

April 22, 2016

TO: City Council Member Mike Cappel, Chair
Public Works Committee of City Council

FROM: Wayne S. Davis, City Manager *WSD*

SUBJECT: Public Works Committee Meeting on Monday, April 25, 2016

As a reminder, the Public Works Committee is scheduled to meet on Monday, April 25, 2016 at 5:30 p.m. at City Hall. Those items to be discussed include:

1. Staff update on the proposed modifications to the Public Works facility – Brian Riblet, Public Works Director, will be present to provide an update to the Committee on the proposed budget modifications to the Public Works facility that is included in 2016 Capital Improvement Budget and 2017 Forecast. Staff would appreciate the opportunity to discuss the proposed project and receive feedback from the Committee.
2. Staff update on the Ross Avenue Sidewalk Project—Brian Riblet, Public Works Director, will be present to provide an update to the Committee on the proposed Ross Avenue Sidewalk installation included in the 2016 Capital Improvement budget and preparation in submitting an application for grant funding.
3. Staff update on the Montgomery Road Sidewalk Project, HAM-US22-15.35, PID#99954 and the submittal of a Transportation Alternative (TA) Grant Funding Application for a proposed Phase II– Brian Riblet, Public Works Director, will be present to update the Committee on the status and schedule for installation of sidewalk on the east side of Montgomery Road from Weller Road to the main entrance of Bethesda North Hospital and the status of a Transportation Alternative (TA) grant funding application for Phase II. Staff would appreciate the opportunity to discuss this proposed project, funding opportunity, schedule and budgetary impacts.
4. Staff update on the 2016 Annual Street Resurfacing Program – Brian Riblet, Public Works Director, will be present to update the Committee on the results of the bid opening on April 4, 2016 for the 2016 Annual Street Resurfacing Program and the recommendation to re-bid the project and a subsequent schedule revision.
5. Other Business – The purpose of this agenda item is to provide an opportunity to discuss any issue or ask questions that may be on your mind.

Also attached are the minutes from the March 14, 2016 meeting of your Committee for review and approval at Monday's meeting.

Should you have any questions or concerns pertaining to these topics, or have additional items to be discussed at the meeting, please do not hesitate to contact me.

c: Mayor and City Council Members (3)
Connie Gaylor, Administrative Coordinator
Department Heads
File

AGENDA

**April 25, 2016
City Hall
5:30 P.M.**

- 1. Call To Order**
- 2. Guests and Residents**
- 3. Communications**
- 4. New Business**
 - a. Staff update on the proposed modifications to the Public Works facility
 - b. Staff update on the Ross Avenue Sidewalk Project
 - c. Staff update on the Montgomery Road Sidewalk Project, HAM-US22-15.35, PID#99954 and the submittal of a Transportation Alternative (TA) Grant Funding Application for a proposed Phase II
 - d. Staff update on the 2016 Annual Street Resurfacing Program
- 5. Approval of Minutes:** March 14, 2016
- 6. Other Business**
- 7. Adjournment**

These minutes are a draft of the proposed minutes from the Public Works Committee of City Council meeting. They do not represent the official record of proceedings until formally adopted by the Public Works Committee of City Council. Formal adoption is noted by signature of the Chair within the minutes.

City of Montgomery
Public Works Committee Meeting
March 14, 2016

Staff Present

Wayne Davis, City Manager
Brian Riblet, Public Works Director
Connie Gaylor, Clerk of Council

Council Committee Members Present

Mike Cappel, Chair
Craig Margolis
Lynda Roesch

The meeting of the Public Works Committee of City Council convened in Council Chambers at 5:30 p.m. with Mr. Cappel presiding.

Staff report and recommendation on streets identified for the 2016 Bituminous Black Mat project

Brian Riblet, Public Works Director, updated the Committee on the 2016 Bituminous Black Mat project. Mr. Riblet explained that Zig Zag Road from Monte Drive (North) to the west corporation limit has been designated for the 2016 microsurfacing project. A preliminary cost estimate indicates that the 0.75 centerline miles of roadway can be completed for the \$125,000 budgeted for this project in 2016, however this estimate could fluctuate based on field investigation. If the street is approved for consideration and construction in 2016, Mr. Riblet anticipates that the project would be publicly advertised on April 18, 2016. This would allow staff to present a recommendation for contract award at the May 18, 2016 City Council Work Session. This schedule would permit construction to begin in late June or early July 2016.

Ross Avenue Sidewalk

Mr. Riblet updated the Committee on the status of the Ross Avenue Sidewalk Installation Project that was originally discussed with the Committee at the September 14, 2015 meeting. At this meeting, Staff recommended to the Committee that the project be moved to 2016 to allow for further review of the storm water drainage issues as well as redesign of the paved surface and curbing. The Committee considered the recommendations of staff and agreed to move the project into 2016. Mr. Riblet stated that staff has revised the plan for the sidewalk installation to include widening the road to 18 feet which would include Type 6 curbing. Staff anticipates that this redesign will help to eliminate the drainage issues that have been prevalent on this road. Mr. Riblet stated that funding opportunities could be available for a portion of the paving, drainage and curbing costs, through the Ohio Public Works Commission (OPWC). Mr. Riblet stated that with the Committees approval he would apply for funding in September of 2016. He stated that the City could receive up to \$100,000, if approved, towards this project. Mr. Riblet reported that \$200,000 was budgeted in the 2016 Capital Improvement account. Mr. Riblet stated that the grant review process could delay the start of the project until 2017. Mr. Riblet stated that he anticipates holding an open house for residents of Ross Avenue to garner feedback for the project that could begin in late fall of 2016 or early spring of 2017.

The Committee discussed the project timeline and agreed that it was prudent to wait to bid the project until a decision was made by the OOPWC on potential funding.

Staff update on the Montgomery Road Sidewalk Project, HAM-US22-15.35, PID#99954 and an opportunity for additional Transportation Alternative (TA) Grant Funding for Sidewalk Installation

Mr. Riblet updated the Committee on the status and schedule for installation of a sidewalk on the east side of Montgomery Road from Weller Road to the main entrance of Bethesda North Hospital. Mr. Riblet discussed the possibility of obtaining additional Transportation Alternative (TA) grant funding for this project. He stated that funds have been programmed for disbursement from the OKI Regional Council of Governments in 2018. He stated that with Committee approval, he would apply for funding in July of this year.

These minutes are a draft of the proposed minutes from the Public Works Committee of City Council meeting. They do not represent the official record of proceedings until formally adopted by the Public Works Committee of City Council. Formal adoption is noted by signature of the Chair within the minutes.

Public Work Committee of City Council Minutes

March 14, 2016

Page 2

Mr. Riblet explained that in order to complete this project, a right of way easement would need to be executed for the entrance at 10600 Montgomery Road. He stated that Law Director, Terry Donnellon, would prepare this easement as well as easements for temporary construction and grading through 2018. Mr. Riblet stated that in Phase II of the TA Funding program, there would be funds available that the City would like to apply for to install sidewalks from Radabaugh Drive to the Safety Center. He stated that with the Committees approval, he would apply for these funds in May and expects to have a decision in October, 2016. If funding is granted, it would allocate 20% of the costs for the project that is anticipated to be done in 2020-2021.

The Committee thanked Mr. Riblet for his work in seeking out funding opportunities and supports submitting an application for the listed projects.

Minutes

Mr. Margolis moved to approve the January 11, 2016 Public Works Committee minutes. Ms. Roesch seconded. The Committee unanimously approved the minutes.

Other Business

Mr. Davis reminded the Committee that programmed into the 2016 budget were the design fees for the renovation of the Public Works facility. He stated that staff will be working to partner with an architect on the renovation of the existing facility and addition that would add a locker room, additional office space and a conference room.

Mr. Riblet stated that the current facility is not large enough to provide office space and locker rooms for the staff in the Public Works department. He stated that currently there is equipment that is stored outside on the lot due to limited space in the garage bays.

The Committee was in favor of pursuing the development of plans for an expanded facility and instructed staff to proceed in doing so.

Adjournment

Mr. Margolis made a motion for adjournment. Ms. Roesch seconded. The Committee unanimously agreed. The meeting adjourned at 5:58 p.m.

Chair