CITY OF MONTGOMERY

COMMUNITY IMPROVEMENT CORPORATION AGENDA

10101 Montgomery Road • Montgomery, Ohio 45242 • (513) 891-2424 • Fax (513) 891-2498

Meeting of Board of Trustees – 6:45 P.M.

August 2, 2017

City of Montgomery
10101 Montgomery Road
Montgomery, Ohio 45242
Council Chambers

A G E N D A

1. **Call to Order**
2. **Minutes** – July 5, 2017 Meeting of the Board of Trustees
3. **New Business**
   a. Historical Grant Application for the Crain-Eberhard House
4. **Old Business**
5. **Other Business**
6. **Adjournment**

CITY OF MONTGOMERY

Providing superior services and
engaging with you to enhance our community!

Memorandum

July 28, 2017

TO: Wayne S. Davis, City Manager

FROM: Tracy Roblero, Community Development Director

SUBJECT: Historic preservation matching grant for the Crain-Eberhard House

Request

It is requested that the Montgomery Community Improvement Corporation consider a request for a historic preservation matching grant from Tom and Diane Eberhard to replace the existing roof on the main portion of the house for Crain-Eberhard House located at 7737 Remington Road.

Financial Impact

The financial impact will be $3,588.50 which is fifty percent of the total quote provided by Feazel, Inc.

Background

The Crain-Eberhard House was built in 1884 by Jonathan Crain and is a two-story building which has architectural elements common in the Greek-Revival style. There have been two additions to the house since it was constructed. The current owners, Tom and Diane Eberhard have lived there since 1964, agreeing to its designation as a Montgomery Landmark in 1990. Mr. Eberhard applied for a Certificate of Approval to remove the existing roof on the main section of the roof and replace it with the same shingle as existing, which is a 3-tab shingle in Black Oynx.

Landmarks Consideration

The Landmarks Commission met on July 12 to review this application. Following a discussion, the Landmarks Commission voted unanimously to approve the application and recommend approval of the historic preservation matching grant to the Montgomery Community Improvement Corporation.

Staff Recommendation

Staff supports the action of the Landmarks Commission and recommends approval of the historic preservation matching grant to Tom Eberhard for a new roof for the Crain-Eberhard House located at 7737 Remington Road in the amount of $3,588.50.

CITY OF MONTGOMERY

Providing superior services with integrity.
Partnering with you to build a great community!

Landmark Commission
Application for Certificate of Approval

Owner Name: Tom & Diane Eberhard

Address: 7737 Remington Ave.

Owner Phone Number: (513) 791-2459

Business Name (if applicable):

Business Owner & Phone Number:

Landmark Building: Yes X No

Heritage District: Yes X No

Proposed Work:

Replace roof shingles on main house.

Date: 7-5-17

Owner's Signature: Thomas G. Eberhard
Diane C. Eberhard

CITY OF MONTGOMERY

Providing superior services with integrity.
Partnering with you to build a great community!

APPLICATION FORM

Meeting (Circle): Board of Zoning Appeals Planning Commission (Landmarks Commission)

Project Address (Location): 7737 Remington Ave.

Project Name (if applicable): _____

Auditors Parcel Number: 603-0003-0004-00

Gross Acres: 2/3 rds. (Lots) Units 1 Commercial Square Footage _____

Additional Information: Landmark single residence

PROPERTY OWNER(S) Diane + Tom Eberhard Contact Tom

Address 7737 Remington Ave. Phone: (513) 791-2459

City Montgomery State OH Zip 45242

E-mail address teberhard@fuse.net

APPLICANT Diane + Tom Eberhard Contact Tom

Address 7737 Remington Ave. Phone: (513) 791-2459

City Montgomery State OH Zip 45242

E-mail address Teberhard@fuse.net

I certify that I am the applicant and that the information submitted with this application is true and accurate to the best of my knowledge and belief. I understand the City is not responsible for inaccuracies in information presented, and that inaccuracies, false information or incomplete application may cause the application to be rejected. I further certify that I am the owner or purchaser (or option holder) of the property involved in this application, or the lessee or agent fully authorized by the owner to make this submission, as indicated by the owner's signature below.

Property Owner Signature Thomas G. Eberhard

Print Name Thomas G. Eberhard

Date 1-5-17

FOR DEPARTMENT USE ONLY

Meeting Date:
Total Fee:
Date Received:
Received By:

CITY OF MONTGOMERY

Providing superior services with integrity.
Partnering with you to build a great community!

CONSENT OF OWNER(S) TO INSPECT PREMISES

To: City of Montgomery Landmarks Commission and Staff
City Hall
10101 Montgomery Road
Montgomery, Ohio 45242

Re: Review Subject Site

Dear Members and Staff:

As owner(s) of the property located at 7737 Remington Ave., we hereby grant permission to Members of the Landmarks Commission and City of Montgomery Staff to enter the property for visual inspection of the exterior premises. The purpose of said inspection is to review the existing conditions of the subject site as they relate to the application as filed to the Landmarks Commission.

Property Owner(s) Signature Thomas G. Eberhard
Diane P. Eberhard

Print Name Thomas G. Eberhard
~~Diane P. Eberhard~~

Date 1-5-17

Landmarks Commission Members:

Larry Shwartz

David Clark

Jane Garfield

Doug Hughes

Stephen Raab

Stephen Schmidlin

Mark Stella

FEAZEL
EST. 1988
ROOFING • WINDOWS • SIDING • GUTTERS

Feazel, Inc.
11550 Enterprise Park Dr.
Suite 1550
Cincinnati Ohio, 45241
Phone: 513-4FEAZEL
(513-433-2935)

BBB ACCREDITED BUSINESS

Master Elite

AGREEMENT

☐ THIS AGREEMENT SUBJECT TO INSURANCE COMPANY APPROVAL

Name Tom Eberhard
Address 7737 Pennington Ave
Home Phone 513-791-2459

Date 6-24-17
City/State/Zip Cincinnati, Oh 45240
Work Phone

SPECIFICATIONS

This Contract Includes ☐ House ☐ Garage ☐ Other
☐ Permits: Feazel to obtain all necessary permits.
☐ Tear Off ☐ Yes ☐ No Layers 2
☐ Prep Deck Replace rotted decking
additional at $1.50 per sq. ft. for plywood; $4.50 per LN ft. for planking.
☐ Ice/Water Shield ☐ Yes ☐ No
☐ 3' Eaves ☐ 6' Eaves ☐ Valleys ☐ Skylights ☐ Chimneys ☐ All Penetrations
☐ Felt ☐ #15 ☐ #30 ☐ Synthetic
☐ Pitch 6/12 ☐ 2-Story
☐ Drip Edge Color white ☐ Rake Edge Color
☐ Venting Ridge 69 Turtle Power Color
☐ Venting Details cut in New
☐ Soil Boots 1"- 3" 2 4"+ Color Black
☐ Cap Master Color
☐ Furnace Stacks
☐ Valley ☐ Closed ☐ Metal Color
☐ Chimney Flashing ☐ Yes ☐ No Color
☐ Reuse/Paint/Seal ☐ Replace ☐ Grind & Tuck ☐ Install New Cricket
☐ Grade/Style of Shingle (6 Nails per Shingle)
☐ 3 Tab ☐ Laminate/Dimensional ☐ Specialty
☐ Color of Shingle Onyx Black
☐ Existing Gutter Damage ☐ Yes ☐ No
☐ Existing Driveway Damage ☐ Yes ☐ No
☐ ReFlash Skylight ☐ Replace Skylight
Skylight Type and Size
☐ Existing Leaks
☐ Interior Damage
☐ Emergency Repair ☐ Yes ☐ No

RECOMMENDATIONS & NOTES

Roof: Main House Only

Gutters: ☐ 5" ☐ 6" Spouts: ☐ 2" x 3" ☐ 3" x 4"
Gauge: ☐ .019 ☐ .027 ☐ .032
☐ Color ☐ Gutter Guard Style
☐ Location

Siding/Trim: ☐ Style
☐ Color: ☐ Location

Misc. Trades:

DELIVERY INSTRUCTIONS

Left side Driveway

WARRANTY SELECTION

☐ 5 YEAR LABOR ☐ 10 YEAR LABOR ($545.00)

Details

Special Instructions:
Lifetime Warranty

☐ Feazel is granted permission to perform the work only as paid for by the insurance company (Replacement Cost Value as negotiated between Feazel and Ins. Co.)

PAYMENT TERMS: 1/2 Down, Balance Upon Completion (All Checks are made payable to Feazel, Inc.)

GENERAL CONTRACTOR: Homeowner acknowledges FEAZEL as a general contractor and as such will be entitled to _____% overhead and _____% profit, as allowed by insurance industry standards.

☐ Insurance Company _____ Claim Number _____

1. Customer agrees to provide full disclosure of insurance information, allows Feazel to contact their insurance company directly and provide all pertinent documentation to facilitate payment from insurance and/or mortgage company.

2. Feazel reserves the right to file for a supplement claim if necessary.

3. **INSURANCE/MORTGAGE COMPANY NOTE:** I hereby authorize the insurance company and/or the mortgage company to make checks payable jointly.

TERMS: This agreement does not obligate the homeowner or FEAZEL in any way unless it is approved by the insurance company and accepted by FEAZEL By signing this agreement the homeowner authorizes FEAZEL to pursue the homeowner's best interests for a roof replacement or repair at a "price agreeable" to the insurance company and FEAZEL. No additional costs to the homeowner except the insurance deductible. When "price agreeable" is determined it shall become the final contract price of $_____ and homeowner authorizes FEAZEL to obtain labor & material in accordance with the "price agreeable" and the specifications set herein & on the reverse side hereof to accomplish the replacement or repair. Any and all monies received from the insurance company as general contractor overhead & profit and/or cost increases will be paid to FEAZEL in addition to the contract price above.

Total Retail Contact Price $ 7177.00 Deposit = $3,588.50 ck # 113

4. This document is deemed a "proposal" until signed by the homeowner. Once signed, this document becomes a binding contract.
5. All proposals and contracts are subject to approval by management. Management reserves the right to reject a contract for any reason.
6. Homeowner acknowledges and accepts the terms and conditions on the reverse side of this proposal.

You the buyer, may cancel this transaction at any time prior to midnight of the third business day after the date of this transaction

Accepted by Property Owner: Thomas E. Eberhard Date: 6/24/17

Accepted by Property Owner: _____ Date: ___/___/___

Accepted by Feazel Representative: Shane 513-886-5730 Date: 6/24/17

"The Feazel Way" Quality, Integrity, Every Time

CITY OF MONTGOMERY
LANDMARKS COMMISSION

Application for Certificate of Approval
Replacement Roof for the Crain-Eberhard House
7737 Remington Road

July 7, 2017
Staff Report

Applicant: Tom & Diane Eberhard
7737 Remington Road
Montgomery, Ohio 45242

Property Owner: Same as above

Nature of Request:

Applicant is requesting certificate of approval for a roof replacement on the main portion of the Crain-Eberhard House.

Zoning:

The building located at 7737 Remington Road is a Landmark building, the Crain-Eberhard House, and is zoned 'A' – Single Family Residential. The property is not located within the Heritage District; however, the building is a registered Landmark and therefore the regulations of Chapter 151.14 apply.

Staff Findings:

1. The Crain-Eberhard House is a two story home with architectural elements common to the Greek Revival style.

2. The existing roof is a black 3-tab shingle and the applicant is proposing to replace the existing shingles with 3-tabl shingles in Black Onyx.

3. Chapter 151.1405 (d)(4) states that asphalt/fiberglass shingles may be used as a roof replacement if they are a uniform color, however natural slate, copper, wood or standing seam metal roofing is preferred.

4. The applicant is also applying for the Historic Preservation Matching Grant from the Montgomery CIC to help cover the cost of the work.

Staff Comments:

Staff believes that the replacement roof will preserve the life of the Landmark and matches the existing roof. The roof replacement could be approved at a staff level; however, the Matching Grant requires a recommendation from the Landmarks Commission. Staff is supportive of the application as well as the Historic Matching Grant and would recommend approval of the project as submitted.

These Landmarks Commission Minutes are a draft. They do not represent the official record of proceedings until formally adopted by the Landmarks Commission. Formal adoption is noted by signature of the Clerk within the Minutes.

CITY OF MONTGOMERY
REGULAR LANDMARKS COMMISSION MEETING
July 12, 2017

PRESENT
GUESTS & RESIDENTS

Tom & Diane Eberhard
7737 Remington Rd 45242

Mark Greene
1909 Riverside Drive
Cincinnati, OH 45202

Jeremiah Seebohm
Potential Commission member
10421 Radabaugh, 45242

STAFF
Tracy Roblero, Community Development Director
Karen Bouldin, Secretary

BOARD MEMBERS
Chairman Larry Schwartz
Jane Garfield
Doug Hughes, Vice Chairman
Steve Schmidlin
Mark Stella

BOARD MEMBERS NOT PRESENT
David Clark

CONSULTANTS PRESENT
John Grier, John Grier Architects
Beth Sullebarger, Sullebarger Assoc.

Chairman Schwartz called the meeting to order at 7:05 p.m. All in attendance introduced themselves. Chairman Schwartz stated that there was one open seat on this Commission. He stated that Craig Margolis, City Council Member, has been in contact with several people who may be interested. Chairman Schwartz welcomed Jeremiah Seebohm, who was interested in a seat on one of the Boards.

Staff Update

Ms. Roblero stated that Wayne Davis has announced his appointment as the new city manager for the City of Centerville, Ohio. She noted that his last day with the City of Montgomery will be August 20; however, his last day in the office will be August 10 as he will be using some vacation time. She explained that they will appoint an interim city manager at the next City Council meeting, which will be Brian Riblet, Public Works Director. Ms. Roblero stated that an outside firm will conduct interviews to fill the position.

She noted that on Monday evening, the Planning Commission (PC) met to begin discussions on text amendments to Chapter 151 of the Zoning Code, with regard to the Gateway Redevelopment Area (GRA) and the Old Montgomery Gateway District. Another PC meeting will be held next Monday and the GRA Development Team will attend to review and discuss the project and proposed changes with the Commission. She was hopeful that the PC would be comfortable enough to make a recommendation to Council at the PC meeting on August 7th.

Ms. Roblero noted that Board & Brush will be opening their business in Old Montgomery.

Staff explained that Twin Lakes will begin construction on their Villa homes this Friday. She stated that construction will also begin on the new sidewalk system on Montgomery Road, from

Montgomery and Weller, down to Radabaugh. Ms. Roblero noted that the City had received a generous grant from the state to do this.

She also reminded all to come and join the festivities of Bastille Day this Saturday.

Communications
There were no communications to report.

Guests and Residents
There were no guests or residents who wished to speak about items that were not on the agenda.

New Business -1
Application for Certificate of Approval for the installation of a new roof for the Crain-Eberhard House at 7737 Remington Road.

Staff Update
Mr. Roblero reviewed the Staff Report dated July 7, 2017, "Application for Certificate of Approval for Replacement Roof for the Crain-Eberhard House at 7737 Remington Road."

Chairman Schwartz felt the color, shape and design were very close to what was there now and did not think that this application would have required a Landmarks authorization. Ms. Roblero stated that this application could have been approved by Staff;however, because of the matching grant factor, Commission approval was required.

Mr. Tom Eberhard, 7737 Remington Road, Montgomery, OH 45242 stated that there were 2 layers of shingles already on the roof, but the wood underneath was still the original. He noted that they had replaced the shingles on the kitchen addition, which was added in 1910. The original home was built in 1884, and he has lived there for 53 years.

Mr. Grier suggested that the roofer put on an ice guard, which is placed along the gutter to protect the wood beneath the shingles. He explained that it was a 30-inch wide strip of material that gives more credibility to crossbands, and prevents water from getting up the first couple of feet of shingles. Mr. Grier asked about the gutters. Mr. Eberhard stated that the box gutters were still in good condition. Mr. Schmidlin agreed with Mr. Grier about the ice guard. Mr. Eberhard stated that he would have ice guard.

Mr. Hughes moved to approve the Application for Certificate of Approval submitted by Tom Eberhard for the installation of a new roof on the main house for the Crain-Eberhard House at 7737 Remington Road, and to recommend the matching grant, based upon the information dated June 24, 2017 and July 5, 2017.

This approval is based upon the findings that the application substantially conforms to Section 151.1405 "Design Review Criteria" item:

(d) Design Review Criterion #4 MATERIALS:

Ensure the use of construction materials appropriate to the District, the era and the architecture of the building.

of the Montgomery Zoning Code dated July 7, 2010.

As detailed in the Staff Report to Landmarks Commission dated July 7, 2017.

Mr. Schmidlin seconded the motion.

Mr. Grier noted that a bridge vent was going to be put in. He asked if the vent would have shingles on top of it or if it would be metal. Mr. Eberhard stated that he does not have a ridge vent now, and believed it would be metal. Mr. Grier felt that metal was best. Mr. Grier referred to the valleys, and suggested that they be metal, also. He felt that a metal valley with a "v" center was the traditional valley that would last the longest, galvanized and painted. He felt it would look much better than the wrapped shingles (self form). Mr. Eberhard stated that he currently had metal up there now and that the roofer would not be replacing any of that.

The roll was called and showed the following vote:

AYE: Ms. Garfield, Mr. Hughes, Mr. Stella, Mr. Schmidlin, Chairman Schwartz	***(5)***
NAY:	***(0)***
ABSENT: Mr. Clark	***(1)***
ABSTAINED:	***(0)***

This motion is approved.

New Business -2

Application for Certificate of Approval for a new south-side porch for the Johnson-Murdough House at 9429 Montgomery Road.

Staff Update

Mr. Roblero reviewed the Staff Report dated June 7, 2017, "Application for Certificate of Approval for a new front porch for the Johnson-Murdough House at 7737 Remington Road." Ms. Roblero noted that the address "7737 Remington Road" shown at the top of the first page of the Staff Report was incorrect, and that the actual address was 9429 Montgomery Road. She introduced Mark Greene, as the contractor representing Robinson Sotheby International Realty.

Chairman Schwartz asked what they would use the building for.

Mark Greene, 1909 Riverside Drive, Cincinnati, OH 45202 stated that it would be a real estate office. He noted that they currently have an office in Hyde Park and would like to open a second location.

Ms. Sullebarger asked about page 5 of the application, referring to the handwritten note on the post "Support post to match deck or handrail". She felt this was important that this post be wood and not iron and painted to match the rest of the building. Mr. Greene stated that they would make it wood. Mr. Stella asked if they could put in an iron post and wrap it with wood, for structural strength. Mr. Greene stated that it was carrying a small roof. He would prefer to use steel and wrap it with wood.

Mr. Grier stated that if it is other than a 4x4 post, it should be a very simple design, and should be submitted to this Commission before putting it up. He stated that simplicity was the key to the architecture of Montgomery.

Chairman Schwartz asked what was there now. Mr. Grier noted it was a 4x4 there now.

Ms. Garfield asked about making a change to a Landmark building, with regard to ADA – and was curious that they were not required to have a ramp.

Ms. Roblero stated that she met with the Chief Building Official on that specific issue. She stated that ADA would be effective if there was a "change in use class", and this will not be. Ms. Garfield was concerned with the 24-inch walkway, and Ms. Roblero again noted that it was because they didn't have to meet ADA standards. ADA was not applicable to this situation.

Ms. Garfield asked about a handrail on the corner post. Mr. Grier asked if this was an entrance that people would use. Mr. Greene confirmed that it was. Mr. Grier felt that it would be very nice, and for safety reasons, have another handrail parallel with the one on the wall, coming down off of the post – which would also give more interest to the post. Mr. Greene agreed and suggested they place it from the post to the corner. Mr. Grier felt it should just come straight down, not to the diagonal.

There was more discussion about the handrails. Mr. Greene stated that there was currently no handrail on the west side. Mr. Grier suggested a handrail on the wall, and the exact same thing on the south wall, going toward the west.

Mr. Stella noted that parking was in the rear, so they might use the back stairway more. Mr. Grier felt that on a 3-foot wide stairway, a handrail on one side was sufficient.

Ms. Roblero stated that if there was another handrail required by the Building Code, the Building Department would catch it.

Mr. Hughes asked again about the posts. Mr. Grier stated that the post should be red, but it could have a little décor – it should be square. He stated that the pillars could be a little larger than a 4x4, with a top and a bottom, with a base and a cap, and it could be routed out going down the center, and stopping 6 inches or so from the top and bottom, to give it some interest. It should be bigger than 3 inches square. It could be a built-up post made out of 1' x 6' wood.

Chairman Schwartz stated that the proposal called for a steel post, cladded with wood. Mr. Grier felt that was appropriate. Chairman Schwartz asked for the dimensions of the post. Mr. Greene stated it would be a 4 ½" to 5" post, noting that it didn't carry a lot of weight.

The Commission discussed the stone steps. Ms. Sullebarger felt that granite would last longer. Mr. Grier felt that granite would be beautiful, but was concerned as to how it would have gotten there; historically, it would have been carried a long, long way. Ms. Sullebarger noted that the zoning guidelines are not specific as to what type of stone material must be used. Mr. Greene stated that

they were not particular about any stone, they just wanted to use a natural stone with a chiseled face – something that might look like it was from that era.

Mr. Grier believed that a cut smooth, cut stone would be historically accurate; he felt that granite would be beautiful and that limestone would also be appropriate.

Chairman Schwartz asked about the material of the existing steps that come off the street. Mr. Grier stated they were brick. Mr. Grier felt that what was proposed was very nice.

Mr. Stella asked if they would keep the home the red color. Mr. Greene stated they were, for now. Mr. Stella liked the idea of granite steps.

Mr. Hughes, Ms. Garfield and Mr. Schmidlin were all in favor of this application.

Mr. Greene stated that they planned to open the first of October. Ms. Roblero stated that they will also be doing a lot of interior improvements: adding a kitchenette, making the windows operable, maybe shutters, and more. She appreciated their business and their contributions to the Landmark property.

There was discussion about the post color. Mr. Greene had envisioned it being painted white. Ms. Sullebarger pointed out that the door frame was red, and suggested the post be in red, in line with the application.

Mr. Stella moved to approve the application for Certificate of Approval submitted by Mark Greene, 1909 Riverside Drive, Cincinnati, OH 45202 for a new south side porch for the Johnson-Murdough House at 9429 Montgomery Road, based upon the information dated July 7, 2017 and July 12, 2017, with the following conditions:

1. ***Final design to be approved by the Public Works Director***
2. ***Support posts to be wood or wood-cased***
3. ***Post width to be between 4-5 ½ inches***

This approval is based upon the findings that the application substantially conforms to Section 151.1405 "Design Review Criteria" items:

(d) Design Review Criterion #4 MATERIALS:
Ensure the use of construction materials appropriate to the District, the era and the architecture of the building.
(e) Design Review Criterion #5 COLORS: Use paint colors appropriate to the District.
(h) Design Review Criterion #8 ACCESSORY STRUCTURES:
Ensure that accessory structures enhance, yet be subordinate to the primary structure in size, scale, and architectural detail.
of the Montgomery Zoning Code dated July 7, 2010.

As detailed in the Staff Report to Landmarks Commission dated July 7, 2017.

Ms. Garfield seconded the motion.

The roll was called and showed the following vote:

AYE: Mr. Hughes, Mr. Stella, Mr. Schmidlin, Ms. Garfield, Chairman Schwartz	***(5)***
NAY:	***(0)***
ABSENT: Mr. Clark	***(1)***
ABSTAINED:	***(0)***

Chairman Schwartz notified Staff that the Pioneer Building still has the vinyl material on the back. Staff stated that she would look into it.

Old Business

Morgan's Raid Plaque

Mr. Grier presented his update. He noted that he would submit the bill from Gemini for a deposit of $1087 to Staff for this project.

He showed members the final drawings for the post and the finished artwork for the lettering. He showed two versions – one with a curved top, another, as a rectangle (no curve on the top).

He asked members if they preferred the rectangle, as opposed to the curved top. He liked both versions.

Mr. Stella liked the curved top, and proposed a square picture.

Ms. Garfield liked the rectangle, with the curved picture, but she would also like to see a curved top with a square picture.

Ms. Sullebarger liked the straight top, the rectangle.

Chairman Schwartz liked the rectangle, and not the curved top.

Mr. Schmidlin liked the curved top with the square photo.

Mr. Grier stated that he would email both versions to Staff – the version he had shown members tonight of the rectangle with the curved picture; and send them a new rendering of a curved top with a square picture. Staff will send these versions to all members, suggesting that member reply with their preferences to her only to meet the requirements of the Sunshine Law.

Ms. Garfield asked if we ever clarified if this photo was something that we could use. Mr. Grier stated that he would check with Frank Davis, to verify.

Other

Mr. Stella did not see it advertised in the *Montgomery Bulletin* about the walking tour for Bastille Day. Ms. Roblero stated that they were holding only one tour at 1 p.m. because it gets very hot; all will meet outside of the Church. She stated that it was being advertised on social media.

Minutes

Mr. Hughes moved to approve the minutes of June 14, 2017, as amended.
Ms. Garfield seconded the motion. The Commission unanimously approved the minutes.

Adjournment

Ms. Garfield moved to adjourn. Mr. Schmidlin seconded the motion.
The meeting adjourned at 8:05 p.m.

_____ _____

Karen Bouldin, Clerk Larry Schwartz, Chairman Date

/ksb

DRAFT

These minutes are a draft of the proposed minutes from the Community Improvement Corporation. They do not represent the official record of proceedings until formally adopted by the Corporation. Formal adoption is noted by signature of the Secretary/Treasurer within the minutes.

City of Montgomery
Community Improvement Corporation
Meeting of the Board of Trustee
July 5, 2017

Present	Board of Trustees Present
Wayne Davis, City Manager	Craig Margolis, President
Terry Donnellon, Law Director	Chris Dobrozsi
Connie Gaylor, Clerk of Council	Lynda Roesch
Brian Riblet, Public Works Director	Gerri Harbison
Tracy Roblero, Community Development Director	Paul Wright, Fire Chief
Katie Smiddy, Finance Director	Ken Suer
Matthew Vanderhorst, Community and Information Services Director	Mike Cappel
	Laith Alfaqih

President Margolis called the meeting of the Trustees of the Community Improvement Corporation (CIC) to order at 6:30 p.m. at Montgomery City Hall.

Minutes

Mr. Dobrozsi moved to approve the minutes from the May 24, 2017 Meeting of the Board of Trustees. Mr. Cappel seconded. The minutes were unanimously approved.

New Business

Historical Grant Application for the Wooley-Kelsch House

Ms. Roblero explained to the Trustees that the Landmarks Commission met on June 14 to review an application submitted by Thomas Hattersley for a historic preservation matching grant to repair the original wood shutters and replace hardware for the shutters on the Wooley-Kelsch House located at 7967 Cooper Road. She explained that the Wooley-Kelsch House was built in 1890. The house is located on a large lot and sits back quite a distance from Cooper Road. The two-story frame home is notable for its beveled wood siding, tall slender 2 x 2 double hung windows with louvered shutters, decorative brackets and the one-story front entrance with a rounded top front door covered by similarly rounded hood. The current owner, Thomas and Sharon Hattersley, are long time owners of the home and have taken great care to preserve original materials and the look of the Landmark. The applicant applied for a Certificate of Approval to keep the original shutters and make repairs while repainting them the same green color. The applicant is proposing to install new hardware as the existing hardware is mostly missing and no match is available. The applicant is proposing shutter dogs which give the appearance of hand wrought shutter dog. She stated that the financial impact will be $2,943.20, which is fifty percent of the total quote.

Ms. Roblero stated that the Landmarks Commission voted to unanimously to approve the application as submitted and that staff supports the action of the Landmarks Commission and recommends approval of the historic preservation matching grant to Thomas Hattersley to make repairs to the existing shutters, install new shutters for the addition and to replace the hardware for the Wooley-Kelsch House located at 7967 Cooper Road in the amount of $2,943.20.

The Trustees discussed the request. Mr. Cappel moved to accept staff's recommendation and approve the matching funds grant in the amount of $2,943.20. Mr. Suer seconded. The Trustees unanimously agreed.

Old Business

There was no old business to discuss.

These minutes are a draft of the proposed minutes from the Community Improvement Corporation. They do not represent the official record of proceedings until formally adopted by the Corporation. Formal adoption is noted by signature of the Secretary/Treasurer within the minutes.

Other Business

President Margolis if there was any further business to discuss. There being none, he asked for a motion to adjourn.

Mr. Cappel moved to adjourn. Ms. Roesch seconded. The meeting was adjourned at 6:35 p.m.

_____
Secretary/Treasurer

_____
Date

DRAFT