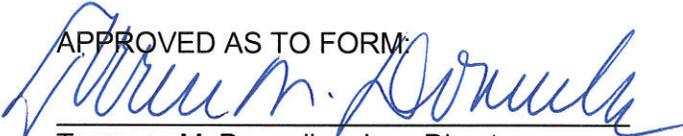
SECTION 2. This Resolution shall be in full force and effect from and after its passage.

PASSED: _____

ATTEST: _____
Connie M. Gaylor, Clerk of Council

Christopher P. Dobrozi, Mayor

APPROVED AS TO FORM:



Terrence M. Donnellon, Law Director

School Resource Officer Agreement Commencing School Year 2016-17

This agreement entered into at Cincinnati, Ohio, this 15th day of June, 2016 by and between the City of Montgomery, Ohio (hereinafter referred to as "**Montgomery**") and the Sycamore Community School District Board of Education (hereinafter referred to as "**Sycamore**").

Duration: This agreement shall commence with the 2016-17 School Year and shall automatically renew for School Years 2017-18 and 2018-19 unless either party gives written notice to terminate the agreement no later than April 1 of the preceding School Year.

Services Rendered: Montgomery agrees to assign a School Resource Officer, hereinafter referred to as "SRO" to Sycamore High School. The SRO will work eight (8) hours per day on all student attendance days as mutually agreed upon by **Montgomery** and **Sycamore** for a total of one hundred and seventy-eight days (178) per school year. When not assigned to **Sycamore**, the SRO will be assigned to **Montgomery**.

Scope of Accountability:

1. The SRO is supervised by the City of Montgomery Police Department in accordance with the current chain of command.
2. The SRO is a police officer.
3. **Montgomery** is the employer of the SRO and agrees to withhold and/or pay all applicable Federal, State and local income taxes, state mandated pension funds, workers' compensation and liability insurance for said SRO. **Montgomery** will also provide all other fringe benefits pursuant to the current labor agreements for the City of Montgomery Police Department.
4. **Sycamore** will provide input into the selection process of the SRO.
5. Daily assignment of duties will be made in cooperation with the **Sycamore** High School Administration.
6. School principals will continue to assume full responsibility for the enforcement of discipline and school rules and regulations.

Compensation: In consideration of Services Rendered, **Sycamore** promises and agrees to pay **Montgomery** the following:

1. **Montgomery** will establish the daily cost of all salary and fringe benefits associated with this position pursuant to current labor agreements for the City of Montgomery Police Department. The SRO salary and fringe benefits will be shared with **Sycamore** covering 60% and **Montgomery** covering 40%.
2. **Sycamore** will reimburse **Montgomery** for all overtime hours requested by **Sycamore** at the overtime rate for this position pursuant to the current labor agreements for the City of Montgomery Police Department. Authorization for billing of said overtime cost will be provided by **Sycamore** Administration.
3. **Sycamore** will reimburse **Montgomery** for 60% of the cost of departmental equipment, i.e. uniforms and accessories for the SRO.
4. **Sycamore** will reimburse **Montgomery** for the cost of special in-service training, if said training is at the request of Sycamore and is above and beyond the regular police department training. Authorization for billing said in-service training will be provided by **Sycamore** Administration.
5. **Montgomery** will provide mobile phone or equivalent technology with **Sycamore** covering 60% and **Montgomery** covering 40%.
6. **Montgomery** will invoice **Sycamore** on a quarterly basis for all services with invoice to be paid within 21 days of receipt.

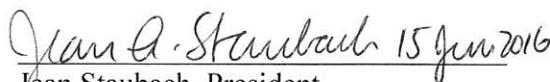
City of Montgomery, Ohio:

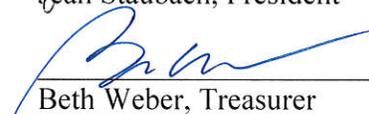
By: _____
Wayne S. Davis

Its: City Manager

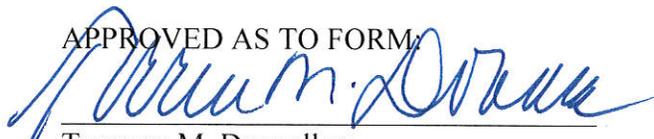
Date: _____

For Sycamore:


Jean Staubach, President


Beth Weber, Treasurer

APPROVED AS TO FORM:


Terrence M. Donnellon
Director of Law

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City of Montgomery
City Council Business Session Minutes
July 6, 2016

Present

Wayne Davis, City Manager
Terry Donnellon, Law Director
Melissa Hays, Community and Development Director
Katie Smiddy, Finance Director
Brian Riblet, Public Works Director
Don Simpson, Police Chief
Paul Wright, Fire Chief
Connie Gaylor, Clerk of Council
Julie Kipper, Customer Service Representative

City Council Members Present

Chris Dobrozsi, Mayor
Lynda Roesch, Vice Mayor
Ann Combs
Gerri Harbison
Ken Suer
Mike Cappel
Craig Margolis

City Council convened in Council Chambers for a special presentation by Dr. Guy Cameron and Theresa Culley, Professors for the University of Cincinnati (U.C.), Department of Biological Sciences at 6:30 p.m. with Mayor Dobrozsi presiding.

Professors Cameron and Culley presented an update to City Council on the Harris Benedict Botanical Preserve, also known as the Hazelwood Nature Preserve located on Cornell Road and adjoining the Johnson Nature Preserve. They explained that this 65-acre site was used by U.C. as a study site for students and faculty to measure the impact of urbanization on plants and animals. They also provided history on the preserve from its National Natural Landmark Designation in 1977, through the tornado damage in 1999, to current day status.

City Council thanked Dr. Cameron and Associate Professor Culley for their informative and comprehensive update on the preserve.

Mayor Dobrozsi called the City Council Business Session to order at 7:12 p.m.

ROLL CALL

Mayor Dobrozsi asked for a motion to dispense with the roll call since everyone was in attendance.

Mr. Margolis moved to dispense with the roll call. Mr. Cappel seconded. City Council unanimously agreed.

LEGISLATION FOR CONSIDERATION TONIGHT

Pending Legislation

An Ordinance Authorizing the Detachment of Hamilton County Auditor's Parcel Number 603-0A23-0187 And The Approval of an Annexation Agreement Related Thereto for The Annexation of Hamilton County Auditor's Parcel Number 620-0210-0723

Mr. Donnellon updated City Council on the current status of the filing for annexation detachment by Symmes Township, which at the time of the meeting, was not resolved. He recommended that this legislation be tabled until further notice.

Mr. Margolis moved to table the legislation until further information was provided. Ms. Roesch seconded. City Council unanimously agreed.

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City Council Business Session Minutes

July 6, 2016

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55

56

New Legislation

57

58

A Resolution Adopting a Tax Budget for 2017

59

60

Mr. Suer moved to read the Resolution by title only. Mr. Margolis seconded. City Council unanimously agreed.

61

62

Mr. Suer read the Resolution by title only and moved for passage. Ms. Roesch seconded.

63

64

Mr. Suer explained that, if approved, this Resolution would adopt the 2017 Tax Budget. He stated that the preparation of the Tax Budget is an annual requirement for governmental jurisdictions. As discussed with the Financial Planning Committee of Council at its June 6, 2016 meeting and presented to the entire City Council at a Public Hearing on June 22, 2016, the proposed budget is based upon the fiscal year 2017 projections as reflected in the City's 2016-2020 Five-Year Operating and Capital Budget.

65

66

The roll was called and showed the following vote:

67

68

AYE: Combs, Cappel, Harbison, Dobrozi, Roesch, Suer, Margolis (7)

69

NAY: (0)

70

ABSENT: (0)

71

72

A Resolution Delegating Authority to Make Declarations of Official Intent and Allocations with Respect to Reimbursements of Temporary Advances During Fiscal Year 2016 made for Capital Improvements for The Vintage Club Project to be made from Subsequent Borrowings

73

74

75

76

Mr. Donnellon explained that this legislation has been amended to raise the cap of 5.3 million to 6 million upon a recommendation by our Bond Counsel. The result of the increase will give the City the capability of reimbursing for property acquisition, engineering and design, and initial construction expenses for public improvements to be constructed by the City at the Vintage Club property. He stated that our bond underwriter has assured us that the anticipated growth in property values with the new construction will more than adequately fund the Service Payments over the lifetime of the Tax Increment Financing district.

77

78

Mr. Suer moved to read the Resolution by title only. Mr. Margolis seconded. City Council unanimously agreed.

79

80

Mr. Suer read the Resolution by title only and moved for passage. Mr. Cappel seconded.

81

82

Mr. Suer explained that, if approved, this Resolution would allow for reimbursement to the City for monies expended at the Vintage Club as discussed by Mr. Donnellon. He stated that ultimately the public improvements and any land acquisition will be funded from bonds to be issued by the City and repaid from Service Payments within the district in lieu of property taxes.

83

84

The roll was called and showed the following vote:

85

86

AYE: Cappel, Harbison, Dobrozi, Roesch, Suer, Margolis, Combs (7)

87

NAY: (0)

88

ABSENT: (0)

89

90

An Ordinance Modifying and Reaffirming Ordinance No. 3, 2015 Regarding the Acceptance of Dedicated Streets within The City

91

92

Mr. Cappel moved to read the Resolution by title only. Mr. Margolis seconded. City Council unanimously agreed.

93

94

95

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99

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City Council Business Session Minutes

July 6, 2016

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107 Mr. Cappel moved to suspend the rules requiring three readings. Mr. Margolis seconded.

108

109 The roll was called and showed the following vote:

110

111 AYE: Harbison, Dobrozsi, Roesch, Suer, Margolis, Combs, Cappel (7)

112 NAY: (0)

113 ABSENT: (0)

114

115 **ADMINISTRATION REPORT**

116

117 Mr. Davis reported on the following items:

118

119 • The Parks and Recreation, Government Affairs and Public Works Committees have cancelled their
120 meetings for the month of July.

121

122 • City Council Work Session is scheduled for July 20, 2016 at 7:00 p.m.

123

124 • Prior to the City Council Work Session, at 6:45 p.m., Mike Hawkins with the Civil Service Commission
125 will provide an update to City Council.

126

127 • The Miami Valley Risk Management Association (MVRMA) has completed the 2015 Law Enforcement
128 Best Practices Checklist for the City of Montgomery Police Department and is recognizing the Department
129 for being in 100% compliance with these recommended Law Enforcement Best Practices.

130

131 • On Tuesday, Brian Riblet, Katie Smiddy and myself met with the development team for the proposed
132 Vintage Club North project to review and discuss proposed costs associated with the public improvements
133 of the project as well as next steps in the overall process. The meeting was very productive and a follow
134 up meeting has been scheduled to continue our momentum.

135

136 • Today Brian Riblet, along with Matt Davis and Megan Hube met with Melissa Taylor, Economic
137 Development Department, from ODOT to provide her with an update of our status associated with the GRA
138 and to discuss additional opportunities for funding sources as we move forward.

139

140 • Firefighter/Paramedic Michael Henderson suffered a broken ankle at a house fire that occurred during the
141 early morning of July 4th. The fire occurred at 10330 Pendery Drive at 03:15 a.m. The fire started in the
142 first floor attic and spread to the den and a bedroom. Fire crews quickly knocked down the fire and stopped
143 its progress in a timely fashion. Firefighter Henderson's injury occurred while he was advancing a fire hose
144 in the front yard and stepped into a depression in the yard which in turn caused his fracture. It is anticipated
145 that he will be off work for 6 to 8 weeks.

146

147 • The City and the Fraternal Order of Police are conducting contract negotiations this week.

148

149 • Second interviews with three candidates for the Assistant Finance Director/Tax Commissioner position are
150 scheduled for July 22 and 26. The interview team will conference call with Paul Nolan of Personnel Profiles
151 on July 21 to review personality assessment results prior to the interviews. The interview team for the
152 second round interviews consists of Wayne Davis, Katie Smiddy, Cindy Abner, Julie Prickett and Paul
153 Wright.

154

155 • The HealthCare Benefits Committee will be meeting on July 27 to begin reviewing proposals from various
156 insurance carriers for group health and dental insurance coverages for the upcoming policy year.

157

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City Council Business Session Minutes

July 6, 2016

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- 162
- The Civil Service Commission is scheduled to meet on August 1 to certify the results of the firefighter/paramedic examination process and to establish an eligible list. Staff will also request authorization to begin a new testing process to create an eligible list for patrol officer. With the resignation of Dan Long and Pat Giblin's retirement, we are down two positions in the police department.

163 **APPROVAL OF MINUTES**

164

165 Mr. Margolis moved to approve the June 22, 2016 Public Hearing and June 22, 2016 Work Session minutes. Mr.

166 Cappel seconded. City Council unanimously agreed.

167

168 **MAYOR'S COURT REPORT**

169

170 Mayor Dobrozi reported that the total Mayor's Court collections for the month of June 2016 were \$13,390.00

171

172 Mr. Margolis moved to accept the Mayor's Court collections for the month of June 2016. Mrs. Harbison seconded.

173 City Council unanimously accepted the collections.

174

175 **OTHER BUSINESS**

176

177 City Council members expressed their appreciation to staff for the successful management of the July 3rd Blue Ash

178 Montgomery Symphony Orchestra concert and the July 4th parade and festival.

179

180 Mayor Dobrozi shared a letter he received from a resident in which they praised Assistant Chief Ben Shapiro for

181 coming to their home to install smoke detectors as well as providing a home safety check. They were appreciative

182 of this program offered to residents and for the time that Ben spent with them.

183

184 Mayor Dobrozi asked if there was any further business to discuss in Public Session. There being none, he asked

185 for a motion to adjourn.

186

187 Mr. Margolis moved to adjourn. Mr. Cappel seconded. City Council unanimously agreed.

188

189 City Council adjourned at 7:34 p.m.

190

191

192

Connie Gaylor, Clerk of Council

July 8, 2016

To: Connie Gaylor, Clerk of Council

From: Don Simpson, Police Chief 

Subject: Liquor Permit

Regarding the June 28, 2016 notification from the Ohio Division of Liquor Control for PJWSW Holdings, LLC dba Rapid Fired Pizza located at 9889 Montgomery Road, I am not aware of any information that would cause the City of Montgomery to object to the issuance of the liquor permit transfer or any need to request a hearing.

Should you have any questions, please do not hesitate to contact me.

**NOTICE TO LEGISLATIVE
AUTHORITY**

OHIO DIVISION OF LIQUOR CONTROL
6606 TUSSING ROAD, P.O. BOX 4005
REYNOLDSBURG, OHIO 43068-9005
(614)644-2360 FAX(614)644-3166

TO

6952556 <small>PERMIT NUMBER</small>		NEW <small>TYPE</small>	PJWSW HOLDINGS LLC	
			DBA RAPID FIRED PIZZA	
06 09 2016 <small>ISSUE DATE</small>		9889 MONTGOMERY RD		
06 09 2016 <small>FILING DATE</small>		MONTGOMERY OH 45242		
D1 <small>PERMIT CLASSES</small>				
31 <small>TAX DISTRICT</small>	264	A	B25660 <small>RECEIPT NO.</small>	

FROM **06/28/2016**

<small>PERMIT NUMBER</small>		<small>TYPE</small>			
<small>ISSUE DATE</small>					
<small>FILING DATE</small>					
<small>PERMIT CLASSES</small>					
<small>TAX DISTRICT</small>			<small>RECEIPT NO.</small>		



MAILED **06/28/2016**

RESPONSES MUST BE POSTMARKED NO LATER THAN. **07/29/2016**

IMPORTANT NOTICE

PLEASE COMPLETE AND RETURN THIS FORM TO THE DIVISION OF LIQUOR CONTROL
WHETHER OR NOT THERE IS A REQUEST FOR A HEARING.

REFER TO THIS NUMBER IN ALL INQUIRIES **A NEW 6952556**

(TRANSACTION & NUMBER)

(MUST MARK ONE OF THE FOLLOWING)

WE REQUEST A HEARING ON THE ADVISABILITY OF ISSUING THE PERMIT AND REQUEST THAT
THE HEARING BE HELD IN OUR COUNTY SEAT. IN COLUMBUS.

WE DO NOT REQUEST A HEARING.

DID YOU MARK A BOX? IF NOT, THIS WILL BE CONSIDERED A LATE RESPONSE.

PLEASE SIGN BELOW AND MARK THE APPROPRIATE BOX INDICATING YOUR TITLE:

(Signature)

(Title)- Clerk of County Commissioner

(Date)

Clerk of City Council

Township Fiscal Officer

CLERK OF MONTGOMERY CITY COUNCIL
10101 MONTGOMERY RD
MONTGOMERY OHIO 45242

6952556 PERMIT NBR
PJWSW HOLDINGS LLC
DBA RAPID FIRED PIZZA
9889 MONTGOMERY RD
MONTGOMERY OH 45242

NATALIE WOODRING

06/24/2016 ACTIVE

PRESIDENT

MAN-MBR

PA2-KEY = END SESSION,

CLEAR-KEY = END OPTION,

ENTER-KEY = TO CONTINUE