

**Meeting of Board of Trustees**

**December 21, 2016  
5:45 p.m.**

**City of Montgomery  
10101 Montgomery Road  
Montgomery, Ohio 45242  
Council Chambers**

**A G E N D A**

- 1. Call to Order**
- 2. Minutes – September 7, 2016**
- 3. New Business**
  - a. Historic Preservation Matching Grant Program
- 4. Old Business**
- 5. Other Business**
- 6. Adjournment**

December 16, 2016

TO: Wayne S. Davis, City Manager

FROM: Tracy Roblero, Community Development Director *JMR*

SUBJECT: Historic Preservation Matching Grant Program

**Request**

It is requested that the Montgomery Community Improvement Corporation (CIC) consider a request to reinstitute the Historic Preservation Matching Grant Program for calendar year 2017.

**Financial Impact**

The maximum financial impact would be \$40,000 if eligible projects were applied for and approved. The proposed maximum grant amount is \$15,000 with a minimum grant amount of \$2,000 and a required 50% match by the applicant. Details on the program and eligibility are provided in the packet.

**Background**

In November of 2013, the Community Development Department proposed a Historic Matching Grant Program to assist Landmark building owners and owners of contributing structures in the Heritage Overlay District with repairs and upgrades. The idea was received favorably by the Planning, Zoning and Landmarks Committee of Council and the Financial Planning Committee Council in a joint meeting on November 4, 2013 (see attached minutes) and was approved by the CIC at its' meeting on February 5, 2014 (see attached minutes). In 2014, the CIC awarded a total of \$36,369 in grants to four Landmark building owners including, the Arstingstall-May Landmark, the Wooley-Kelsh Landmark, the Pure Oil Gas Station Landmark and the Grover Kjellenberg House.

Since the program concluded, Staff have received many inquires as to the possibility of the CIC reinstituting the grant program from various property owners. Staff discussed the potential for reinstituting the grant program for calendar year 2017 with the Planning, Zoning and Landmarks Committee of Council at their meeting on November 7, 2016. The Committee made a motion to recommend that the CIC reinstitute the Historic Preservation Matching Grant Program.

**Staff Recommendation**

Staff supports the recommendation of the Planning, Zoning and Landmarks Committee of Council and recommends approval of the program for calendar year 2017. Staff believes that the grant program will incentivize owners of Landmark and contributing buildings to reinvest in the properties making the buildings more economically viable, increase the life of the building and preserve the character of the buildings and the Heritage District.

## Historic Preservation Matching Grant Program

**Title:** Historic Preservation Matching Grant Program

**Funding Amount:** Initial Capitalization of \$40,000

**Timeframe:** Calendar year 2017

**Maximum Grant Amount:** \$15,000

**Minimum Grant Amount:** \$2,000

**Matching Requirement:** Applicant must provide a minimum of 50% of the eligible costs

**Applicant Eligibility:** Eligible applicants are owners of City designated Landmark buildings or a property designated as a contributing structure in the Heritage Overlay District by the Landmarks Commission.

**Eligible Costs for Reimbursement:** Structural repair, exterior siding replacement, new roof, new windows, shutters and/or doors, foundation work, repair and/or replace significant architectural features and architect and/or engineering fees.

**Ineligible Project Costs:** New building additions, painting\*, minor repair and maintenance, landscaping, insulation and weatherproofing\*, broken window panes, non-contributing accessory buildings or structures, decks, patios, solar panels and fences.

\*May be permitted as part of a larger project, if deemed appropriate by the Community Improvement Corporation (CIC)

### **Applicant Process:**

- Submission of application to the Community Development Director, including written description of proposed work, architectural drawing, if necessary, and cost estimate
- If determined eligible, the proposed work would be reviewed by the Landmarks Commission
- Evaluation of project costs by Community Development Director and Landmarks Consultant
- CIC approves or denies the grant application
- If approved, the applicant executes the grant agreement
- Applicant obtains building permit, if necessary
- Applicant submits invoices and documentation of the match
- City releases funds to owner and/or contractor on a cost reimbursement basis

TO: Craig Margolis, President  
Montgomery Community Improvement Corporation  
Members of the Board of Trustees

FROM: Terrence M. Donnellon

RE: Historic Preservation Matching Grant Program

DATE: December 15, 2016

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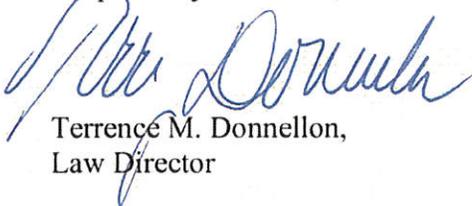
Attached is the text of an updated Board Resolution reaffirming the Historic Preservation Matching Grant Program for calendar year 2017.

Unlike Council action, specific legislation is not required, but a Resolution is adopted by the Board on voice vote and is incorporated in the Minutes of the CIC. We will prepare the Minutes following the meeting based upon the discussion before the Board, and the text of the Resolution will be included in those Minutes unless otherwise amended by the Board.

The language from the Resolution is drawn from the same Resolution adopted in 2014, but it acknowledges that the same procedure in place in 2014 will remain the procedure for application and approval of any grants.

Please let me know if there are questions.

Respectfully submitted,



Terrence M. Donnellon,  
Law Director

TMD/lld

Enclosure

cc: Members of City Council  
Wayne Davis

BE IT RESOLVED, that the CIC re-establish the Historic Preservation Matching Grant Program within the Community Improvement Corporation for calendar year 2017. Forty Thousand Dollars (\$40,000.00) from the accumulated assets of the CIC shall be reserved to fund this program. Eligible property owners may make an application to the Community Development Department for a matching grant for structural repairs, exterior siding replacement, new roofs, new windows, shutters and doors, foundation work, repair/replacement of significant architectural features, and architect and engineering fees associated with such eligible repairs. Eligible project costs will not include interior remodeling, new buildings additions, painting, minor repair and maintenance, landscaping, installation and weatherproofing, non-contributing accessory buildings or structures, decks, patios, solar panels and fences. Painting and weatherproofing may be approved as incidental costs in association with an eligible structural repair, but not as the primary purpose of an improvement project. Eligible properties include only designated landmarks or buildings identified and approved as *contributing structures* by the Community Development Director. A *contributing structure* is a property of architectural or historic significance which has not been designated as a landmark, but which is located within the Olde Montgomery Overlay District and contributes to the brand identification of Olde Montgomery.

Applicants must verify that they will match a minimum of Fifty percent (50%) of the eligible costs. Applicants may apply for a grant in an amount no less than Two Thousand Dollars (\$2,000.00) nor exceeding Fifteen Thousand Dollars (\$15,000.00). Applicants are only entitled to one grant during the program period.

The program shall commence as soon as reasonably practicable and shall close December 31, 2017.

The process for application and approval previously adopted by Resolution of this Board February 5, 2014 is re-affirmed.

The Community Development Department shall report quarterly to the CIC Board of Directors outlining the progress of the Grant Program.

\_\_\_\_\_  
Secretary / Treasurer

Date: \_\_\_\_\_

City of Montgomery  
Joint Meeting of the Planning, Zoning & Landmarks and Financial Planning Committee  
November 4, 2013

**Staff Present**

Wayne Davis, City Manager  
Frank Davis, Community Development Director  
Tracy Roblero, City Planner  
Jim Hanson, Finance Director  
Kelly Beach, Assistant Finance Director  
Susan Hamm, Administrative Coordinator

**Council Committee Members Present**

Chris Dobrozsi  
Craig Margolis  
Barry Joffe

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The meeting of the Planning, Zoning and Landmarks Committee of City Council convened in Council Chambers at 4:30 p.m. with Mr. Dobrozsi presiding.

**Matching Grant Program**

Mr. Frank Davis, Community Development Director explained that the City Heritage District Design Guidelines require a property owner to use appropriate materials to repair or upgrade a building in the Historic District. The requirements are especially strict on Landmark buildings. As these buildings provide a significant benefit to the community and are increasingly hard to maintain, staff is suggesting that the City offer a new matching grant program to owners of Landmark buildings for repairs/upgrades to their property. He further explained that the funding amount would be \$40,000 with a maximum loan amount of \$15,000 and minimum loan amount of \$2,000. The applicant must provide 60% of eligible construction cost. Eligible applicants are owners of designated landmark buildings or a property designated a contributing structure in the Heritage Overlay District by the Landmarks Commission. He also explained that the eligible cost for reimbursement were structural repair; exterior siding replacement; new roof; new windows; shutters, and doors; foundation work; repair/replace significant architectural features and architect and engineering fees. Ineligible Project Costs were: painting; minor repair and maintenance, landscaping; weatherproofing; broken window panes; non-contributing accessory buildings or structures, decks; patios; solar panels; and fences. He noted that the application would be reviewed by the Landmarks Commission; the project costs would be evaluated by the staff and the Landmarks Consultant; staff would make a recommendation to the Community Improvement Corporation; the Community Improvement Corporation would then review the application and approve or deny the grant.

Mr. Joffe asked if any of the Landmarks property owners have expressed an interest.

Mr. Frank Davis, indicated that he had talked to the property owner of the Snider House who expressed an interest in the grant.

Mr. Margolis suggested moving weatherproofing from the ineligible list to the eligible list.

Mr. Frank Davis noted that he would support moving weatherproofing to the eligible list if it was part of the overall project.

Mr. Dobrozsi indicated that this program along with the repairs to the streetscape would make this area more marketable.

Mr. Frank Davis explained that this proposed matching grant program will be placed on the annual Community Improvement Corporation's agenda for discussion and consideration that evening.

### **Discussion of Ferris William Neighborhood Study**

Ms. Roblero explained that since staff reported to the Committee about the zoning problems that occur in the Ross, Campus, Todd area due to the large number of lots that do not meet the 'A' zoning requirements for lots size and width a number of new variance requests have been processed in this area. She further explained that staff will be identifying some MCLA alumni and other neighborhood leaders and discuss with them the ideas for rezoning the area from the current 'A-Single Family Residential' district to the 'B-Single Family Residential' district.

### **Downtown Parking for the Holidays**

Mr. Frank Davis explained that he met with representatives of Stone Creek Dining Company and Woodhouse Day Spa to discuss ways to handle the increased parking demands in the downtown during the holiday season. Both business representatives stated that they foresee problems during both lunch and dinner times and do not want to experience the towing situation that occurred last January. He further explained that there was some discussion of creating a joint valet service utilizing either the back of the City parking lot or the Chevy site for parking. He also explained that he would be contacting HPA to see if they would agree to allow these businesses to use the Chevy lot for a valet service during the holidays.

### **Update on Commission Vacancy**

The Committee reviewed the correspondence from DeAnna Gross on the status of the applications for the vacant position on the Planning Commission for which the Planning, Zoning and Landmarks Committee is responsible. The Committee to proceed with scheduling interviews with the following candidates:

- Mr. David Clark
- Mr. Larry Riemann
- Mr. Laith Alfaqih

### **Minutes**

Mr. Joffe moved to adopt the minutes of the August 5, 2013 meeting of the Financial Planning Committee. Mr. Margolis seconded. The Committee unanimously agreed.

### **Adjournment**

The meeting adjourned at 5:20 p.m.

  
\_\_\_\_\_  
Chairman

City of Montgomery  
Community Improvement Corporation  
Annual Meeting of the Board of Trustee  
February 5, 2014

Present

Wayne Davis, City Manager  
Terry Donnellon, Law Director  
Susan Hamm, Clerk of Council  
Jim Hanson, Finance Director

Board of Trustees Present

Todd Steinbrink  
Chris Dobrozsi  
Craig Margolis  
Gerri Harbison  
Ann Combs  
Lynda Roesch  
Todd Steinbrink

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President Steinbrink called a meeting of the members of the Community Improvement Corporation (CIC) to order at 6:17 p.m. at Montgomery City Hall.

Organization

President Steinbrink called for nominations for officers.

Mrs. Harbison moved to nominate Chris Dobrozsi as President. Mr. Margolis seconded. The Trustees unanimously agreed.

Mr. Suer moved to nominate Craig Margolis as Vice President. Mrs. Harbison seconded. The Trustees unanimously agreed.

Mr. Dobrozsi moved to nominate Ann Combs as Secretary/Treasurer. Mr. Margolis seconded. The Trustees unanimously agreed.

The following Officers were nominated and unanimously elected:

|                     |                |
|---------------------|----------------|
| President           | Chris Dobrozsi |
| Vice President      | Craig Margolis |
| Secretary/Treasurer | Ann Combs      |

Minutes

Mr. Margolis moved to approve the minutes from the February 20, 2013 Trustee meeting. Ms. Roesch seconded. The minutes were unanimously approved.

New Business

**Resolution Recommending the Approval of a Grant Program to Provide Monies to Preserve Designated Landmark Buildings within the City of Montgomery**

Mr. Wayne Davis explained that the City Heritage District Design Guidelines require a property owner to use appropriate materials to repair or upgrade a building in the Historic District. The requirements are especially strict on Landmark buildings. As these buildings provide a significant benefit to the community and are increasingly hard to maintain, staff is suggesting that the City offer a new matching grant program to owners of Landmark buildings for repairs/upgrades to their property. He further explained that the funding amount would be \$40,000 with a maximum loan amount of \$15,000 and minimum loan amount of \$2,000. The applicant must provide 50% of eligible construction cost. Eligible applicants are owners of designated landmark buildings or a property designated a contributing structure in the Heritage Overlay District by the Landmarks Commission. He

also explained that the eligible cost for reimbursement were structural repair; exterior siding replacement; new roof; new windows; shutters, and doors; foundation work; repair/replace significant architectural features and architect and engineering fees. Ineligible Project Costs were: painting; minor repair and maintenance, landscaping; weatherproofing; broken window panes; non-contributing accessory buildings or structures, decks; patios; solar panels; and fences. Mr. Davis noted that offering this grant program would enhance our economic development platform in the business district.

Mr. Steinbrink inquired about our marketing plans for the program. Mr. Wayne Davis explained that a letter could be sent to all current property owners within the historic district as well as utilizing the city bulletin, website and social media.

Mr. Steinbrink asked if there was any further discussion regarding this item. There being none, Mrs. Harbison moved to approve the Resolution. Mr. Margolis seconded. The Trustees unanimously agreed.

### **Acceptance of Financial Statement**

Mr. Hanson reviewed the 2013 financial statements and corporation tax return for the Montgomery Community Improvement Corporation. Mr. Hanson reviewed the following:

- The Statement of Financial Position reflects that the corporation had \$262,284.62 in an interest-bearing demand deposit account at Fifth Third Bank as of December 31, 2013.
- The Statement of Financial Activity reflects revenues of \$102.55 in interest income received for the year ended December 31, 2013.
- The Statement of Cash Flows reflects the CIC increased its cash position from \$262,182.07 in 2012 to \$262,284.62 in 2013 as a result of the interest income.

Mr. Steinbrink asked Mr. Hanson if it would be possible to investigate investing in a certificate of deposit.

Mrs. Harbison inquired as to what the best term for the certificate of deposit would be. Mr. Hanson recommended investing \$200,000 for one year. Mr. Steinbrink also felt investing smaller amounts for a one year term as well as a six month term was worth looking at.

All trustees were in favor of Mr. Hanson investing in a certificate of deposit.

Mr. Dobrozsi moved to accept the Statement of Financial Position for 2013, the Statement of Financial Activity and the Statement of Cash Flows. Mr. Margolis seconded.

The Trustees unanimously accepted the Statement of Financial Position for 2012, the Statement of Financial Activity and the Statement of Cash Flows.

### **Review of Corporation's Tax Return for 2013**

Mr. Hanson informed the Trustees that a 990 Corporation Tax Return was required to be filed for 2013 since the CIC had over \$100,000 in income.

Mr. Steinbrink inquired as to when we should plan to have an audit performed on the corporation. Mr. Hanson suggested that with the passage of the grant program and projected receipts and expenditures we should expect to begin in 2015 for the year ending 2014.

**Old Business**

There was no old business

**Other Business**

President Steinbrink asked if there was any further business to discuss. There being none, he asked for a motion to adjourn.

Mr. Margolis moved to adjourn. Ms. Roesch seconded. The meeting was adjourned at 6:36 p.m.



\_\_\_\_\_  
Secretary/Treasurer



\_\_\_\_\_  
Date

*These Minutes are a draft of the proposed minutes from the Planning, Zoning and Landmarks Committee of City Council meeting. They do not represent the official record of proceedings until formally adopted by the Planning, Zoning and Landmarks Committee of City Council. Formal adoption is noted by signature of the Chair within the minutes.*

City of Montgomery  
Planning, Zoning & Landmarks Committee  
November 7, 2016

**Staff Present**

Wayne Davis, City Manager  
Connie Gaylor, Clerk of Council  
Tracy Roblero, Community Development Director

**Council Committee Members Present**

Craig Margolis, Chair  
Ann Combs  
Ken Suer

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The meeting of the Planning, Zoning and Landmarks Committee of City Council convened at City Hall at 4:30 p.m. with Mr. Suer presiding.

**Discussion of Proposed Text Amendments to the Land Usage Code**

Ms. Roblero explained to the Committee a recommendation by City Council is required in order to make amendments to the Code. Ms. Roblero discussed the need for the following text amendments to Chapters 150 ad 151 of the Land Usage Code:

- Review definition for Drug Treatment Centers and clarify where these uses are permitted—Ms. Roblero explained that a review of the current definition of Drug Treatment Facilities is needed to see if it is necessary to separately define Drug and Alcohol Treatment centers and clarify where this use is permitted.
- Update the Sign Code to be in compliance with changes in the regulations of signs that were made by the U.S. Supreme Court earlier in the year—Ms. Roblero explained that the U.S. Supreme Court significantly changed the regulation of signs by municipal communities in the past year. She explained that Law Director, Terry Donnellon is working with the Attorney General’s office and Miami Valley Risk Management Association to draft a model Sign Code.
- Review regulations on Cellular or Wireless Communication Systems specifically to address small cell facilities Ms. Roblero explained that cell service providers are proposing the use of Small Cell Antennae that are attached to utility poles. Due to the increase in use of these units, a review of the language is required.
- Review new State regulations on Medical Marijuana dispensaries and update the Zoning Code as appropriate Ms. Roblero explained that with the recent passage of House Bill 523 legalizing medical marijuana in Ohio, that it would be prudent of the City to begin the process of determining how these uses should be defined and/or regulated under our Code.
- Review Heritage District Design Guidelines to include material, color and design specifications for outdoor furniture, umbrellas, awnings, etc.—Ms. Roblero explained that in 2007, Montgomery City Council passed Ordinance 10 establishing regulations for street furnishings in the Heritage Overlay District. At that time the principal concern was the increase in the number of news/magazine racks being placed downtown. The Ordinance directed Staff to work with the Landmarks Commission to establish the standards for other street furniture including benches, chairs, tables, umbrellas and waste receptacles. Ms. Roblero stated that Staff is requesting that the Planning, Zoning and Landmarks Committee of Council consider a recommendation to City Council to initiate the review and update of Chapter 151.14 Heritage District Regulations to incorporate design standards for street furniture.

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- Review, update and codify the Montgomery Road Commercial Corridor Design Guidelines, including a review of the existing regulations in Chapter 151 to ensure they are in-line with the Design Guidelines as called for in the 2016 – 2021 Strategic Plan—Ms. Roblero explained that Goal 3, Strategy 5 of the 2016 Strategic Plan called for the creation of a redevelopment vision for the Montgomery Road Commercial Corridor from Main Street to City Hall. She stated that work on this Strategy was scheduled to begin in August of 2017 with a recommendation to Planning Commission on proposed text amendments to be completed in March of 2018. At the Planning Commission meeting on May 16, 2016 there was a discussion regarding the Housing Goal of the 2016 Strategic Plan as well as the Montgomery Road Commercial Corridor Design Guidelines. The discussion concerning the Montgomery Road Commercial Corridor Design Guidelines focused on the importance of updating and codifying the Guidelines as soon as possible. At the Planning, Zoning and Landmarks Committee of Council meeting on July 5, 2016, Staff discussed the timing of this update with the Committee members and the consensus was to move the due date of the goal to 2017, if staff time allowed. As a follow-up to that meeting, Staff is requesting that the Planning, Zoning and Landmarks Committee of Council consider a recommendation to City Council to initiate the review and update of the Montgomery Road Commercial Corridor and Chapter 151.12 Business District Regulations as it relates to the Commercial Corridor Design Guidelines.

Ms. Roblero stated to the Committee that the need to change verbiage in the existing Code need to come as a recommendation from the Committee to City Council. She stated that after the study and changes are prepared that Planning Commission would make a final recommendation to City Council.

Mr. Suer made a motion to recommend to City Council to approve the Planning Commission to initiate the review and study of the recommended changes as presented by staff. Mrs. Combs seconded. The Committee unanimously agreed.

### **Other Business**

Mr. Davis stated that he, Tracy Roblero and Frank Davis met with Joe Hanzel and Tom Gregory of the Montgomery Inn to discuss the outbuilding located at the back of their lot along Main Street. He stated that both Mr. Hanzel and Mr. Gregory were supportive of sustaining and maintaining the building.

Ms. Roblero stated that Beth Sulleberger has reviewed the site to determine if it qualified as a landmark building and she has confirmed that it does not.

Ms. Roblero stated that Steve Schmidlin provided an estimate for installing hardi-plank siding on the exterior of the building in the amount of \$35,000. She explained that at this time the building was being used for storage only and that no work on the interior would be required. She noted that Mr. Gregory asked if there could be any financial support from the City and she stated to the Committee that this could qualify for the Historic Preservation Matching Grant Program, if the Committee chose to reinstitute the program. She explained that there were no funds budgeted at this time for the program.

The Committee discussed the grant and the guidelines. Mrs. Combs made a motion to recommend the Montgomery Community Improvement Corporation (CIC) reinstitute the Historic Matching Grant Program. Mr. Suer seconded. The Committee unanimously agreed.

*These Minutes are a draft of the proposed minutes from the Planning, Zoning and Landmarks Committee of City Council meeting. They do not represent the official record of proceedings until formally adopted by the Planning, Zoning and Landmarks Committee of City Council. Formal adoption is noted by signature of the Chair within the minutes.*

Planning, Zoning & Landmarks Committee Minutes  
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**Approval of Minutes**

Mrs. Combs made a motion to approve the minutes of the July 5, 2016 Planning, Zoning and Landmarks Committee meeting. Mr. Suer seconded. The Committee unanimously agreed.

**Adjournment**

Mrs. Combs made a motion to adjourn the meeting. Mr. Suer seconded. The Committee unanimously agreed. The Planning, Zoning and Landmarks Committee meeting adjourned at 5:10 p.m.

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Chair

DRAFT

These minutes are a draft of the proposed minutes from the Community Improvement Corporation. They do not represent the official record of proceedings until formally adopted by the Corporation. Formal adoption is noted by signature of the Secretary/Treasurer within the minutes.

City of Montgomery  
Community Improvement Corporation  
Meeting of the Trustees  
September 7, 2016

**Present**

Wayne Davis, Executive Director  
Terry Donnellon, Law Director  
Tracy Roblero, Assistant Executive Director  
Katie Smiddy, Finance Director  
Brian Riblet, Public Works Director  
Paul Wright, Fire Chief  
Connie Gaylor, Clerk of Council

**Members Present**

Craig Margolis, President  
Mike Cappel  
Gerri Harbison  
Lynda Roesch  
Chris Dobrozsi  
Ken Suer  
Ann Combs

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President Margolis called the Meeting of the Board of Trustees of the Community Improvement Corporation (CIC) to order at 6:45 p.m. at Montgomery City Hall.

**Minutes**

President Margolis asked for a motion to approve the minutes from the August 3, 2016 Meeting of the Board of Trustees.

Mr. Donnellon stated that he has forwarded Ms. Gaylor amended statutory language to be included in the minutes in reference to the verbiage on the executive session.

Mr. Cappel moved to approve the minutes as amended. Mr. Suer seconded. The minutes were unanimously approved.

Mr. Davis updated the Trustees on the status of the Gateway Redevelopment Area (GRA). He stated that staff has met with Hamilton County representatives regarding their partnership on the future development of the area. He also stated that he and Mr. Donnellon travelled to Columbus to meet with Speaker of the House, Cliff Rosenberger regarding possible funding sources.

Mr. Davis stated that Council Member Margolis and staff travelled to the City of Dublin to meet with them about the Tax Increment Financing used for their economic development projects.

Mr. Davis reported that there were an estimated 50 people in attendance to the GRA Open House on August 31. He reported that many people were very supportive of the current intersection modification and preliminary plans.

Mr. Riblet explained that he had spoken with Tom Arnold from ODOT regarding the IOS submittal for grant funding and has received very positive feedback and support from them. Mr. Riblet stated that he had attended a OKI meeting and that the initial staff review of the STP funding had been done. The City's request made it through the first round of review and was ranked in 6<sup>th</sup> place out of 25 applications. He explained that the ICC Board will make a final recommendation on October 13.

**Executive Session**

Mr. Wayne Davis requested an Executive Session related to matters of the Sale or Purchase of Real Estate.

Mr. Dobrozsi moved to adjourn into Executive Session. Mr. Cappel seconded.

The roll was called and showed the following vote:

|  |     |
|--|-----|
| AYE: Combs, Cappel, Harbison, Dobrozsi, Roesch, Suer, Margolis | (7) |
| NAY:   | (0) |
| ABSENT:  | (0) |

*These minutes are a draft of the proposed minutes from the Community Improvement Corporation Board of Trustees meeting. They do not represent the official record of proceedings until formally adopted by the Trustees. Formal adoption is noted by signature of the Secretary/Treasurer within the minutes.*

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The Trustees adjourned into Executive Session at 6:51 p.m.

Public Session reconvened at 7:04 p.m., President Margolis asked if there was any further business to discuss. There being none, he asked for a motion to adjourn.

Mr. Cappel moved to adjourn. Mr. Suer seconded.

The meeting was adjourned at 7:05 p.m.

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Secretary-Treasurer

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Date