

April 28, 2016

TO: City Manager, Mayor and City Council Members

FROM: All Department Heads
Connie Gaylor, Administrative Coordinator

SUBJECT: Thursday Update

The following information is provided to you as a summary of activities for the week of April 25, 2016 and as an announcement of activities in the coming weeks:

1. As a reminder, the Financial Planning Committee of City Council will meet on Monday, May 2 at 4:30 p.m. The Law and Safety and Planning, Zoning and Landmarks Committees have cancelled their regularly scheduled meeting for the month of May.
2. As a reminder, City Council is scheduled to meet in Business Session on Wednesday, May 4, at 7:00 p.m. Prior to the Business Session, beginning at 5:45 p.m., City Council City Council is scheduled to hear Board and Commission Chair presentations from: Marcallene Shockey (Sister Cities Commission) at 5:45 p.m.; Laith Alfaqih (Environmental Advisory Commission) at 6:00 p.m.; Gary Blomberg (Board of Tax Review) at 6:15 p.m.; Kristy Felss (Parks and Recreation Commission) at 6:30 and Larry Schwartz (Landmarks Commission) at 6:45 p.m.
3. As a reminder, the Montgomery Community Improvement Corporation (CIC) is scheduled to meet on Wednesday, May 4, immediately following the conclusion of the Business Session.
4. As a reminder, the Records Commission will meet on Wednesday, May 4 at 1:00 p.m., as they are required to do twice yearly by State law, to discuss relevant matters related to records retention and disposal. The next Records Commission meeting will be held on November 2, 2016.
5. This past Friday, Beautification and Tree Commission members Jodi Keith, Jane Hohn, Martha Seaman, Council member Gerri Harbison and Vice Mayor Lynda Roesch, along with Terry Willenbrink and Brian Riblet attended the annual Tree City USA Awards Banquet and Luncheon hosted by the City of West Carrollton. The City of Montgomery was recognized as a Tree City for the 20th consecutive year and also recognized with the Tree City Growth Award for the 17th consecutive year. To be considered as a Tree City there four requirements that must be fulfilled including: Having a tree board or department, having a community tree Ordinance, having a community forestry program with an annual budget of at least \$2 per capita and surpass the previous year's budget, and an Arbor Day Observance and Proclamation. Thanks goes out to all of the efforts of our commission members, volunteers and staff for making this award possible!
6. Last Friday, Matthew Vanderhorst was awarded an Achievement in Innovation award by the Greater Cincinnati Chapter of the American Society of Public Administrators. The awards ceremony was held at the Phoenix in Cincinnati. Council members Ann Combs and Craig Margolis and Sister Cities Commission members Marcallene Shockey and Jack Wild attended as well as Wayne Davis, Tracy Roblero and Faith Lynch. Matthew's collaboration with the

Sycamore Community School District for the installation of fiber-optics to the public works facilities and the purchase and maintenance of a new phone system for all City facilities saves the City \$11,000 a year. Congratulations Matthew on this well-deserved award and thank you for further strengthening our valued relationship with Sycamore Community Schools.

7. On Monday, the management team consisting of Wayne Davis, Don Simpson, John Crowell, Katie Smiddy, Julie Prickett, Joe Scholler and Jack Hemenway met to prepare for the upcoming collective bargaining sessions with the Fraternal Order of Police (FOP). The first negotiation session is scheduled for May 20, 2016.
8. On Monday, Wayne Davis and Brian Riblet met with Matt Davis and Megan Hube from Dinsmore Advisors, LLC., to review the requirements for the upcoming Hamilton County Transportation Improvement District (TID) grant submittal due on May 23, 2016.
9. Please see the attached "Thank You" notes received by the fire department. Chief Kelly's note is in regard to our fire and EMS crews responding to assist with the fatal fire that occurred in Miami Township on Monday morning. The second note from Mr. Maxfield is thanking Lieutenant Mike Nelson, Firefighter Mike Jones, Firefighter Chris Ross and Police Officer T.J. Shreve for a job well done.
10. Public works staff continued work this week on the annual Spring Brush pick-up program as residents with who receive Wednesday Rumpke services were collected. There are two weeks remaining for this popular service for residents with Thursday and Friday Rumpke service respectively.
11. Cindy Abner is out on medical leave at this time due to surgery. We are happy to report that Cindy is doing well and getting better every day. We wish her a very speedy recovery.
12. The annual Comprehensive Annual Financial Report (CAFR) documentation has been completed and sent to Schonhardt and Associates for review.
13. Lieutenant John Crowell attended a Police Academy Advisory Board meeting at Scarlet Oaks on Tuesday to review and plan for changes in the Ohio Police Officer Certification standards which is administered through the State of Ohio.
14. The City's internal team (Brian Riblet, Katie Smiddy, Tracy Roblero, Terry Donnellon, and Wayne) met with the Gateway Redevelopment Area (GRA) development team including representatives from Traditions and Brandicorp to provide status updates on the project. Items covered during the meeting included updates from Brian on work on traffic solutions, plans for near-term work on the site development options and financials, and continued work on the development of a Memorandum of Understanding (MOU) between the City and the Development Team.
15. The Board of Zoning Appeals met on Tuesday to review two requests for residential variances. The first request was to allow for a covered porch to encroach a maximum of three inches into the side-yard setback for 9860 Tollgate Lane. The small encroachment was discovered after construction of the new home and the Board of Zoning Appeals approved the variance request. The second variance request was to allow for a rear yard coverage area of 38.5% where 30% is the maximum permitted by the Zoning Code at 9715 Zig Zag Road. The Board of Zoning Appeals approved the variance conditioned upon a drainage plan being reviewed and approved by the City Engineer.

16. The finance department worked with the State Auditors representatives on Tuesday to provide various reports and answering inquiries regarding City processes. The Auditors will return for one-day next week to finish up their testing and review of City finances.
17. The tax department is making headway through thousands of 2015 tax returns that came in this month. Although new to us since last week, Katie jumped in feet first to become acclimated with our processes. Katie is happy to report that returns continue to get processed and the volume is decreasing substantially. Many thanks to all those who assisted the tax department during this busy season. The tax department couldn't do it without their help. Kudos to Faith Lynch, Julie Kipper and Julee Nies.
18. On Wednesday, ninety individuals attended the 2016 Volunteer Recognition Dinner. Guests included: Board and Commission members, staff liaisons, event and project volunteers, Mayor Chris Dobrozsi, City Council members: Michael Cappel, Gerri Harbison, Craig Margolis, Lynda Roesch and Ken Suer and also City Manager, Wayne Davis. This annual event emphasizes the City's appreciation of our many selfless volunteers and their service and commitment to the City of Montgomery.
19. Chief Don Simpson attended a meeting at the Hamilton County Communication Center on Wednesday as a member of the Active Shooter Committee. The Committee is comprised of members from the Hamilton County Police Chief's Association, Fire Chief's Association and other Federal agencies that develop contingency plans in case of an active shooter scenario at sites throughout Hamilton County.
20. Montgomery Elementary conducted a Mass Evacuation Drill on Wednesday which was coordinated by School Resource Officer (SRO) Paul Payne. Each school in the district is required by State law to review and conduct the drill on a yearly basis and are closely monitored by the Sycamore Schools Safety Committee, which is comprised of members from the police and fire departments as well as school administration officials.
21. In his role as Board member, Wayne attended the Ohio City/County Management Association Board Meeting in Columbus today. The meeting agenda included a review of the Winter Conference and feedback provided by attendees, student mentoring relationships with the County Administrators Association and work on the OCMA Strategic Planning process.
22. This morning Tracy Roblero, Paul Wright and Julie Prickett attended Frost Brown Todd's 2016 Labor and Employment Law Conference. Topics included the Family Medical Leave Act (FMLA) and the Americans with Disabilities Act (ADA) law updates, wellness programs, independent contractor regulations and wage and hour law.
23. Matthew Vanderhorst and Ray Kingsbury attended part two of the Alliance for Innovation panel discussion about civic trust and engagement which was held in Dublin, Ohio today. Ray spoke about Montgomery's experiences with the Montgomery Citizens' Leadership Academy and how it has engaged our citizens to be positive and active participants in the community.
24. This afternoon, 90 volunteers joined together to bag 900 individual dogwood seedlings and tag them with instructions for planting. The Beautification and Tree Commission will deliver the seedlings to Montgomery, Maple Dale and Symmes Elementary schools for distribution to their kindergarten, first and second grade students in celebration of Arbor Day. Many thanks are in order for all of the volunteers that make this possible. Also in recognition of Arbor Day, on Friday, Terry Willenbrink will conduct his 4th annual Arbor Day Walk at Dulle Park beginning at 9:00 a.m. The event is free and those in attendance will learn about the various species of trees located within the park as well as proper tree planting and maintenance.

25. The annual Spring Plant Swap is scheduled for this Saturday from 9:00 to 11:00 a.m. at the City Hall parking lot. This semi-annual event is sponsored by the Beautification and Tree Commission and is a great opportunity to swap plants and engage with other garden enthusiasts.
26. Featured in the May Bulletin, is an article highlighting the partnership between the Red Cross and the fire department that provides free smoke detectors to qualifying residents who are in need of replacing old or non-functioning detectors. Assistant Chief Shapiro is currently working with residents to schedule installations and has already visited two homes to install their detectors. While Ben provides this service, he also offers to provide a free safety inspection. This inspection is part of the City's WeThrive action plan and addresses Goal 2, Strategy 2, of the 2016-2021 Strategic Plan. Ben wraps up his visit by discussing the EMS Signpost program to ensure that the residents receive a comprehensive knowledge of the safety programs offered by the City. Ben even goes the extra mile of dusting down those high hanging cobwebs when asked! We thank Ben for taking the initiative and having the passion for ensuring the health and well-being of our residents.
27. Next Thursday, May 5, the City will host the quarterly Community Roundtable meeting which included administrators and representatives from the city of Blue Ash, Sycamore Community Schools, Symmes Township as well as Wayne Davis, Mayor Dobrozsi and City Council members. These quarterly meetings provide valuable networking between these entities.
28. Detective Pat Giblin has announced his retirement from the City of Montgomery effective Friday, May 22, 2016. Pat started with the police department on April 16, 1998, after serving with the City of Cincinnati Police Department for 10 years. Pat's past assignments have included road patrol, DARE Officer, and for the past several years as a detective. The police department will host a retirement reception with appetizers and cake, on Thursday, May 19, from 1:00 to 3:00 p.m., at the Safety Center. Please plan on joining the celebration as Pat and his wife Polly begin a new phase of their lives. Congratulations Pat and best wishes!
29. E.H. Greene Intermediate School PTO is inviting all community members to attend a dessert reception on Wednesday, May 11 from 7:00 to 8:00 p.m. in the Greene School cafeteria to celebrate Mr. Phil Hackett's contributions to the community and his many years of service to the Sycamore Community Schools community. Mr. Hackett served as the principal of E.H. Greene Intermediate Schools since 1995. He will retire at the end of the school year and the Montgomery City Council will recognize Mr. Hackett for his service at the June 1 Business Session.
30. Please find attached Montgomery-related news articles that appeared in the local media since our last update.

Should you have questions or concerns regarding this information, please do not hesitate to contact me.

C: Wayne Davis, City Manager
Mayor and City Council Members
Department Heads
Terry Donnellon, Law Director

-----Original Message-----

From: Russell Maxfield [mailto:rmaxfield@cinci.rr.com]

Sent: Friday, April 22, 2016 10:12 AM

To: Faith Lynch <fdickerhoof@ci.montgomery.oh.us>; Matthew Vanderhorst <mvander@ci.montgomery.oh.us>;

Subject: Emergency response team

I just wanted to let you know that the fast response visit we had from Lt M. Nelson and his team along with a police officer this early morning was really appreciated. The problem my wife had was quickly resolved and probably saved a lot of further medical needs. Please let Lt Nelson know that we are back to normal again and we have everything cleaned up.

Thanks a bunch Michael. Warmest Regards... Command Sgt/Major

Russell G. Maxfield Retired US Army.

Connie Gaylor

From: Kelly, Steve <Steve.Kelly@miamitwpoh.gov>
Sent: Monday, April 25, 2016 9:37 PM
To: Billy Goldfeder; Steve Pegram (steve.peggram@goshen-oh.gov); paul.hasenmeier@goshen-oh.gov; Brian Reese; Matt Rose; Mark Flanigan Sr; Otto Huber (ohuber@lsfd.org); Mark Baird (mbaird@mcf71.org); Paul Wright; Luke Frey; Stan Deimling (sdeimling@union-township.oh.us); Phill Nause
Cc: Mack, Daniel; Miracle, Dean
Subject: Thanks from Miami

Hello Sirs,

I just wanted to thank each of you for assisting us on our fatal fire this morning. Many of you supported us on the IMAT and your expertise and assistance contributed greatly to how smoothly the incident flowed. For those of you that sent crews and equipment, thank you very much. Everyone was extremely professional and worked seamlessly to make this stressful incident as manageable as could be. You should be very proud of your crews.

Also, a quick thank you to the Clermont County Fire Investigation Team for your assistance with investigating this fire and for helping some of our newer team members to learn some valuable skills on this fire.

We're lucky to have neighbors like all of you and we truly appreciate your support.

Thank you,
Steve

Steve Kelly
Fire & EMS Chief
Miami Township Fire & EMS
5888 McPicken Dr.
Milford, Ohio 45150

513-248-3700 - Station
513-965-6809 - Direct
513-630-0898 - Cell

Follow MTFEMS on:  

Time to throw out those old medicines

Jeanne Houck

jhouck@communitypress.com

Is your bathroom cabinet stuffed with old or unused prescription medicine?

Why not do a little spring cleaning?

Chances are your local police department is standing by to help you

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safely rid yourself of the pills and patches.

A number of local communities are participating in the 11th National Prescription Drug Take Back Day Saturday, April 30, and more have year-round drop boxes for your convenience.

Milford is one of the cities that is participating in the Prescription Drug Take Back Day, an initiative sponsored by the Drug Enforcement Administration to be held this year nationwide from 10 a.m. to 2 p.m.

Milford also collects medicine year-round.

"I believe it's incumbent upon us to provide a multifaceted approach to

the drug epidemic," Milford Police Chief Jamey Mills said.

"Providing safe and convenient disposals is one of the key pieces to our response plan."

Last year, the national Prescription Drug Take Back Day brought in more than 350 tons of expired and unused drugs nationwide.

The event is free and anonymous.

No questions asked.

The event is designed to remind the general public that it is unsafe to have expired and unused drugs lying around.

It also is concerned that the police officers collecting the medicine

remain unhurt. No syringes, needles, sharps, asthma inhalers, illicit drugs or liquids will be accepted at the national Drug Take Back Day.

Local communities that operate a year-round drug drop box have the same rule.

Read on to see what your community is doing:

» Blue Ash is participating in Drug Take Back Day and will accept the medication at the police department, 4343 Cooper Road.

» Indian Hill has a year-round drug drop box available year-round every day, around the clock, in the lobby of the

Rangers police department, 6525 Drake Road.

» Montgomery is participating in the national Drug Take Back Day in the south parking lot of Bethesda North Hospital, 10500 Montgomery Road.

It also has a drug drop box available year-round in the lobby of the Montgomery Safety Center, 10150 Montgomery Road.

» Sycamore Township is participating in its own Drug Take Back Day Saturday, May 14, from 10 a.m. to 2 p.m. at Bechtold Park, 4312 Sycamore Road.

This will coincide with the township's Trash Bash.



THANKS TO CHIEF SEAN RAHE
Loveland Police Department
has a dropbox in the Safety
Center, 126 S. Lebanon Road.

Montgomery seeks Independence Day celebration parade participants

Strike up the band, get your marching shoes on, design a float, or decorate your classic car in patriotic fashion for Montgomery's long-time tradition. The annual Independence Day Parade is set for Monday, July 4. Be a part of Montgomery's Independence Day Celebration by volunteering, entering a unit or participating in this yearly event.

Parade entry applications are found online at montgomeryohio.org. Residents, neighborhood associations and local businesses are invited to be a part of Montgomery's Independence Day celebration, a day filled with patriotism, community pride and memories that will last a lifetime.

Applications for parade entries are due no later than Friday, June 17.

Parade entries will assemble at designated locations on Cooper Road beginning at 8:30 a.m. with the official parade kick-off starting at 10 a.m. The parade



Matrix All Stars won the Best Patriotic Spirit ribbon in 2015 for bravely and enthusiastically performing backflips on the hot asphalt.

route runs east along Cooper Road from the Junior High to Montgomery Road and then north to Schoolhouse Lane.

Family-fun units and characters have been added to the lineup of this year's parade while plenty of tradition continues into the lineup of floats, flags, candy, and hand-waving participants to make for an entertaining start to a full day of celebrating.

Award categories for this year's parade include: best patriotic spirit; best float/vehicle, best overall and a surprise category.

Winners receive a large red, white and blue ribbon, a framed certificate and their name listed in the Montgomery Bulletin.

Parade entry applications are found online at montgomeryohio.org. More information is available by calling 891-2424.



PHOTOS PROVIDED
Matrix All Stars won the Best Patriotic Spirit ribbon in 2015 for bravely and enthusiastically performing backflips on the hot asphalt during the Montgomery Fourth of July parade.