

January 8, 2016

TO: City Council Member Gerri Harbison, Chair  
Government Affairs Committee of City Council

FROM: Wayne S. Davis, City Manager *WSD*

SUBJECT: Government Affairs Committee Meeting of Monday, January 11, 2016

As a reminder, the Government Affairs Committee is scheduled to meet on Monday, January 11 at 4:30 p.m. at City Hall. Items to be discussed include:

- a. Update on Community Leadership Forum—Staff will be present to update the Committee on the details of the Community Leadership Forum scheduled for Saturday, February 6, 2016.
- b. Update on MCLA 2.0—Please find attached correspondence from Matthew Vanderhorst, Community and Information Services Director, updating the Committee on the proposed MCLA 2.0. Staff will be present to discuss recommendations for this session with MCLA graduates.
- c. Update on Recommended Re-Appointments to the Arts and Sister Cities Commissions—Please find attached correspondence from DeAnna Gross, Volunteer Coordinator, updating the Committee on suggested re-appointments and appointments to the Arts and Sister Cities Commissions.
- d. Other Business—The purpose of this agenda item is to provide an opportunity to discuss any issue or ask questions that may be on your mind.

Also, attached are the minutes from the December 14, 2015 meeting of the Government Affairs Committee for review and approval at Monday's meeting.

Should you have questions or concerns pertaining to these topics, or have additional items to be discussed at Monday's meeting, please do not hesitate to contact me.

C: Government Affairs Committee Members (2)  
Mayor and City Council Members (4)  
Connie Gaylor, Administrative Coordinator  
Department Heads  
File

## **Agenda**

**January 11, 2016  
Montgomery City Hall  
10101 Montgomery Road**

**4:30 P.M.**

- 1. Call To Order**
- 2. New Business**
  - a. Update on Community Leadership Forum
  - b. Update on MCLA 2.0
  - c. Update on recommended Re-Appointments to the Arts and Sister Cities Commissions
- 3. Old Business**
- 4. Other Business**
- 5. Approval of Minutes**– December 14, 2015
- 6. Adjournment**

January 6, 2016

TO: Wayne Davis, City Manager

FROM: Matthew Vanderhorst, Community and Information Services Director *MV*

SUBJECT: MCLA 2.0

### Request

Nationally, many communities offer citizen leadership academies and have found that ongoing engagement with the graduates is difficult and challenging. To help address this challenge, the Community and Information Services Department is in the process of developing MCLA 2.0, a framework to reengage graduates, reinvest in those who have become further removed from interactions with local government and provide the City with a sounding board for ongoing positive dialogue with MCLA Alumni and the community. Conversations on the topic of MCLA 2.0 took place with the Government Affairs Committee of Council on May 11, 2015 and the Committee advised staff to move forward with planning the first graduate program.

Initially, the idea staff pursued was to conduct a three-hour seminar with Sycamore Community Schools on school funding. While that idea was discussed with Sycamore leadership, it was determined that the timing for such a program would be best for the fall of 2016, giving newly-appointed Superintendent Frank Forsthoefel a full year in his position. In light of the possibility of having a school levy on the ballot, we will revisit this conversation with Sycamore in 2016 for a potential MCLA 2.0 session on school funding in 2017.

After careful consideration, the Community and Information Services Department and the Community Development Department recommends that the City of Montgomery partner with Xavier University's Community Building Institute and sponsor a conversation about housing as the first MCLA 2.0 session on April 14, 2016. The purpose of such a session is to allow the Alumni and/or guests to have a meaningful conversation about housing and generate input for the 2016-2021 Strategic Plan, Goal 4 and to enhance the civic capacity and social fabric of the community.

In order to help us to achieve this objective we have contacted Liz Blume with Xavier University's Community Building Institute to partner with us on MCLA 2.0. This will provide both the expertise pertaining to national housing trends and a third-party perspective.

### Purpose and Benefit

The proposal is to hold a session on April 14, 2016, with Xavier University's Community Building Institute as the co-sponsor at Maple Dale Elementary. Liz Blume, Executive Director of the Xavier Community Building Institute, will research nationwide trends in shared housing, intergenerational housing, and national best practices and will do a "deep-dive" in Montgomery, regional, state and

national demographics and how it is driving the housing market. Liz will provide the City a report and present her research during the MCLA 2.0 session. Liz will also facilitate the discussion and provide a follow-up report summarizing the information gathered during the session and how it connects to national trends and how it may affect Goal 4 of the Strategic Plan. Following the Xavier presentation, the Community Development Department will present on housing trends in Montgomery including land value, retro-fitting for amenities and set the stage for the first breakout session.

Following the two presentations, there will be opportunities to get critical feedback from the attendees. These activities will include a 'snowballing activity' to generate ideas and a table top exercise. The proposed Strategic Plan Goal 4, Strategy 1 requires that we get input from residents, builders, Planning Commission and City Council on current housing demands and this session will allow for gathering input and digging deeper into the local housing conversation.

### **Recommendation**

We recommend that the Government Affairs Committee approve this proposal and that the City Manager enter into a contract with Xavier University's Community Building Institute in the amount of \$2,000 for the research, presentation, facilitation and follow-up report for this MCLA 2.0 session on April 14, 2016. A formal proposal from Liz Blume is attached. This cost represents a discount from \$5,000 that is typically charged for such services from the University. The cost to cover a speaker for MCLA 2.0 was included in the 2016 budget.

December 30, 2015

**TO:** Gerri Harbison, Government Affairs Council Committee Chair  
**FROM:** DeAnna Gross, Volunteer Coordinator  
**SUBJECT:** Status on Candidates for Appointments to the Board & Commission

Below is a status report on applications for vacancies, which resulted from expiring terms on the boards and commissions overseen by the Government Affairs Committee of City Council.

<b>Art Commission</b>	<b>Term</b>	<b>Re-appointment Status</b>
Christine Genovese	2/28/16	Seeking re-appointment
Elise Williams	2/28/16	Seeking re-appointment

<b>Sister Cities Commission</b>	<b>Term</b>	<b>Re-appointment Status</b>
Marcallene Shockey	2/28/16	Seeking re-appointment
Blair Davis	2/28/16	Seeking re-appointment

Cc: Government Affairs Committee Members (3)  
Mayor and City Council (4)  
Wayne Davis, City Manager  
Department Heads  
File

*These Minutes are a draft of the proposed minutes from the Government Affairs Committee of City Council meeting. They do not represent the official record of proceedings until formally adopted by the Government Affairs Committee of City Council. Formal adoption is noted by signature of the Chair within the minutes.*

City of Montgomery  
Governmental Affairs Committee Minutes  
December 14, 2015

Present

Wayne Davis, City Manager  
Connie Gaylor, Clerk of Council  
Paul Wright, Fire Chief  
Brian Riblet, Public Works Director  
Lieutenant John Crowell, Police Department  
Matthew Vanderhorst, Communications & Information Services Director  
Faith Lynch, Communications and Engagement Coordinator

City Council Committee Members Present

Gerri Harbison, Chair  
Lynda Roesch  
Craig Margolis

City Council Members Present

Mike Cappel

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The Governmental Affairs Committee of Council convened in Council Chambers at 3:30 p.m. with Mrs. Harbison presiding.

**Surplus Property Disposal (Community and Information Services)**

Mr. Vanderhorst discussed the submitted request to the Government Affairs Committee to designate a list of computer equipment as surplus property. If approved, the equipment will be auctioned to the public through GovDeals.com.

Ms. Roesch moved to designate all equipment included in the submitted list as surplus. Mr. Margolis seconded. The Committee unanimously agreed.

**Surplus Property Disposal (Police)**

Lieutenant John Crowell discussed the submitted requests to the Government Affairs Committee that designates a list of firearms and vehicles as surplus equipment. If approved the firearms would be traded in on the purchase of replacement firearms and the vehicles would be auctioned to the public through GovDeals.com or be sent to Cincinnati Auto Auction.

Mr. Margolis moved to designate all equipment included in the submitted list as surplus. Ms. Roesch seconded. The Committee unanimously agreed.

**Surplus Property Disposal (Public Works)**

Mr. Riblet discussed the submitted request to the Government Affairs Committee to designate a list of miscellaneous equipment as surplus property. If approved, the equipment will be auctioned to the public through GovDeals.com.

Mr. Margolis moved to designate all equipment included in the submitted list as surplus. Ms. Roesch seconded. The Committee unanimously agreed.

**Surplus Property Disposal (Fire)**

Chief Wright discussed the submitted request to the Government Affairs Committee to designate a list of fire helmets as surplus property. Chief Wright explained that when helmets become 10 years old they are deemed obsolete and have to be replaced. He asked the Committee if a helmet could be given to the Sister Cities Commission as a gift and if members of the fire department would be able to keep their old helmets as

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keepsakes since they are no longer in use. He further stated that if approved, the equipment will be auctioned to the public through GovDeals.com.

Mr. Margolis moved to approve the disposal of the helmets to be done at Chief Wright's discretion and to designate all equipment included in the submitted list as surplus. Ms. Roesch seconded. The Committee unanimously agreed.

### **Service to Community Grant Update**

Matthew Vanderhorst, Community and Information Services Director, presented the final draft of the Service to Community Grant document to the Committee. He explained that this updated grant is proposed to replace the former Community Engagement Grant. He stated that the new grant has been revised to include projects that would focus on senior services and/or services to the community in addition to those of community engagement. He stated that the timeline for the grant would still be the same with applications available on March 1, 2016 and due by April 1, 2016. A recommendation is projected to be presented to the Government Affairs Committee and if approved presented to City Council in April 2016 with an award presentation taking place at the May Business Session meeting.

Ms. Roesch moved to approve the Service to Community Grant program as presented. Mr. Margolis seconded. The Committee unanimously agreed.

### **Update on Recommended Appointment to the Sister Cities Commission**

Mrs. Harbison discussed with the Committee the appointment of Blair Davis to the Sister Cities Commission to fill the unexpired term of Amy Emery who resigned in August of 2015.

Mr. Margolis moved to accept the appointment. Ms. Roesch seconded. The Committee unanimously agreed.

### **Other Business**

Mrs. Harbison discussed with the Committee feedback regarding the 12 Days of Christmas event held at various businesses. She stated that feedback was received regarding the focus on the Christmas holiday and not of other faiths or beliefs. She stated that the Arts Commission and staff will be working to find solutions to address these concerns for the 2016 event.

Ms. Roesch discussed with the Committee an upcoming vacancy on the Parks and Recreation Commission and interest by another student to be appointed to the Commission. She asked the Committee if they were aware of a past appointment that included a student as a Commission member or two student advisors to a Commission. The Committee discussed probable situations and recommended to retain the students in advisory positions.

Mr. Vanderhorst explained to the Committee that Ashwin Corattiyil, Dean of Students at Sycamore High School, has requested that the City consider allowing the school to hang flags or banners on the light poles in the downtown business district during the week of homecoming and graduation. Ms. Roesch suggested that we speak with Terry Donnellon, Law Director, to review if there is a policy in place for this request or any type of restrictions for similar requests. The Committee discussed not allowing the display of flags at graduation as that is in conflict of the observation of the Memorial Day holiday. The Committee advised Mr. Vanderhorst to contact Mr. Donnellon and to update them on his findings.

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Mr. Vanderhorst explained to the Committee the progress of the update to the history book on the website. He explained that former staff members were in the process of collecting historical data related to the City since 1995. One of the plans for this project was to hold a Mayor's Roundtable discussion that would include past Mayors. This project is intended to complement the history book addendum and could be videotaped, recorded or submitted in written transcripts. The Committee was very supportive of the project and advised Mr. Vanderhorst to move forward with the Mayor's Roundtable discussions.

### **Approval of Minutes**

Mr. Margolis moved to adopt the October 12, 2015 Government Affairs Committee minutes as amended. Ms. Roesch seconded. The Committee unanimously agreed.

### **Adjournment**

The Governmental Affairs Committee of Council meeting was adjourned at 4:45 p.m.

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Chair